

**IN THE MUNICIPAL COURT OF SUWANEE  
STATE OF GEORGIA**

**CITY OF SUWANEE**

**Citation Number** : \_\_\_\_\_  
**Notice Date** : \_\_\_\_\_  
**Violation Date** : \_\_\_\_\_

**vs.**

\_\_\_\_\_

The charge of failure to stop for the circular red or red arrow signal under O.C.G.A. §40-6-20(f)(3)(A) is not deemed a criminal conviction and shall not be made part of your operating (driving) record nor shall it be used for insurance purposes you buy motor vehicle insurance coverage. Points are not accessed on your driving record.

Prima-facie evidence that the vehicle described in the citation issued was operated in violation of O.C.G.A. §40-6-20(f)(3)(A), together with proof that the defendant was at the time of such violation the registered owner of the vehicle, shall permit the City in its discretion to infer that such owner of the vehicle was the driver of the vehicle at the time of the alleged violation.

**YOU ARE NOT REQUIRED TO FILE THIS NOTICE OF APPEAL IF:**

1. Prior to the due date of the citation, you
  - a. File a sworn notarized statement with the Clerk of Municipal Court identifying the name and address of the operator of the vehicle at the time of the alleged violation. The Clerk will notify the named driver of the violation with instructions for payment or appeal (***if you can not provide us with name and address of the driver, you will be fully responsible for the payment of the citation***). If the named driver exercises his or her right of appeal, you will be notified and/or subpoenaed to appear in court. If you do not wish to appeal and would like to file a sworn notarized statement identifying the name and address of the operator of the vehicle, please advice the Clerk.
  - b. Present to the Clerk of Municipal Court a certified copy of a police report showing the vehicle had been stolen prior to the time of the alleged violation. The citation will be dismissed.
  - c. Present evidence to the Clerk of the Municipal Court that you were not the registered owner of the vehicle at the time and date the alleged violation occurred.
  
2. The vehicle is commercially licensed and within 10 (ten) days of receipt of the citation you provided the Clerk of Municipal Court with the name and address of the driver of the vehicle on the date and time of the alleged violation. The Clerk will notify the named driver of the violation with instructions for payment or appeal. If the named driver exercises his or her right of appeal, you will be notified and/or subpoenaed to appear in court. If you do not wish to appeal and would like to file a sworn notarized statement identifying the name and address of the operator of the vehicle, please advice the Clerk.

**NOTICE OF APPEAL**

**You have until the due date shown on the citation to appear in person and complete the required appeal notice. You will be assigned a non-jury trial date and you will be required to appear in court on the scheduled court date. By requesting an appeal, the maximum amount you can be charged if found guilty is \$70.00.**

**The undersigned hereby requests an appeal of an Automated Traffic Signal violation in the Suwanee Municipal Court for the following reasons:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Name and address of the operator:** \_\_\_\_\_

**You must call the deputy clerk to get a court date at (770) 945-6962**

**DATE:** \_\_\_\_\_ **SIGNATURE:** \_\_\_\_\_

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CITY/STATE/ZIP:** \_\_\_\_\_

\_\_\_\_\_  
**Notary Seal/ Signature**

- **Original form must be forwarded to the Court**
- **Failure to appear in court/failure to pay citation will result in citation to be turned over to a Collection Agency.**