



AGENDA
CALLED MEETING & CITY COUNCIL WORKSHOP
THURSDAY, JANUARY 12, 2017
5:30 PM

Note: As set forth in the Americans With Disabilities Act of 1990, the City of Suwanee does not discriminate on the basis of disability in the admission or access to or treatment or employment in its programs or activities. Elvira Rogers has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, is available from the ADA coordinator.

The City of Suwanee will assist citizens with special needs given proper notice. Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of the City of Suwanee should be directed to Elvira Rogers, 330 Town Center Avenue, Suwanee Georgia 30024, 770-945-8996.

Meeting Location: City Hall, 330 Town Center Avenue, Big Splash room

CALLED MEETING

- 1. Call to Order**
- 2. Executive Session – Personnel and Real Estate**
- 3. Adjournment**

WORKSHOP

A. Staff Updates - The following items are not planned for discussion at the workshop, unless specifically requested by Council.

1. FY 16 Financial Audit

The audit for FY 16 is complete. A representative from Mauldin and Jenkins will present the results at the January 24 Council meeting, unless Council prefers otherwise.

2. Organizational Matters for 2017

The following business matters will be included on the January 24 agenda:

a. Selection of Mayor Pro Tempore

In accordance with Section 2.27 of the City Charter, by a majority of vote, the City Council shall elect a Councilmember to serve as Mayor Pro Tempore for that ensuing year. The Mayor Pro Tempore shall assume duties and powers of the

Mayor during the Mayor's disability or absence.

b. Adoption of Rules and Procedure

In accordance with Section 2.19 of the City Charter, the City Council shall each year adopt its rules of procedure and order of business. Staff recommends adopting the current edition of Robert's Rules of Order.

c. Oath of Election Superintendent

As the City's election superintendent, Elvira Rogers must take an oath to supervise the 2017 election.

d. Consider Ordinance to Establish Fees for 2017 Election

The City must adopt an ordinance to call the November 7, 2017 municipal election to fill the expired terms of Council posts 3, 4 and 5 and to establish the qualifying fees.

3. Suwanee Park Tavern Alcohol Beverage License

Suwanee Park Tavern, located at 340 Town Center Avenue, Suite A8, is changing licensees. Mr. Alan R. Purcell is the applicant. Staff recommends approval. This item will be included on the January 24 public hearing and regular agenda.

4. Greek Island Grill Alcohol Beverage License

Greek Island Grill, located at 3320 Lawrenceville Suwanee Road Ste. 2A-C, has applied for an additional licensee for the alcohol beverage license. Mr. Ahad Tariq is the applicant. Staff recommends approval. This item will be included on the January 24 public hearing and regular agenda.

5. White Street Park, Phase 2

Willow Construction has faced some weather delays with the recent rain, but is currently working on grading the site, building up the earthen mound for the slide feature, and installing drainage infrastructure.

6. Signal at Town Center Avenue

Staff is pursuing a Warrant Analysis from Clark Patterson Lee to determine whether the intersection of Town Center Ave and Buford Highway now warrants a traffic signal.

7. Bend Creek Trail Stormwater Project

Staff has authorized IPR Southeast, LLC to make repairs to and reline the corrugated metal pipe under Bend Creek Trail.

8. Right of Way Abandonment on Northholt Parkway

There is a small curb cut on Northholt Parkway that the adjacent property owner is requesting the City abandon. The property owner is currently seeking to rezone the land for townhomes as part of RZ-2016-006. They indicate that the curb cut is not needed as part of the project. This item was postponed to the January 24 regular

agenda.

9. Engineering RFQ

The Planning Department has released an RFQ for on-demand engineering services. Proposals are due on January 23 and staff hopes to be able to forward a recommendation for consideration at the January 24 regular agenda, unless Council prefers otherwise.

B. RZ-2016-006 - Owners: SLF III-GA Suwanee Gateway , LLC. Applicant: John A. Hastings. The applicant requests a rezoning from PMUD (Planned Mixed-Use Development) to PMUD (change of conditions) to allow for townhomes. The site is located in Land Lot 169 of the 7th District at 558 and 608 Northolt Parkway and contains approximately 11 acres.

This item was postponed to the January 24 public hearing and regular agenda.

C. CIP Updates

1. Sidewalk Projects

2. Sims Lake Park Dock

3. Buford Highway

The City must execute a Standard Utility Agreement Contract with GDOT associated with the water line relocations for this project. Approval of this agreement will be included on the January 24 consent agenda, unless Council prefers otherwise.

4. Pierce's Corner

Staff recommends awarding a contract to C.B. Summer for \$686,995.00 to renovate the Pierce's Corner building. Consideration of this contract will be included on the January 24 regular agenda, unless Council prefers otherwise.

5. Street Resurfacing Projects

Staff has released bids for resurfacing of approximately 4 miles of various City streets. Bids are due on January 11 and staff will share details at the workshop. Consideration of the contract will be included on the January 24 regular agenda, unless Council prefers otherwise.

D. Terwilliger-Pappas Development

Staff and attorneys are working on details and various agreements pertaining to this partnership. Depending on timing and advancement of the discussions, there may be a need for Council actions at an upcoming meeting. Staff will update as appropriate.

E. Suwanee Sports Academy Partnership

The SSA has responded to our most recent discussions pertaining to parking along McGinnis Ferry. Staff will update the Council and seek guidance.

F. Comprehensive Plan RFQ

The Planning Department has issued an RFQ for an individual, firm, or team of firms to assist in developing and adopting the City of Suwanee 2040 Comprehensive Plan. Proposals are due January 20. Staff hopes to be able to schedule Council interviews with short listed firms on January 24.

G. Sign Street Toppers

Staff will present some concepts and seek guidance pertaining to the Council's request for street sign identification.

H. Makerspace Group

Staff plans to discuss some ideas related to Geekspace Gwinnett Makerspace group.

I. Micro-Business Plaza

Staff will discuss options for pursuing an economic feasibility study.

J. 2017 Event schedule

Staff will present the 2017 event schedule.

K. Board Appointments

Staff has a list of the appointees whose terms expired at the end of 2016. Consideration of these appointments will be included on the January 24 regular agenda, unless Council prefers otherwise.

L. Update on Gwinnett Municipal Association Activities

Council-led discussion.

M. City Manager's Report

i. Special Recognition Options for the Council Meeting

ii. Minutes for Approval

- 1. December 1, 2016 Called Meeting**
- 2. December 1, 2016 Council Workshop**
- 3. December 13, 2016 Council Meeting**