

HOMEOWNER'S SEPTIC TANK GUIDE AND MAINTENANCE RECORD FILE

It is the responsibility of the homeowner to maintain, repair or replace all components of the septic system so that it will protect the environment and public health. Keep all information about your septic system and it's maintenance within this folder. This record is important should problems develop with your system or if you sell your home. Keep this folder with your house records as a reference for any questions that may arise.

Home Address: _____
Subdivision: _____ Lot/Block: _____
Septic Permit #: _____ Date Issued: _____
Legal Description: _____

Household and Septic System Information:

All additions and/or improvements to your home must be approved by Environmental Health so as not to adversely affect the system.

Number of Bedrooms: _____

- Garbage disposal
- Public water supply
- Private water supply
- Hot tub/Jacuzzi

Average Water Consumption: Per Month

- 3-Bedroom: 6-8 thousand gallons
- 4-Bedroom: 8-10 thousand gallons
- 5-Bedroom: 10-12 thousand gallons
- Other: _____

Septic Tank: Number of tanks: _____ Capacity (Gallons): _____ Manufacturer: _____

- Rectangle One compartment Concrete
- Round/Oval Multi-compartment Fiberglass

Pump Tank: Capacity (Gallons): _____ Pump horse power: _____ Grease trap size: _____

Aerobic Pretreatment Unit Size: _____ Manufacturer: _____

Absorption Field:

- Pipe and gravel (conventional) High capacity chamber Drip irrigation Beds
- Other: _____

Accessories:

- Septic effluent filter Siphon/Pump Distribution box Other:

Additional Treatment Components:

- Biofilter Disinfection Constructed wetland Other: _____

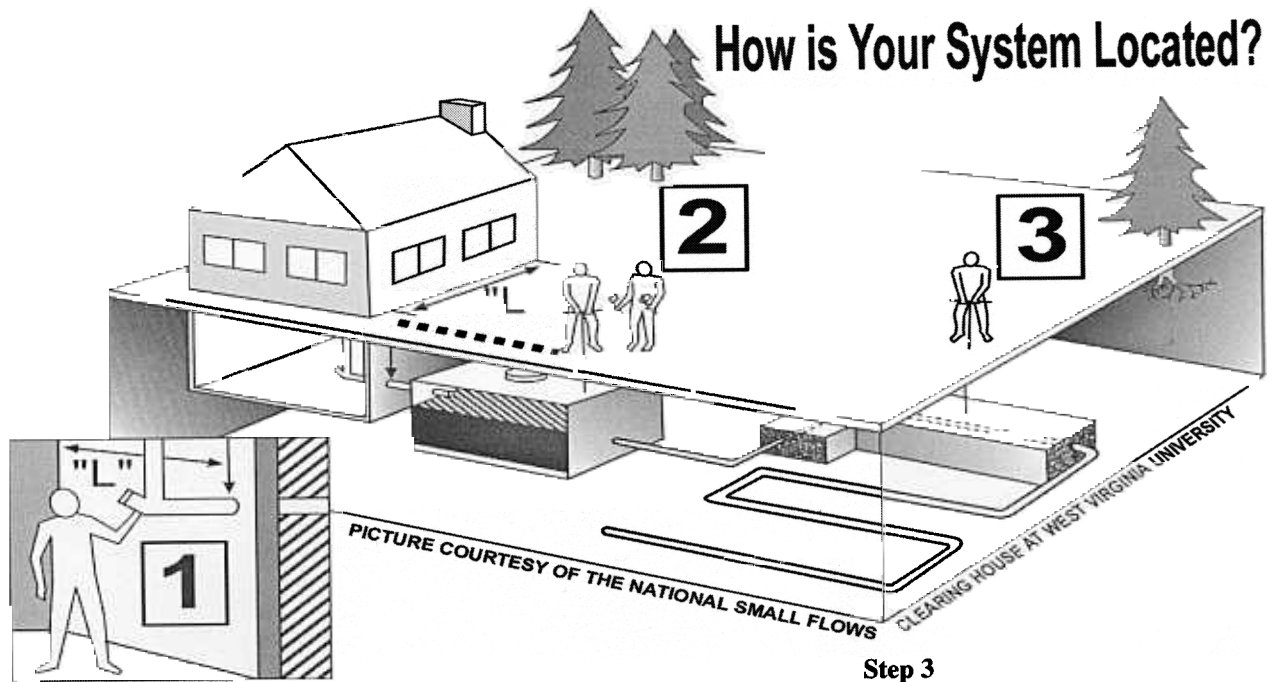


GWINNETT COUNTY BOARD OF HEALTH
ENVIRONMENTAL HEALTH SECTION



Gwinnett County
Public Utilities
STORM WATER MANAGEMENT

How is Your System Located?



Step 1

- Check plans of onsite system, if available.
- Locate sewer pipe from inside the dwelling.
- Measure distance from sewer pipe to corner of outside wall "L".

Caution: There is some danger in locating an onsite system. It is recommended that you contact a professional to assist you in locating your onsite system.

Step 2

- Locate sewer pipe from outside the dwelling by measuring distance "L" of the same wall.
- Locate septic tank (should be at least 10 feet from dwelling and 2-3 feet below ground surface) by probing area with an insulated metal rod and feeling for resistance. Flag septic tank location.

Note: Some manufacturers offer electronic transmitters to assist with locating the septic tank. Metal detectors are another possibility.

Step 3

- Begin searching downslope of septic tank to locate the drainfield. (Note: If system has a pump, drainfield can be upgradient of the septic tank.)
- Probe ground every couple of feet with an insulated probe until you hear metal rod contact gravel or probe is wet (not during rainy season) and flag that point.
- Repeat to locate additional drainfield lines (usually 3-5 feet apart and 50-100 feet in length).

Caution: When using metal probe, be careful of buried and overhead utility lines!

Safety Checklist

Never enter the septic tank. Toxic gases are produced by the natural treatment processes in septic tanks and can kill in minutes. Extreme care should be taken when inspecting a septic tank. Never smoke around or near septic tank openings.

Electrical lights, appliances, or tools are to be kept away from the septic tank and water or wet ground near the system.

Manholes serve the purpose for inspections and cleaning and should be locked or heavy enough to prevent children from opening them. Keep children and other spectators away from the system.

Pathogens present in wastewater are also present in the contents of the septic tank. These organisms are capable of spreading infectious disease. Use eye protection and gloves and always wash hands thoroughly with antibacterial soap before eating, drinking, or smoking. Change clothes before coming into contact with food and others after being around an onsite system.

When attempting to locate your system, be careful of both overhead and underground utility lines.

Important Numbers

Local Health Department:

Gwinnett County Environmental Health Section
240 Oak Street, Suite 101, Lawrenceville, GA. 30045
770-963-5132 Fax: 770-339-4282

Installer:

Firm/Company: _____
Address: _____
Telephone #: _____ Certification/Permit #: _____

Pumper:

Firm/Company: _____
Address: _____
Telephone #: _____ Certification/Permit #: _____

Operation & Maintenance Provider:

Firm/Company: _____
Address: _____
Telephone #: _____