

## **Harvest Farm at White Street Park**

Minutes of the Managing Board Meeting  
Wednesday, November 3, 2010 – 4:00 pm

Suwanee City Hall ~ 330 Town Center Avenue ~ Suwanee, GA 30024  
Big Splash Room

1. Call to Order – The meeting was called to order by Chairwoman Tubre at 4:00. In attendance were Vice Chair Daya, Dan Foster, Jeanne Haynes, Boo Kirsch Hynes, Sara Kleinfeld, Jessica Roth and Kim Thomson. Rosalie informed the Board that Deborah Thornton decided not to apply for a new term on the Board. She will not be attending the remainder of the 2010 Board Meetings.
2. Approval of the October 6, 2010 minutes – Sara made a motion, seconded by Jessica to approve the minutes as presented. The motion passed 8 – 0.
3. Education Committee Update – Chantez reported that the Herb Class was cancelled because of low attendance. There were about 10 attendees for the Soil Class. The Gardening for Family Health Class will be held Monday, November 8 at 12:00 p.m. The Board discussed future classes. Gardeners have expressed an interest in having classes before the planting season begins so they can get a good start in the Spring. City Hall could be used as a meeting place in cold weather.

Compost Update – Chantez reported that the proposed composter location to the left of the barn on the concrete pad has been approved by Marty Allen. Three dumpsters will be available for 1) brown waste 2) green waste and 3) finished compost. Smaller containers will be placed around the garden so gardeners can easily carry clippings to the large bins. All of the containers will be clearly labeled. Rosalie expressed concern about the possible smell, insects and debris on the clean concrete. It was agreed that the Compost Committee will monitor the operation for these problems. The set up is not permanent and can be moved if necessary. Chantez presented a funding request for tools and a mat for under the bin. There was a motion by Sara, with a second by Kim to approve funds not to exceed \$150 for the tools and mat. The motion passed 8 - 0.

4. Social Committee Update – Kim reported that the Harvest Festival was a success with approximately 25 adults and 25 children in attendance. The Scarecrow Contest was a success as well. It was agreed that the Scarecrow Contest would be open to all city residents next year. The Social Committee is working on a budget for 2011. Kim pointed out that there were 22 new gardeners and they need an opportunity to get to know the other gardeners. The Board discussed possible spring events. Jeanne mentioned that the early spring classes would be well attended and could also be used to welcome new gardeners. Jessica explained the canned food drive that has been adopted by the Gwinnett Municipal Association. It was agreed that attendees of future events will be asked to bring a donation of canned food.
5. Projects Committee Update – Dan reported that the donated lawnmower has been tuned up and delivered to the barn. It needs a new wheel. Sara agreed to donate a gas can. Dan asked for a monthly maintenance fund to use for miscellaneous repairs. There

was a motion by Dan, seconded by Jessica to approve an allowance not to exceed \$50 per month for a maintenance fund. The motion passed 8 – 0. The board discussed Dan's offer to till plots as a fund raiser. It was agreed that Dan could post when he would be available to till plots for a donation of \$10 per plot. Dan stated the slanted roof for the chicken coop was in design. He will present a cost estimate when it is available.

6. Charitable Giving Committee Update – Sara said that the Quinn House has been very appreciative of the fresh produce. The fall vegetables have been well received. They do not want herbs. She discussed other ways for the gardeners to participate in donations for the Quinn House including a coat drive. The Board agreed that it would be good to continue to donate even when the garden is dormant. Sara will write an article for the newsletter to inform gardeners about the opportunities and a schedule. There may also be an opportunity for a girl scout troop to participate.
7. Animals Committee Update – Rosalie reported that the volunteers were taking good care of the chickens. Dave Williams suggested that a sign be posted by the chicken coop recognizing the family that was taking care of the chickens that week. The Board agreed that this was a good idea and perhaps the Mayor would like to make a sign. The new chicken coop roof should include an overhang that is large enough to protect both the sign and the caretakers (as they unlock the gate) from the weather. Jessica reported that there is an application in front of the Planning and Zoning Commission requesting permission to keep horses on residential property. The applicant sent a letter stating that the horse manure could be donated to Harvest Farm for compost. The Board agreed that we are not ready to accept offers of manure for compost at this time. There was a motion by Sara, seconded by Jeanne to decline the offer. The motion passed 7 – 0, Dan abstaining. It was agreed that Chantez would keep a list of people who offered to donate manure in case we can accommodate them in the future.
8. Fundraising Committee Update – Deborah Thornton absent, no report.
9. 501c3 Application – Rosalie presented information about the 501c3 application. Please see the attached report. The Board agreed to go forward with the application. The \$750 application fee has already been designated.
10. Other - Rosalie requested \$45 for mulch for the butterfly garden. Jessica made a motion, seconded by Dan to fund her request. The motion passed 8 – 0.

Executive Session – There was a motion by Jessica, seconded by Dan to go into Executive Session to discuss Personnel matters. The motion passed 8 – 0. Kim and Sara left the meeting.

11. Adjournment - the meeting was adjourned at 7:16 p.m.