

**MINUTES**  
**CITY COUNCIL MEETING**  
**TUESDAY, JANUARY 23, 2018**

Meeting Location: City Hall, 330 Town Center Avenue

Attendees: James M. Burnette, Mayor  
Richard I. Goodman, Mayor Pro Tempore  
Daniel Foster, Councilmember  
Beth Hilscher, Councilmember  
Doug Ireland, Councilmember  
Linnea Miller, Councilmember  
Marty Allen, City Manager  
Denise Brinson, Assistant City Manager  
Elvira Rogers, City Clerk  
Gregory Jay, City Attorney

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**DINNER SESSION – 5:30 PM**  
**BIG SPLASH ROOM**

**City Council Informal Session**

*Informal discussion among City Councilmembers and staff. Food provided for Elected Officials and staff. No action to be taken during session.*

**COUNCIL MEETING – 6:30 PM**  
**COUNCIL CHAMBERS**

**A. Call to Order**

Mayor Burnette called the meeting to order at 5:34 P.M. and read the procedures for Public Hearings for the record.

**B. Organizational Matters for 2018**

**1. Oath of Office**

Gregory Jay, City Attorney, administered the oath of office for re-elected Councilmembers Dan Foster, Beth Hilscher, and Linnea Miller.

**2. Selection of Mayor Pro Tempore**

In accordance with Section 2.27 of the City Charter, by a majority of vote, the City Council shall elect a Councilmember to serve as Mayor Pro Tempore for that ensuing year. The Mayor Pro Tempore shall assume duties and powers of the Mayor during the Mayor's disability or absence.

*Motion by Councilmember Ireland to select Dick Goodman (Richard I. Goodman) as Mayor Pro Tempore, second by Councilmember Hilscher and so carried 6-0.*

**3. Adoption of Rules and Procedure**

In accordance with Section 2.19 of the City Charter, the City Council shall each year adopt its rules of procedure and order of business. Staff recommends adopting the current edition of Robert's Rules of Order.

*Motion by Councilmember Hilscher to adopt Roberts Rules of Order as the rules of procedure and order of business, second by Councilmember Miller and so carried 6-0.*

**C. Public Hearing**

**1. Alcohol Beverage License – Suwanee Mac d/b/a Taco Mac**

Suwanee Mac d/b/a Taco Mac located at 3443 Lawrenceville Suwanee Road, has applied for a new licensee to serve beer, wine, and distilled spirits. Mr. Jason Everett is the licensee.

*There was no audience comment.*

**2. RZ-2018-001 – Owner: Suwanee First Baptist Church. Applicant: Spartan Investors I, LLC. The applicant requests a rezoning from R-100 (Residential Single Family District) to RM-6 (Residential Multi-Family District) to allow for townhomes. The site is located in Land Lot 237 of the 7th District at 641 Eva Kennedy Road**

Josh Campbell, Planning Director, stated the applicant has requested postponement of this item in order to respond to staff comments. The Planning Commission postponed this item to their February meeting.

*Motion by Councilmember Miller to Postpone RZ-2018-001 to the February 27, 2018 Public Hearing, second by Mayor Pro Tempore Goodman and so carried 6-0.*

**3. AMD-2018-001 – A proposed amendment to the City of Suwanee Zoning Ordinance including Article III. Definitions and Article V. Zoning District Development and Use Regulations and other sections, in order to allow for certain alcohol related uses and definitions and other changes.**

Josh Campbell, Planning Director, presented the staff analysis. The Planning Commission approved this item at their January 2 meeting. There was no audience comment.

There being no further business, Mayor Burnette called the Public Hearing closed.

#### D. Announcements

1. The City of Suwanee has recently been named a 2017 **Crown Community** by American City & County magazine for its work on the Orchard at White Street Park. The first public orchard in the southeastern U.S., the orchard is a collaboration between the city, nonprofit community garden Harvest Farm, and local landscape architect Roger Grant.

Suwanee funded the project with SPLOST funds. Community volunteers sowed fruiting plants and installed birdhouses, trellises, and huts made of living willow trees.

Since 1909, American City & County has recognized local governments for extraordinary work in their communities. The magazine recognized six innovative and impactful local government projects in 2017, choosing projects with meaningful issues, clever solutions, innovative implementation, measurable results, and ultimately replicable ideas.

