



AGENDA
CITY COUNCIL MEETING
TUESDAY, DECEMBER 17, 2013

Note: As set forth in the Americans With Disabilities Act of 1990, the City of Suwanee does not discriminate on the basis of disability in the admission or access to or treatment or employment in its programs or activities. Elvira Rogers has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, is available from the ADA coordinator.

The City of Suwanee will assist citizens with special needs given proper notice. Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of the City of Suwanee should be directed to Elvira Rogers, 330 Town Center Avenue, Suwanee Georgia 30024, 770-945-8996.

Meeting Location: City Hall, 330 Town Center Avenue

5:30 P.M.
DINNER SESSION
BIG SPLASH ROOM, #2302

City Council Informal Session

Informal discussion among City Councilmembers and staff. Food provided for Elected Officials and staff. No action to be taken during session.

6:30 P.M.
COUNCIL MEETING
COUNCIL CHAMBERS

A. Call to Order

B. Public Hearing

I. Alcohol Beverage License: Suwanee Neighborhood Sports Bar and Grill, 105 Horizon Drive

Suwanee Neighborhood Sports Bar and Grill has applied for an alcohol beverage license. Ms. Lucinda Patel is the applicant. The finance department has reviewed the application and recommends approval.

2. **RZ-2013-004 – Owner: Jeffrey Smith and Dennis Lane. Applicant: Ultrapure Properties.** The applicant requests annexation and rezoning from M-I (Unincorporated Gwinnett County, Light Industry District) to M-I (City of Suwanee, Light Industry District) to allow for an existing industrial building. The site is located in Land Lot 253 of the 7th District at 325 Brogdon Road and contains approximately 1.83 acres.

C. Announcements

D. Pledge of Allegiance

E. Approval of the Agenda

F. Approval of Minutes

1. **November 7, 2013 Council Workshop**
2. **November 19, 2013 Council Meeting**

G. Special Recognition

1. **Police Department – CALEA reaccreditation**
Chief Lou Dekmar, Chair of CALEA, will present the department's certificate.
2. **Kevin McOmber**

H. Presentation: FY 13 Financial Audit

The audit for FY 13 is complete. Joel Black from Mauldin and Jenkins will present the results.

I. Audience Participation

NEW BUSINESS

J. Consider Alcohol Beverage License: Suwanee Neighborhood Sports Bar and Grill, 105 Horizon Drive

K. Consider Annexation Application – Owner: Jeffrey Smith and Dennis Lane. Applicant: Ultrapure Properties. The applicant requests annexation from unincorporated Gwinnett County to the City of Suwanee for an existing industrial building. The site is located in Land Lot 253 of the 7th District at 325 Brogdon Road and contains approximately 1.83 acres.

L. Consider RZ-2013-004 – Owner: Jeffrey Smith and Dennis Lane. Applicant: Ultrapure Properties. The applicant requests rezoning from M-I (Unincorporated Gwinnett County, Light Industry District) to M-I (City of Suwanee, Light Industry District) to allow for an existing industrial building. The site is located in Land Lot 253 of the 7th District at 325 Brogdon Road and contains approximately 1.83 acres.

M. Consider 2014 Board Appointments

There are a number of Board and appointed positions that expire at the end of 2013. The recommended appointments are as follows:

- 1. Planning Commission (terms to expire 12/31/15): Larry Pettiford; Sharu Ragiri; Elizabeth Sawicki*
- 2. Zoning Board of Appeals (terms to expire 12/31/15): Ryan Neilan; Kenneth Torrens; Larry Johnson*
- 3. Downtown Development Authority (terms to expire 12/31/16): Robert Rohloff; Beth Hilscher; Dax Flinn*
- 4. Public Arts Commission (terms to expire 12/31/15): Dick Goodman; Cherie Heringer*
- 5. Urban Redevelopment Authority (terms to expire 12/31/15): Sandra Watson; Carol Hassell; Randy Winfield*
- 6. Harvest Farm Managing Board (term to expire 12/31/15): Jeannine Haynes*
- 7. Annual Appointments (terms to expire 12/31/14):*
 - i. City Attorney: Gregory Jay*
 - ii. Election Superintendent: Elvira Rogers*
 - iii. Absentee Ballot Clerk: Phyllis Edmond*
 - iv. Municipal Court Chief Judge: Mark Lewis*
 - v. Municipal Court Assistant Chief Judge: Bill Brogdon*
 - vi. Municipal Court Associate Judge: Deborah Fluker*
 - vii. Municipal Court Chief Solicitor: Elizabeth Reisner*
 - viii. Municipal Court Associate Solicitors: Erica Dove; Krystal Holmes; Julie Potts; Jennifer White*

N. Consider Authorizing the Mayor to Execute a Contract with URS Corporation for Professional Design and Construction Administration Services for the Buford Highway Reconstruction Project

The City received five responses to the RFQ for professional design and construction administration services. A committee reviewed the proposals and interviewed two teams of consultants on December 3. The selection committee recommends awarding this contract to URS Corporation of Atlanta.

O. Consider Adopting Ordinance to Permit Home Brew Special Events

During this past legislative session, the state legislature passed HB 99 which permits home-brew special events upon adoption of local legislation. A model local ordinance has been drafted and reviewed by Legislative Counsel and the state Department of Revenue.

P. Consider Authorizing the Mayor to Approve Change Order #1 in the Amount of \$20,465.50 with Astra Companies for the Buford Highway Sidewalk Construction Project

This project consists of the construction of a 5' wide sidewalk from the entrance to George Pierce Park north along the east side of Buford Highway to North Dollar Circle (connecting to the existing sidewalk in front of Park Pointe) and then north to connect to the existing sidewalk on Ruby Forest Parkway. The change order addresses some needed design and construction modifications due to site conditions.

Q. Consent Agenda

1. Approve Renewal of Contracts Expiring December 31, 2013

There are multiple contracts expiring at the end of this calendar year. Staff has reviewed each of them and recommends approving the following:

- *Georgia Municipal Association (Workers' Comp)*
- *Mauldin and Jenkins (Auditor)*
- *ESRI, Inc. (Mapping Software Maintenance)*
- *The Brickman Group (Landscape services)*
- *Gwinnett Department of Corrections (Correction work detail)*
- *Integrated Science & Engineering (stormwater consulting)*
- *Dickerson Group (stormwater repair)*
- *Inland Waters Pollution Control (stormwater repair)*
- *Mitchell Mechanical (HVAC)*
- *Estes Services (HVAC)*
- *Partnership Gwinnett Public Funding Entity (economic development services)*
- *C3 Communication (video surveillance system)*
- *Motorola (service contract)*

2. Approve Reclassification of Planner Position

Staff recommends reclassifying the Planner position (grade 17) to a Senior Planner position (grade 19). The Employee Handbook requires that position reclassifications be approved by the City Manager and Council.

R. Executive Session: Legal, Personnel, and/or Property Acquisition (if necessary)

S. Adjournment