

AGENDA
CITY OF SUWANEЕ, GEORGIA
CITY COUNCIL WORKSHOP
JANUARY 12, 2012
5:30 P.M.

Note: As set forth in the Americans With Disabilities Act of 1990, the City of Suwanee does not discriminate on the basis of disability in the admission or access to or treatment or employment in its programs or activities. Billie Marshall, 330 Town Center Avenue, Suwanee Georgia 30024 has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, is available from the ADA coordinator.

The City of Suwanee will assist citizens with special needs given proper notice. Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of the City of Suwanee should be directed to Billie Marshall, 330 Town Center Avenue, Suwanee Georgia 30024. 770-945-8996.

Meeting Location: City Hall, Big Splash Room, 330 Town Center Avenue

A. Downtown Development Authority Semi-Annual Report

The DDA will present their semi-annual report.

B. Staff Updates Agenda: The following items are not planned for discussion at the workshop, unless specifically requested by Council.

- **2nd Quarter FY 2012 Budget Adjustments**

The Police department was awarded a \$21,351 grant to purchase Rapid ID equipment (mobile fingerprinting). This budget adjustment reflects the additional grant revenue received and corresponding expenditure. Approval of the adjustment will be included on the January 24 consent agenda, unless Council prefers otherwise.

- **Organizational Matters**

As a reminder, the January 24th agenda will include the annual organizational matters, such as selection of Mayor Pro-Tem, adoption of rules and procedures, and oath for the election superintendent.

- **Town Center Park Irrigation Well**

The field work for the pumping test has just been completed and staff is awaiting a report from the hydro geologist on the safe water yield. Staff will provide more information as it becomes available. For more details, please see the staff memo included in the packet.

- **White Street Park Landscaping**

The Public Works department, with the assistance of volunteer Rosalie Tubre, recently completed a landscaping project at White Street Park. The project was undertaken to improve the area between the right side of the garden (if facing Buford Highway) and the trail, which was presenting erosion problems and was unsightly. The project also included the installation of new landscaping below the garden (near the new fire pit), pruning of trees along Buford Highway for better visibility, installation of a walkway to the rear part of the amphitheater, and construction of a trellis along the trail. Many of the construction materials were re-purposed from other properties the City owns.

- **20/20 Vision Roundtables**

The fourth and final session of the roundtables are currently underway. In this session, the groups are

discussing and prioritizing ideas that have been generated by all 25 roundtables, as well as suggestions that have come up in the Open House and other engagement efforts.

- **World Trade Center Piece**

Staff has learned that we will not receive the tourism grant that the City applied for to assist with the permanent installation of Remembrance. Based on previous discussions with Council, staff is moving forward with an RFP to solicit proposals for design/installation, as well as potential locations. The goal is to have the piece permanently installed by September 11, 2012. Staff will provide more information as it becomes available.

C. Construction Projects Updates

Staff will provide an update on the following projects:

- 1) **Police Substation/Training Facility**
- 2) **Suwanee Creek Greenway Rehabilitation**
- 3) **Pedestrian and Bicycle Plan**
- 4) **Peachtree Industrial Blvd. Landscaping Project**
- 5) **Brushy Creek TE Project**
- 6) **Buford Highway Reconstruction**
- 7) **Shade Structures**

D. FEMA Floodplain Map Revisions

FEMA, in partnership with the Georgia Department of Natural Resources, recently completed a partial revision to the Flood Insurance Rate Maps and Flood Study for Gwinnett County and the City of Suwanee. The revised maps are expected to take effect later this year. Preliminary copies are available for public review. Property owners are being provided the opportunity to appeal the flood elevation determination. The City is not required to provide letters to impacted property owners, but staff recommends doing so. Staff will provide more details at the workshop.

E. GMEBS Plan Updates – Restatement Project

Georgia Municipal Association has recently reviewed the Retirement Plan Document and made some revisions to comply with the IRS regulations and the Economic Growth and Tax Relief Reconciliation Act of 2001. Our pension attorney has reviewed these changes and does not see any issues. Staff recommends accepting them in accordance with the attorney's recommendation. Staff will provide more details at the workshop.

F. Benefit Consultant Broker RFP

The City issued an RFP to solicit benefit broker services and received six responses. Staff short-listed four firms and is interviewing those on January 9th. Staff will provide more details at the workshop.

G. 2012 Event Calendar

Staff will present the 2012 proposed calendar of events for Council review.

H. Update on Gwinnett Convention & Visitors Bureau

Jace Brooks will provide an update.

I. Update on Gwinnett Municipal Association Activities

Council-led discussion.

J. City Manager's Report

i. Special Recognition Options for the January 24, 2012 Council Meeting

1. Employee Award Recipients

Staff proposes recognizing the staff members who won awards at the recent annual employee awards program.

ii. Minutes for Approval

1. December 8, 2011 Called Council Meeting

2. December 20, 2011 Council Meeting