



AGENDA
CITY COUNCIL CALLED MEETING AND WORKSHOP
THURSDAY, JUNE 12, 2014
5:30 P.M.

Note: As set forth in the Americans With Disabilities Act of 1990, the City of Suwanee does not discriminate on the basis of disability in the admission or access to or treatment or employment in its programs or activities. Elvira Rogers has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, is available from the ADA coordinator.

The City of Suwanee will assist citizens with special needs given proper notice. Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of the City of Suwanee should be directed to Elvira Rogers, 330 Town Center Avenue, Suwanee Georgia 30024, 770-945-8996.

Meeting Location: City Hall, 330 Town Center Avenue

CALLED MEETING
COUNCIL CHAMBERS

- 1. Call to Order**
- 2. Public Hearing: FY 2015 Budget and 2015-2019 Capital Improvement Program**
This is the first of two public hearings on the proposed budget. The second hearing will be on June 26th at 6:30 pm. Consideration of the FY 15 budget and 2015-2019 CIP will be included on the June 26th regular agenda, unless Council prefers otherwise.
- 3. Adjourn**

WORKSHOP
BIG SPLASH ROOM

- A. DDA Report**
Adam Edge will provide the report on behalf of the Downtown Development Authority.
- B. Staff Updates Agenda:** The following items are not planned for discussion at the workshop, unless specifically requested by Council.
 - I. Online Citation Payment**
The City currently processes online payments for citations through Syscon. Syscon

currently charges defendants an online processing fee of \$9.95, regardless of the citation amount. Staff has re-neogitated this amount to 6% with a \$2.00 minimum. Approval of this agreement will be included on the June 26 consent agenda, unless Council prefers otherwise.

2. Small Business Essentials Seminar

Suwanee is hosting a seminar on August 18th at City Hall. It is designed to introduce area small businesses to resources available. The panel includes the Small Business Development Center, SCORE, minority assistance experts, as well as local city representatives.

3. Downtown Brochure

A brochure containing a list of businesses in the downtown area, a map of downtown, and the 2014 event schedule, will be sent to households in the 30024 zip code area (approximately 28,000). The brochure will be sent the week of June 9. Additionally, downtown businesses will distribute at their locations.

4. Wayfinding Signage

A request for bids for Phase I of the City's Wayfinding Master Plan has been released. The deadline to receive bids is July 23, 2014. Phase I includes the fabrication and installation of 25 signs including 19 vehicular wayfinding signs located at six major intersections including Interstate 85 and Lawrenceville Suwanee Road and others. The remaining signs are for individual destinations and parking directional signs in Town Center.

5. Police Motorcycle Purchase

The police department proposes to purchase one Harley Davidson Road King motorcycle to be used for traffic enforcement and special events. The purchase price range is \$15,000 to \$18,000. Forfeiture funds would be used to purchase this item. Approval of this purchase will be included on the June 26 consent agenda, unless Council prefers otherwise.

6. Alcohol Beverage License Request: Greek Island Grill

Mr. Mohammad Salim has applied for a license for the on-premise consumption of beer, wine, and distilled spirits for Greek Island Grill, to be located at 3320 Lawrenceville Suwanee Road, Suite 2A-C. Staff recommends approval. Consideration of this item will be included on the June 26 public hearing & regular agenda, unless Council prefers otherwise.

7. Public Hearing for FY 2015 Occupation Taxes

Georgia law states that for any year that revenue generated from occupational taxes is proposed to be greater than the preceding year's revenue, a public hearing must be held. We anticipate meeting this threshold for FY 15 revenues. This public hearing will be scheduled for June 26th.

8. Annual Contract Approvals

The City has several service contracts/agreements that are expiring at or around the end of the fiscal year. Staff has reviewed each of them and recommends renewing the following contracts for one additional year. Approval of the contracts will be included on the June 26th consent agenda, unless Council prefers otherwise.

