



AGENDA
CITY COUNCIL CALLED MEETING & WORKSHOP
THURSDAY, JUNE 15, 2017
5:30 PM

Note: As set forth in the Americans With Disabilities Act of 1990, the City of Suwanee does not discriminate on the basis of disability in the admission or access to or treatment or employment in its programs or activities. Elvira Rogers has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, is available from the ADA coordinator.

The City of Suwanee will assist citizens with special needs given proper notice. Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of the City of Suwanee should be directed to Elvira Rogers, 330 Town Center Avenue, Suwanee Georgia 30024, 770-945-8996.

Meeting Location: City Hall, 330 Town Center Avenue

CALLED MEETING
COUNCIL CHAMBERS

- 1. Call to Order**
- 2. Public Hearing on FY 2018 Budget and 2018-2022 Capital Improvement Program**
This is the first public hearing for the FY 18 budget and 2018-2022 CIP. A second public hearing and a vote on the budget will be held at 6:30 pm on Tuesday, June 27.
- 3. Executive Session – Real Estate**
- 4. Adjournment**

COUNCIL WORKSHOP
BIG SPLASH ROOM

- A. Harvest Farm Annual Report**
Travis Lanier, chair of the Managing Board, will present the annual report.

B. Staff Updates - The following items are not planned for discussion at the workshop, unless specifically requested by Council.

1. Alcohol Beverage License – Main Event Entertainment

Main Event Entertainment needs to replace the licensee on their existing license at 471 Northolt Parkway. Mr. Barthou Eugene is the new applicant. The Business Services department recommends approval of the license. This item will be included on the June 27 public hearing and regular agenda.

2. White Street Park, Phase 2

The contractor is currently completing punch list items and we expect their work to be complete by the end of June, weather permitting.

The community opening/planting day was held on Saturday, May 20, with approximately 75 people in attendance. Volunteers will continue with plantings and other small projects throughout the summer and early fall with a target dedication date in October.

3. PPS Probation Contract

Legislative mandates require some minor administrative amendments to our existing probation contract with PPS, scheduled for renewal this month. A draft contract has been prepared that complies with these requirements and does not include any substantive changes to the services provided by PPS. Approval of this contract will be included on the June 27 consent agenda, unless Council prefers otherwise.

4. Gwinnett Urgent Care Revised Contract

The City has a contract with Gwinnett Urgent Care for medical services related to worker's compensation cases. Staff has negotiated some revised rates. Approval of this contract will be included on the June 27 consent agenda, unless Council prefers otherwise.

5. Semi-Annual Contract Renewals

The following are contracts that expire at the end of the City's fiscal year, on or around June 30. Staff has reviewed each contract and recommends renewing for another year. Approval of these renewals will be included on the June 27 consent agenda, unless Council prefers otherwise.

- *Engineering: Development Planning & Engineering, Inc.; Clark Patterson Lee; Columbia Engineering & Services, Inc.; Integrated Science & Engineering*
- *Information Technology: Total Technology Group*
- *Technology Services: Motorola; Information Technologies Inc. (ITI); CodeRed; Language Line; Milner Technologies; ShoreTel; Cross Match (fingerprinting)*
- *Landscape Maintenance: BrightView*
- *Property & Liability Insurance: Georgia Interlocal Risk Management Agency (GIRMA)*
- *Workers' Comp: GMA/CORVEL*

- Employee Benefits: Cigna; Mutual of Omaha; VSP; Cameron and Associates; Eagle Recognition
- Partnership Gwinnett

6. 4th Quarter FY 2017 Budget Adjustments

Staff has prepared recommended 4th quarter adjustments to the FY 2017 budget, including capital transfers for the CIP. Approval of these adjustments will be included on the June 27 consent agenda, unless Council prefers otherwise.

7. Election Qualifying Dates

The Council must adopt a resolution establishing the dates of qualification for the November election. Approval of this resolution will be included on the June 27 consent agenda, unless Council prefers otherwise.

8. Storm Drainage Improvements

Due to infrastructure and drainage issues such as severe corrosion, standing water, inadequate sized pipes, etc., some drainage improvements were accomplished on Cherokee Trail and Mohawk Trail. A total of three cross drains, seven catch basins, and four outfall pipes were replaced on Cherokee Trail and Mohawk Trail.

9. Debt Policy Amendment

Suwanee's bond attorney is recommending that we amend our current debt service policy to include additional provisions of the federal tax laws and provisions of securities laws. Staff is working to incorporate these changes, which affect the last two sections of the policy; no other changes to the policy have been recommended. Approval of this amended policy will be included on the June 27 consent agenda, unless Council prefers otherwise.

10. 2040 Comprehensive Plan

A Steering Committee for the Comprehensive Plan met for the first time on May 18th. Consultants presented the planning process, existing land use, demographic trends, and public input received so far. Committee members were asked to prioritize needs and opportunities identified in the focus groups and/or public open house. The next Steering Committee meeting will be June 22nd from 6:00-8:00. This meeting will focus on the goals and strategies for each character area and consider possible specific solutions for identified sites within the City. The next public open house will be July 20th 4:30-7:30. The online survey will be live until the end of June.
www.suwanee2040plan.com

C. CIP Updates

Staff will provide a current update on the following projects during the workshop.

I. PIB Landscape Improvement Project

Concept plans for the PIB Landscape Improvement Project should be ready for discussion by the workshop. Mack Cain with Travis Pruitt & Associates will attend the

workshop to present his concepts prior to development of design plans.

2. Smithtown Road Sidewalks

D. FY 2018 Budget Adoption

This is an opportunity for any further discussion on the FY 2018 budget or 2018-2022 CIP, which are scheduled for adoption on the June 27 public hearing & regular agenda.

E. Billboard Lease

There is an existing billboard on the police substation property. The lease expires soon but the contract provides for an automatic renewal of an additional five-year term. The billboard owner has approached the City to request the renewal be extended an additional five years for a total of ten years. Staff will share more details at the workshop.

F. Ordinance Regarding Drones

Staff recommends changing existing city ordinances related to the use of drones and other unmanned vehicles. Staff will discuss further at the workshop.

G. Alcohol Beverage License Distance Requirements

The City has received an alcohol beverage license application from a restaurant that would like to locate in a retail shopping center in which an existing church is already located. Section 6-67(a) of the City Code prohibits the issuance of a license to an establishment located within 300 feet of a church. Staff would like to discuss this further with Council.

H. URA Bond Purchase Agreement

The URA will be accepting the bids for the pending bond at 4:30 on June 27. Council will need to adopt a resolution authorizing the execution of a bond purchase agreement and authorizing the execution and distribution of an official statement. Final agreements will be prepared for adoption on the June 27 regular agenda.

I. Update on Gwinnett Municipal Association Activities

Council-led discussion.

J. City Manager's Report

- i. Special Recognition Options for the Council Meeting**
- ii. Minutes for Approval**
 - 1. May 11, 2017 Council Workshop**
 - 2. May 23, 2017 Council Meeting**