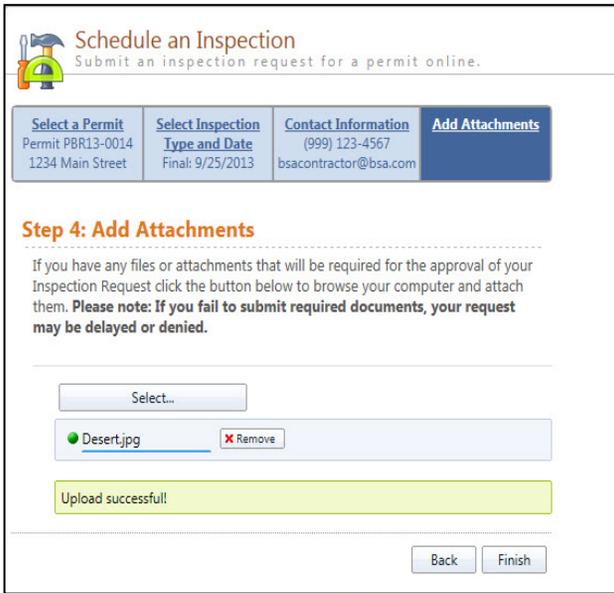


STEP 4: Attach any documents or pictures you would like to include with your request.



Schedule an Inspection
Submit an inspection request for a permit online.

Select a Permit Permit PBR13-0014 1234 Main Street	Select Inspection Type and Date Final: 9/25/2013	Contact Information (999) 123-4567 bsacontractor@bsa.com	Add Attachments
---	--	---	------------------------

Step 4: Add Attachments

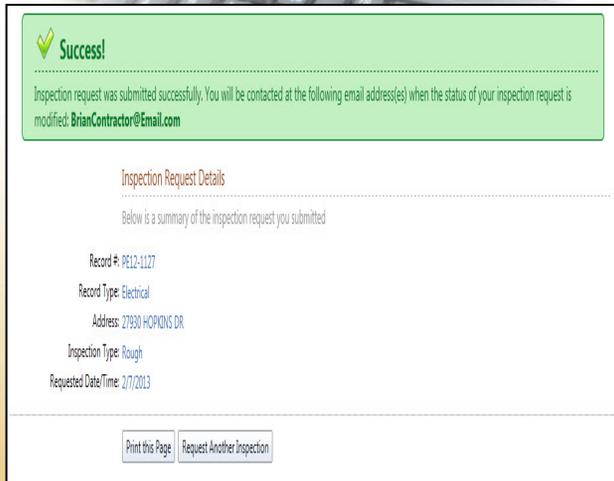
If you have any files or attachments that will be required for the approval of your Inspection Request click the button below to browse your computer and attach them. **Please note: If you fail to submit required documents, your request may be delayed or denied.**

Select...

Desert.jpg Remove

Upload successful!

Back Finish



Success!

Inspection request was submitted successfully. You will be contacted at the following email address(es) when the status of your inspection request is modified: **BrianContractor@Email.com**

Inspection Request Details

Below is a summary of the inspection request you submitted

Record #: PE12-1127
Record Type: Electrical
Address: 27930 HOPKINS DR
Inspection Type: Rough
Requested Date/Time: 2/7/2013

Print this Page Request Another Inspection

INSPECTION REQUEST LINE

678-546-2123

Inspections requested prior to 4:30 pm will be scheduled for the following business day.

GENERAL INFORMATION

770-945-8996



Automated Inspection Requests



FOR MORE INFORMATION CONTACT:

Susan Carpenter
Building Official
770-904-2798

scarpenter@suwanee.com

City of Suwanee • 330 Town Center Ave
Suwanee, GA 30024 • 770-945-8996
Suwanee.com



REGISTER AS A CONTRACTOR

To register as a contractor, go to: www.AccessMyGov.com/Contractors and sign up. Fill out the information, including any licensees and email addresses that will be saved for later use when completing online inspection requests and permit applications.

REQUEST AN INSPECTION ONLINE

You will need your permit number to request an inspection.

STEP 1: Enter your permit number, including any spaces or dashes.



Schedule an Inspection

Submit an inspection request for a permit online.

Select a Permit
Select Inspection Type and Date
Contact Information
Add Attachments

Step 1: Select a Permit

Enter a Permit Number, including any dashes or spaces.

☆ Permit Number: ex. PB13-0001

STEP 2: Select an inspection type and then choose from the available days in the calendar. Remember to schedule all trades separately for roughs and finals).



Schedule an Inspection

Submit an inspection request for a permit online.

Select a Permit
Permit PBR13-0014
1234 Main Street
Select Inspection Type and Date
Contact Information
Add Attachments

Step 2: Select Inspection Type and Date

Inspection Details

☆ Inspection Type:
Select the type of inspection you wish to request.

Inspection Date

Using the calendar below, select an available date for your inspection request.

September 2013

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

☆ Requested Date: 09/25/2013

STEP 3: Enter contact information.



Schedule an Inspection

Submit an inspection request for a permit online.

Select a Permit
Permit PBR13-0014
1234 Main Street
Select Inspection Type and Date
Final: 9/25/2013
Contact Information
Add Attachments

Step 3: Contact Information

Enter your contact information to be included with the request.

☆ Name:

☆ Phone:

Notes:

Select Parties to Notify

Select one or more email addresses to include in notifications regarding inspection request updates.

Name	Email Address	
BSA Contractor	bsacontractor@bsa.com	<input checked="" type="checkbox"/>
John Smith	jsmith@abc.com	<input type="checkbox"/>
Chris Jones	cjones@abc.com	<input checked="" type="checkbox"/>