2. The next **Winter Farmer's Market** will be held on Saturday, February 10<sup>th</sup> from 9-11 a.m. Stop by and enjoy fresh local winter produce, such as lettuces, greens, potatoes, carrots, Brussels sprouts, baked goods, and a variety of other delicious, local flavors.
3. Registration for the **4<sup>th</sup> Annual Suwanee Half Marathon** is now open at suwaneehalf.com! The race is set for Sunday, February 11<sup>th</sup>. This Peachtree Qualifier is a great route for all running levels.
4. The City of Suwanee is in search of farmers, herb and flower growers, butchers, bakers, jams and soap makers, and others to participate in the 13th season of the city's **Farmers Market**, as well as food truck vendors for our very popular **Food Truck Fridays**.

The regular Suwanee Farmers Market will return on Saturday mornings beginning on May 12. Food Truck Fridays will return to Town Center on May 4. Applications for both the Farmers Market and Food Truck Fridays are due on March 1.

#### E. Pledge of Allegiance

#### F. Approval of the Agenda

*Motion by Councilmember Hilscher to adopt the Agenda as presented by staff, second by Mayor Pro Tempore Goodman and so carried 6-0.*

#### G. Approval of Minutes

1. **December 7, 2017 Called Meeting**
2. **December 7, 2017 Council Workshop**

### **3. December 12, 2017 Council Meeting**

*Motion by Mayor Pro Tempore Goodman to adopt the Minutes as presented by staff, second by Councilmember Miller and so carried 6-0.*

### **H. Council Recognition - North Gwinnett High School Varsity Football Team**

Mayor Burnette and Sugar Hill Councilmember, Taylor Hill, recognized the seniors of the NGHS Football Varsity Team 7A State Champions. Mayor Burnette presented a Proclamation and declared Friday, January 26, 2018 as North Gwinnett Bulldog Day.

### **I. Special Presentation: FY 17 Financial Audit**

The audit for FY 17 is complete. Joel Black, Mauldin and Jenkins, presented the results. There were no significant findings. Mr. Black complimented Amy Sakmar and the city team on being professional and providing organized and timely information.

### **J. Audience Participation – None.**

## **NEW BUSINESS**

### **K. Consider Alcohol Beverage License for Suwanee Mac**

*Motion by Councilmember Foster to approve, second by Councilmember Ireland and so carried 6-0.*

### **L. Consider RZ-2018-001 from R-100 to RM-6 at 641 Eva Kennedy Road**

*Motion by Councilmember Ireland to Postpone RZ-2018-001 to the February 27, 2017 Council Meeting, second by Mayor Pro Tempore Goodman and so carried 6-0.*

### **M. Consider AMD-2018-001 Amendment to the City of Suwanee Zoning Ordinance Article III and Article V**

*Motion to approve AMD-2018-001 by Councilmember Miller, second by Mayor Pro Tempore Goodman and so carried 6-0.*

### **N. Consider Update to Chapter 6 of the City Code, Alcoholic Beverages**

Staff has prepared a draft update to the Alcohol Beverage Ordinance to address alcohol sales at entertainment venues, as well as recent changes to state law concerning breweries and distilleries.

*Motion by Councilmember Hilscher to approve, second by Councilmember Ireland and so carried 6-0.*

### **O. Consider 2018 Appointments**

Staff has prepared a list of the appointees whose terms expire at the end of January.

*Motion by Councilmember Foster to adopt the 2018 Appointments as presented by staff, second by Councilmember Hilscher and so carried 6-0.*

**P. Consider Executing Easement Agreements with Pierce Point Community Association, Inc.**

Staff recommends executing permanent easements with the Pierce Point HOA to clarify access and maintenance responsibilities for the Suwanee Creek Greenway and the access trail that connects the neighborhood amenity area to the trail.

*Motion to approve by Mayor Pro Tempore Goodman, second by Councilmember Miller and so carried 6-0.*

**Q. Consider 2nd Quarter FY 18 Budget Adjustments**

Staff has prepared recommended adjustments to the FY 18 budget.

*Motion to approve by Councilmember Hilscher, second by Mayor Pro Tempore Goodman and so carried 6-0.*

**R. Executive Session: Real Estate**

*Motion to ENTER Executive Session for Real Estate by Councilmember Miller, second by Mayor Pro Tempore Goodman and so carried 6-0.*

*Motion to EXIT Executive Session by Councilmember Hilscher, second by Councilmember Foster and so carried 6-0.*

No Action Taken

**S. Adjournment**

*Motion to Adjourn by Councilmember Hilscher, second by Councilmember Foster and so carried 6-0.*

**Approved February 27, 2018**