**MINUTES
CITY OF SUWANEE
PUBLIC ARTS COMMISSION (PAC) MEETING**Wednesday, December 3, 2014
Suwanee City Hall

**Attending:**Commission members: Dick Goodman, Vickie Johnson, Cherie Heringer, Berney Kirkland, Suzanne
Holtkamp (absent – Lisa Winton; one vacancy) Cherie Heringer left at 7:55 p.m.

Staff: Denise Brinson, Toni Shrewsbury, Dan Robinson

**Call to Order**
Vickie Johnson called the meeting to order at 6:04 p.m.

**Approval of Minutes**
Cherie Heringer moved to approve the minutes from the November 5, 2014 meeting as presented
(Suzanne Holtkamp 2nd). Motion carried 5-0.

**Adoption of Agenda**Dick Goodman moved to adopt the agenda as presented (Cherie Heringer 2nd). Motion carried 5-0.

**Developer Presentation/Update**
275 Satellite Boulevard project representative did not attend the PAC meeting as scheduled. They plan to attend the January 7, 2014 meeting.

**Other Developer Update**
Toni Shrewsbury gave an update on the daycare project, Tomorrow’s Hope. The facility is completed and the owner is hoping to have the sculptures installed by mid-December.

**Executive Session/PAC Vacancy** – Legal, Personnel, and/or Real Estate Issues (to interview candidates for PAC vacancy).
Dick Goodman moved to enter executive session (Berney Kirkland 2nd). Motion carried 5-0.
Dick Goodman moved to end executive session (Suzanne Holtkamp 2nd). Motion carried 5-0.

Two candidates were interviewed, Tim O’Brien and Roger Grant (see attached resumes). The PAC will be recommending to City Council that Tim O’Brien fill the vacancy.

**Project Updates**SculpTour - Toni Shrewsbury shared that the RFP for SculpTour 2015-2017 has been distributed to 2000+ artists across the country. The deadline for receipt of proposals is January 9, 2015 (see attached). A specially called PAC meeting will be scheduled in late January to review the proposals.

Fundraising/Awareness Event - Cherie Heringer will meet with a Pulte representative to discuss use of the Reserve at Moore Road model home for a Holiday Designer Showcase in December 2015.

North Gwinnett Arts Association - Vickie Johnson shared that the 2014 NGAA car show was a success, clearing just under $8000.00 to be used for local college scholarships. There were 150 cars displayed in 2014 and 200+ are expected in 2015. The Gwinnett Daily Post has agreed to write articles about the car show, SculpTour and the NGAA Members Show on current display at the library.

**Public Art Master Plan**Denise Brinson reported that the Public Art Master Plan Request for Proposals (RFP) yielded seven proposals which were reviewed by the consultant selection committee on Monday, November 24, 2014. Interviews with the five short-listed firms will take place on December 8, 2014.

**Other**The 2015 PAC meeting calendar was shared with the commission (see attached).

**Adjournment**Dick Goodman moved to adjourn at 8:10 p.m. (Berney Kirkland 2nd). Motion carried 4-0.

Minutes taken by Toni Shrewsbury