

AGENDA
CITY OF SUWANE, GEORGIA
CITY COUNCIL CALLED MEETING AND WORKSHOP
THURSDAY, JUNE 13, 2013
5:30 P.M.

Note: As set forth in the Americans With Disabilities Act of 1990, the City of Suwanee does not discriminate on the basis of disability in the admission or access to or treatment or employment in its programs or activities. Billie Marshall, 330 Town Center Avenue, Suwanee Georgia 30024 has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, is available from the ADA coordinator.

The City of Suwanee will assist citizens with special needs given proper notice. Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of the City of Suwanee should be directed to Billie Marshall, 330 Town Center Avenue, Suwanee Georgia 30024. 770-945-8996.

Meeting Location: City Hall, 330 Town Center Avenue

CALLED MEETING
COUNCIL CHAMBERS

1. Call to Order

2. Public Hearing: FY 2014 Budget and 2014-2018 Capital Improvement Program

This is the first of two public hearings on the proposed budget. The second hearing will be on June 25th at 6:30 pm. The FY 14 general fund budget is proposed to be \$12,164,990. Consideration of the FY 14 budget and 2014-2018 CIP will be included on the June 25th regular agenda, unless Council prefers otherwise.

3. Adjourn

COUNCIL WORKSHOP
BIG SPLASH ROOM

A. Staff Updates Agenda: The following items are not planned for discussion at the workshop, unless specifically requested by Council.

I. Downtown Development Revolving Loan Fund

The DDA is evaluating a program administered through the Georgia Department of Community Affairs (DCA) called the Downtown Development Revolving Loan Fund (DD RLF). It is designed to assist cities, counties, and development authorities in their efforts to revitalize and enhance downtown areas by providing below-market rate financing to fund capital projects in core historic downtown areas. The maximum loan amount is \$250,000 per project. The Deming's approached the City about applying for the funds to assist with the Pierce's Corner project. Staff determined that it would be best for the DDA to consider the application. The first step is to complete an Initial Project Assessment (IPA). This does not constitute a submission of a DD RLF application and is not a guarantee or commitment of any kind. This is done so that DCA can have information in order to provide advice about the project's eligibility and competitiveness for funding. The DDA is in the process of completing the IPA. For complete

information about the program, go to www.dca.state.ga.us/economic/financing/programs/ddr/f.asp.

2. Annual Contract Approvals

The City has several service contracts/agreements that are expiring at or around the end of the fiscal year. Staff has reviewed each of them and recommends renewing the following contracts for one additional year. Approval of the contracts will be included on the June 25 consent agenda, unless Council prefers otherwise.

- i. Engineering: Development Planning & Engineering, Inc.; LBGM Associates, Inc.; Columbia Engineering & Services, Inc.
- ii. Information Technology: Total Technology Group
- iii. Technology Services: Motorola; Information Technologies Inc. (ITI); Syscon; CodeRed; Language Line
- iv. Landscape Maintenance: Valley Crest Landscape Maintenance; Russell Landscape
- v. Probation Services: Southeast Corrections
- vi. Property & Liability Insurance: Georgia Interlocal Risk Management Agency (GIRMA)
- vii. Employee Benefits: Cigna; Unum; Mutual of Omaha; Cameron and Associates; Eagle Recognition

3. Public Hearing for FY 2014 Occupation Taxes

Georgia law states that for any year that revenue generated from occupational taxes is proposed to be greater than the preceding year's revenue, a public hearing must be held. While staff is still processing FY 13 occupation taxes, it appears we will meet this threshold with a slight increase in revenues. If so, a public hearing on FY 14 occupation taxes will be scheduled for June 25th.

B. CIP Updates

1. Hotel May Queen Demolition

Preliminary work on the demolition is underway, with a targeted completion date of September.

2. Cemetery Improvements

Preliminary work is underway to fill depressed grave sites and mark graves at the Jackson Street and Shadowbrook cemeteries.

3. PIB Medians

Russell Landscape Group is underway with work to accommodate the additional plantings. Delivery and installation of the first materials is expected for the week of June 10th.

4. Town Center Park Irrigation Well

As of June 4th, the well pump and piping has been installed and the system can pump water. The next step to make the system fully functional is to finish setting up the SCADA system controls. This contractor is expected on-site June 10th to begin this process.

5. Suwanee Creek Park Disc Golf Course

One of the short-term projects in the 2010 Park Enhancements Implementation Plan is a disc golf (Frisbee golf) course at Suwanee Creek Park. Staff is currently negotiating a design and construction contract with landscape architect Sean Murphy, who has prepared a draft concept plan for the course. Design work is anticipated to begin in July and staff anticipates that the Public Works department will

be able to do the construction, with a tentative substantial completion date at the end of 2013.

6. Buford Highway Sidewalks

Staff will provide an overview of a recent meeting with the Ruby Forest HOA on this project.

C. Peoples Bank & Trust Agreement

Peoples Bank & Trust has requested that the City consider entering into the Demand Deposit Marketplace program to assist them with collateralization requirements of the City funds. Gregory Jay has reviewed the agreement and does not have any issues with us proceeding with the program. Staff will provide more details at the workshop.

D. Public Stuff Demo

Staff will show a demo that includes the apps that other cities have launched using Public Stuff's platform.

E. Employee Wellness Program

Staff will provide an overview of Suwanee's new employee wellness program, which is being launched July 1.

F. Update on Gwinnett Municipal Association Activities

Council-led discussion.

G. City Manager's Report

i. Special Recognition Options for the Council Meeting

ii. Minutes for Approval

1. May 16, 2013 Called Meeting & Council Workshop

2. May 28, 2013 Council Meeting