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**AGENDA**  
**CITY COUNCIL WORKSHOP**  
**THURSDAY, SEPTEMBER 11, 2014**  
**5:30 P.M.**

Note: As set forth in the Americans With Disabilities Act of 1990, the City of Suwanee does not discriminate on the basis of disability in the admission or access to or treatment or employment in its programs or activities. Elvira Rogers has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, is available from the ADA coordinator.

The City of Suwanee will assist citizens with special needs given proper notice. Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of the City of Suwanee should be directed to Elvira Rogers, 330 Town Center Avenue, Suwanee Georgia 30024, 770-945-8996.

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Meeting Location: City Hall, 330 Town Center Avenue

**WORKSHOP**  
**BIG SPLASH ROOM**

**A. Public Arts Commission Report**

*The PAC will present their semi-annual report to Council.*

**B. Staff Updates Agenda:** The following items are not planned for discussion at the workshop, unless specifically requested by Council.

**1. Historic Properties Sign Project**

*Staff has recently mailed letters to affected property owners (approximately 40) in order to obtain permission to install historic marker signs on their property. Staff anticipates the project should be completed by the end of this calendar year.*

**2. Downtown Suwanee Master Plan Update**

*A pre-submittal meeting was held on September 3 for those interested in completing the City's ten-year update to the Downtown Suwanee Master Plan. Statements of Qualifications are due by September 22. Staff anticipates interviewing shortlisted firms in early October. A recommendation should be ready for consideration by Mayor and Council at the City Council meeting on October 28.*

**3. Alcohol Beverage License Request: Hurricane Grill & Wings, 340 Town Center Avenue, Suite A-8**

*Mr. Michael Dravo has applied for a license to serve beer, wine, and distilled spirits at*

*Hurricane Grill & Wings. The Business Services Department recommends approval. Consideration of this application will be included on the September 23 public hearing and regular agenda, unless Council prefers otherwise.*

**4. Suwanee Visitors Guide**

*Staff has recently completed the City's new visitors guide and printed 20,000 pieces. Visitors' guides will be put in State welcome centers, Chamber of Commerce office, the Explore Gwinnett office, area hotels, and other locations, as appropriate.*

**5. Fall Surplus Sale**

*Staff has prepared a list of items for a fall surplus sale. Approval of this list will be included on the September 23 consent agenda, unless Council prefers otherwise.*

**6. Project Management, Moreland Altobelli**

*The City has finalized negotiations with Moreland Altobelli for project management services. Ken Timpson, P.E. is scheduled to begin in Suwanee in the next week or so.*

**C. CIP Updates**

*Staff will provide a current update on the following projects at the workshop.*

**1. Buford Highway Reconstruction**

*As part of the GDOT Concept Plan Approval Process, the City must hold a Public Information Open House (PIOH) for the Buford Highway Reconstruction Project. The Concept Plan will be available for review and input from the public during this meeting. The PIOH will be held at City Hall on Thursday, October 9 from 5 PM to 7:30 PM. City staff, GDOT officials and consultant representatives will be present during the open house. The meeting will be advertised per the City's typical notification procedures including signage, adjoining property owner notification and advertising.*

**2. 2015 LCI Transportation Funding Application**

*The Atlanta Regional Commission has announced the availability of Livable Centers Initiative (LCI) Transportation Implementation Funds to be awarded in 2015. Applications will be made available in early September. In order to apply for funds, the City must include a resolution of support from the Mayor and City Council. Staff has identified a potential project from the City's Downtown Suwanee Master Plan. More information will be provided during this month's workshop. Consideration of the resolution will be included on the September 23 regular agenda, unless Council prefers otherwise.*

**3. Street Resurfacing**

*The City has released a bid for the resurfacing of approximately 2.76 miles of City streets. Bids are due on September 8. Staff anticipates being able to recommend a contractor for consideration on the September 23 regular agenda, unless Council prefers otherwise.*

**D. RZ 2014-007 - The applicant requests a rezoning from R-100 and R-140 to PMUD to allow for a planned mixed use development of single family attached and detached units. The site is located in Land Lot 211 of the 7<sup>th</sup> District on the east side of Martin Farm Road and contains 31.39 acres.**

*Staff recommends approval with conditions. The Planning Commission postponed this item for one month.*

**E. RZ 2014-008 - The applicant requests a rezoning from C-2 and C-2A to RM-8 to allow for a multi-family residential development. The site is located in Land Lots 169 and 170 of the 7<sup>th</sup> District along Sawmill Drive near Lawrenceville Suwanee Road and contains approximately 29.29 acres.**

*Staff recommends denial. The Planning Commission postponed this item for one month.*

**F. Building Code Local Amendment**

*Chapter 1 of the International Building, Residential, Plumbing and Mechanical Codes regulate general administration requirements for local governments related to permitting, enforcement and penalties. This chapter must be adopted separately from remaining sections of these codes by the local government. Adopting Chapter 1 of each code will ensure that the City is in compliance with this requirement. This amendment will be forwarded for adoption on the September 23 consent agenda, unless Council prefers otherwise.*

**G. December Holiday Event**

*Shadowbrook Baptist Church will not be hosting Christmas in the Park in Town Center this year. This has served as the default holiday celebration for Town Center, while the Caboose Lighting has functioned as the celebration in Old Town. Staff recommends discussing options for future holiday events given this change.*

**H. Suwanee Youth Leaders**

*Staff will give an update on the program and proposed plans for 2015.*

**I. Staff Position Adjustments**

*There are two vacancies in existing part-time positions. One is the position of Building Inspector and the other is Human Resources Manager (which is one part of a shared job position; the other part-time position is filled). Given these vacancies, staff recommends that they be converted to full-time status before advertising and filling the openings. Staff will provide more details at the workshop.*

**J. Municipal Court Update**

*The first day session will be held on September 9, with a second on September 11. Staff will provide a brief update on the initial sessions.*

**K. Update on Gwinnett Municipal Association Activities**

*Council-led discussion.*

**I. Peachtree Corners SDS Agreement**

**L. City Manager's Report**

**i. Special Recognition Options for the Council Meeting**

**ii. Minutes for Approval**

**1. August 14, 2014 Council Workshop**

**2. August 26, 2014 Council Meeting**