- i. Engineering: Development Planning & Engineering, Inc.; LBG Associates, Inc.; Columbia Engineering & Services, Inc.
- ii. Information Technology: Total Technology Group
- iii. Technology Services: Motorola; Information Technologies Inc. (ITI); Syscon; CodeRed; Language Line
- iv. Landscape Maintenance: Valley Crest Landscape Maintenance
- v. Property & Liability Insurance: Georgia Interlocal Risk Management Agency (GIRMA)
- vi. Employee Benefits: Cigna; Cameron and Associates; Eagle Recognition

C. CIP Updates

Staff will provide a current update on the following projects at the workshop.

I. Buford Highway

The Buford Highway Reconstruction project is currently in the preliminary engineering stage. Staff has been working with the City's consultant to finalize the preliminary layout and concept plan to be submitted to the Georgia Department of Transportation for approval. Representatives from URS will be present during the workshop to provide an update to City Council.

D. Events Parking

Mayor Pro Tem Hilscher requested to have a discussion regarding the impact of events parking on nearby neighborhoods.

E. JRZ-2014-001

The applicant requests a rezoning from R-100 to OTCD to allow for musical instrument sales, repair and rental. The site is located at 3949 Russell Street. Staff recommends approval with conditions. Consideration of this item will be included on the June 26 public hearing and regular agenda, unless Council prefers otherwise.

F. JRZ 2014-003

The applicant requests a rezoning from R-100 to PMUD to allow for multi-family residential uses as part of a larger Planned Mixed Use Development. The site is located at 1031 and 1041 Scales Road. Staff recommends approval with conditions. Consideration of this item will be included on the June 26 public hearing and regular agenda, unless Council prefers otherwise.

G. JRZ 2014-004

The applicant requests a rezoning from PMUD to PMUD with a change of conditions to allow access to a multi-family development. The site is located in Land Lot 209 of the 7th district at

662 Scales Road and is approximately 8.17 acres. Staff recommends approval with conditions. Consideration of this item will be included on the June 26 public hearing and regular agenda, unless Council prefers otherwise.

H. Architectural Standards Amendment

The City architectural standards exempt currently conforming structures from complying with these standards. Staff recommends amending the City's architectural standards to require any addition to or renovation of buildings constructed under these regulations to meet current architectural standards. Buildings constructed prior to June 22, 1999 (when the City first adopted these standards) will still be exempt with the exception of those regulating exterior paint colors. Consideration of this item will be included on the June 26 regular agenda, unless Council prefers otherwise.

I. Comprehensive Plan Annual Update

Staff has prepared the annual update to the Comprehensive Plan. There are no new major elements to report. Adoption of the update will be included on the June 26 consent agenda, unless Council prefers otherwise.

J. Alcohol Beverage License Request: Que's Restaurant & Bar

Ms. Sandra Gardener has applied for a license for the on-premise consumption of beer, wine, and distilled spirits for Que's Restaurant & Bar, to be located at 1300 Peachtree Industrial Blvd. Staff recommends denial. Consideration of this item will be included on the June 26 public hearing & regular agenda, unless Council prefers otherwise.

K. Probation Recommendation

Six companies submitted proposals to provide probation services for the City. A review committee evaluated all six proposals, interviewed the companies that submitted the top-two-ranked proposals, and will provide a recommendation of award. Consideration of this contract will be included on the June 26th regular agenda, unless Council prefers otherwise.

L. Deannexation Proposal

Staff recommends de-annexing a small number of residential parcels that were unintentionally included in the annexation of the North Gwinnett High School campus. Consideration of this item will be included on the June 26 regular agenda, unless Council prefers otherwise. Staff will provide more details at the workshop.

M. HB 60

Continued discussion of HB 60 from last month's workshop.

N. 4th Quarter FY 14 Budget Adjustments

Staff has prepared a summary of recommended 4th quarter adjustments to the FY 14 budget. Approval of the adjustments will be included on the June 26 consent agenda, unless Council prefers otherwise.

O. Update on Gwinnett Municipal Association Activities

Council-led discussion.

P. City Manager's Report

i. Special Recognition Options for the Council Meeting

ii. Minutes for Approval

1. May 15, 2014 Council Workshop

2. May 27, 2014 Council Meeting