

Harvest Farm at White Street Park

Meeting Minutes for Managing Board Meeting
March 7, 2018

Suwanee City Hall ~ 330 Town Center Avenue ~ Suwanee, GA 30024

5:00 PM, Gateway Room, 1st. Floor, Town Center

1. Call to Order
 - a. 5:10pm
 - i. Roger, David, Travis, Joe, Kristen
2. Adoption of Agenda
 - a.
3. Financial Report and Discussion
 - a. Confirmed that we raised the stipend for buckets to \$75
 - b. \$500 budgeted for food events for 2018
4. Orchard Update
 - a. Plants ready for planting at 12pm this Saturday
 - b. Working on budget with Jessica
 - c. Arbor day planting – Azalea garden – 9 cherry trees
 - d. May do other plantings if have time/resources
 - i. Roger is coordinating with planner
 - e. Pump will be turned back on this Saturday
5. Annual Meeting Preparation
 - a. Kristen creating sign-in spreadsheet
 - i. Columns will include Names, Bag Received, Group Sign-ups
 - b. Arrive at 9:00am
 - c. Check in table – Travis and David
 - d. Coffee/donuts – Roger
 - e. Groups will meet at farm
 - i. Compost Club – Kristen
 1. Provide handouts and buckets to first 10 people who sign up for the compost club
 2. Review handout and provide combination (10 minutes)
 - ii. Maintenance – Joe / Dan
 1. Inspect and provide feedback on:
 - a. Chicken coop
 - b. Barn
 - c. Water hoses
 - d. Check pressure on wheelbarrow tires
 2. Clean up/out
 - a. Chicken Coop
 - b. Barn closet
 3. Help with:
 - a. Digging trench for Butterfly Garden Irrigation
 - b. Pinestraw
 - c. Weeding with dragon
 - iii. Butterfly Garden – Kristen

1. Help with:
 - a. Digging trench
 - b. Weeding garden
 - c. Pinestraw
 - d. Necessary pruning
- iv. Hay Bale Project Group – Travis
 1. Tasks:
 - a. Lay out the hay bales in their growing location
 - b. Inform group of plan of what to plant and get feedback/suggestions
 - i. Corn + Pole Beans
 - ii. Sunflowers
- v. Farm Lunch
 1. Call Ippolitos with order to match attendance at farm
 2. David – Pick up lunch
- vi. Other considerations for Annual Garden Day:
 1. Kristen getting a business card for Gincy from City Thursday
 2. Informing gardeners that it is not a recommended planting day
 - a. David makes a motion to purchase a second tank of propane and striker
 - b. Travis seconds
 - c. All in favor 5-0
 - d. Travis will purchase in advance of Saturday
 3. Harvest Farm Informational Brochures and Holder
 - a. Roger make a motion to purchase the Holder at \$20
 - i. Travis seconds
 - ii. Kristen to send link to Robyn to purchase
6. Condition of Barn and Renovation
 - a. Evaluate on Saturday and come up with a list
 - b. Request City to replace or fix issues on list
7. Condition of Chicken Coop and Removal
 - a. Will review on Saturday
8. Butterfly Garden Irrigation Installation
 - a. Travis makes motion to have all Ewing delivery delivered to the barn by Saturday
 - b. Roger Seconded
 - i. 5-0 all in favor
 - c. We'll cover it on Saturday
 - i. We might carefully dig a trench on Saturday
9. Volunteer Sign Up Process
 - a. Travis to remove the Butterfly Garden spreadsheet from online – replaced by the new Sign up genius.
10. New Business
 - a. September meeting will be up in the other room

March 24th – Easter Egg hunt @11am - Setup at 10am- Leave your own eggs at any time between now and March 24th

Food: Trail mix (no nuts)

Waters:

Sweet Tea

- Park at the church
- Make announcement at the garden

- Roger makes a motion to purchase an Easter Bunny costume for no more than \$100
 - o None in favor
 - o Asking City / Dan to see if there are any to donate from City

11. Other

12. Adjourn

a. 6:09pm

i. 5-0

