

**AGENDA**  
**CITY OF SUWANEE, GEORGIA**  
**CITY COUNCIL CALLED MEETING & WORKSHOP**  
**THURSDAY, FEBRUARY 14, 2013**

Note: As set forth in the Americans With Disabilities Act of 1990, the City of Suwanee does not discriminate on the basis of disability in the admission or access to or treatment or employment in its programs or activities. Billie Marshall, 330 Town Center Avenue, Suwanee Georgia 30024 has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, is available from the ADA coordinator.

The City of Suwanee will assist citizens with special needs given proper notice. Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of the City of Suwanee should be directed to Billie Marshall, 330 Town Center Avenue, Suwanee Georgia 30024. 770-945-8996.

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Meeting Location: City Hall, 330 Town Center Avenue, Big Splash Room

**5:30 P.M.**  
**CALLED MEETING**

1. **Call to Order**
2. **Executive Session: Property Acquisition & Personnel**
3. **Consider Action(s) from Executive Session**
4. **Adjourn**

**6:30 P.M.**  
**(or upon adjournment of Called Meeting)**  
**WORKSHOP**

**A. Staff Updates Agenda:** The following items are not planned for discussion at the workshop, unless specifically requested by Council.

**1. GMA Contest**

*One of the STWP items for 2013 is for the City to promote GMA's "If I Were Mayor, I Would..." essay contest for 6<sup>th</sup> grade students. Staff has contacted North Gwinnett and Hull Middle Schools and both schools are going to participate.*

**2. ADA Transition Plan**

*Council adopted the ADA Transition Plan in April 2012. Staff has been working since that time to address noted deficiencies in order to implement the plan.*

**3. Arbor Day**

*To celebrate Arbor Day and to maintain Tree City USA status, the City will hold a celebration on March 16, 2013. As part of the celebration, staff and citizens will be invited to participate in a tree planting ceremony at Sims Lake Park. The Arbor Day proclamation will be included on the February 26 regular agenda, unless Council prefers otherwise.*

**4. Alcohol Beverage License: Friends Suwanee Grill, 3890 Lawrenceville Suwanee Road, Suite 1**

*Friends Suwanee Grill has applied for a license for on-premise consumption of beer, wine, and distilled spirits. Mr. Rade Stanjevich is the licensee. The finance department has reviewed the application and recommends approval. This item will be included on the February 26 public hearing and regular agenda, unless Council prefers otherwise.*

**5. Gwinnett County IGA for Title Ad Valorem Tax**

*Gwinnett County is working on implementation of the new Title Ad Valorem Tax. In order to receive proceeds from the tax, the Department of Revenue must have a certified distribution agreement. Gwinnett Municipal Association, along with the County and the Tax Commissioner, have negotiated a draft intergovernmental agreement regarding distribution of funds among the County and municipalities. Gwinnett County plans to approve this agreement in March. Approval of this agreement will be included on the February 26 consent agenda, unless Council prefers otherwise.*

**6. Employee Retirement Funds**

*There are two retirement funds, outside the City's pension program, that are available to Suwanee employees. One is the Principal Financial Group Money Purchase Plan (the City's original defined contribution plan, not available to newly hired employees) and the ICMA 457(b) Plan (available to all employees). At the advice of the City's retirement broker, staff released an RFP to select a consultant to consolidate these two funds into a single fund. The City received 11 proposals and engaged Southeastern Advisory Services, Inc. to independently review them. Based on the review, staff recommends consolidating the two funds into a single program with ICMA.*

**7. SculpTour**

*The City received approximately 60 submittals for the 2013 SculpTour program. The PAC is reviewing those now; installation is still planned for May.*

**8. Suwanee Dam Road Multi-Use Path**

*The City and County are partnering to construct a multi-use path along Suwanee Dam Road from Peachtree Industrial Blvd. to Main Street. The County is funding and managing the construction. Staff recommends upgrading the proposed asphalt materials to concrete, for an estimated cost of \$30,000-\$40,000; the City would be responsible for this upgrade expense. This upgrade was planned and budgeted in the 2013-2017 CIP in association with the Brushy Creek Greenway project. Approval of this expense will be included on the February 26 consent agenda, unless Council prefers otherwise.*

**B. McGinnis Ferry Rd. and PIB Intersection Improvements – Council Consent Agenda**

*The City and County have negotiated an agreement for the County to upgrade the pedestrian access facilities at the intersection of McGinnis Ferry Road and Peachtree Industrial Blvd. The City must commit funding for 50% of the design and construction costs, not to exceed \$75,000. As this project was not planned in the CIP, no dedicated funding is currently identified. Staff recommends using the Facilities Enhancement Fund for this expenditure. Approval of this agreement will be included on the February 26 consent agenda, unless Council prefers otherwise.*

**C. CIP Updates**

*Staff will provide current updates on the following projects at the workshop.*

**1) Town Center Park Irrigation Well**

*Staff has issued a bid package for construction of this project; proposals are due on Monday, February 11. Staff will provide an update at the workshop and hopes to be able to recommend an award of contract on the February 26<sup>th</sup> regular agenda, unless Council prefers otherwise.*

**2) Buford Highway Sidewalks**

*Staff is anticipating GDOT approval at any time. Upon approval, acquisition of needed easements will begin.*

**D. RZ-2013-001 - Applicant: Patrick Higgins. Owner: Public Storage. Requests a rezoning from PMUD (Planned Mixed Use Development) to PMUD with a change of conditions to allow for additional self storage. The site is located at 3900 McGinnis Ferry Road and contains approximately 5.03 acres.**

*The Planning Commission was scheduled to review this item on February 5, but was unable to secure a quorum. This item has already been advertised for the February 26 public hearing. Staff recommends postponing to the March 26 public hearing and meeting so the Planning Commission can review it at their March meeting.*

**E. Economic Indicators Report**

*Staff will provide an overview at the workshop of the 4<sup>th</sup> quarter 2012 report.*

**F. National Citizen Survey**

*The City has received draft results of the 2012 National Citizen Survey. Staff will provide an overview at the workshop. The final results will be presented at an upcoming Council meeting.*

**G. Financial Software**

*As part of the 2013 budget, the City will be purchasing new financial software. The City issued a Request for Proposals (RFP) for this purchase and received six proposals. Staff completed site visits with the two highest-rated firms in mid-January and recommends awarding this project to BS&A. Consideration of this item will be included on the February 26 regular agenda, unless Council prefers otherwise.*

**H. Municipal Court Appointment**

*Judge Laura Tate has resigned from Municipal Court. Judge Lewis recommends appointing Deborah Fluker to this position. Ms. Fluker's appointment will be included on the February 26 regular agenda, unless Council prefers otherwise.*

**I. Update on Gwinnett Municipal Association Activities**

*Council-led discussion.*

**J. City Manager's Report**

**i. Special Recognition Options for the February 26, 2013 Council Meeting**

**ii. Minutes for Approval**

**1. January 10, 2013 Council Workshop**

**2. January 22, 2013 Council Meeting**