

**AGENDA**  
**CITY OF SUWANEE, GEORGIA**  
**CITY COUNCIL MEETING**  
**JANUARY 24, 2012**

Note: As set forth in the Americans With Disabilities Act of 1990, the City of Suwanee does not discriminate on the basis of disability in the admission or access to or treatment or employment in its programs or activities. Billie Marshall, 330 Town Center Avenue, Suwanee Georgia 30024 has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, is available from the ADA coordinator.

The City of Suwanee will assist citizens with special needs given proper notice. Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of the City of Suwanee should be directed to Billie Marshall, 330 Town Center Avenue, Suwanee Georgia 30024. 770-945-8996.

---

Meeting Location: City Hall, 330 Town Center Avenue

**5:30 P.M.**  
**DINNER SESSION**  
**BIG SPLASH ROOM, #2302**

**1. City Council Informal Session**

*Informal discussion among City Councilmembers and staff. Food provided for Elected Officials and staff. No action to be taken during session.*

**NO PUBLIC HEARING SCHEDULED**

**7:00 P.M.**  
**COUNCIL MEETING**  
**COUNCIL CHAMBERS**

**2. Call to Order**

**3. Organizational Matters for 2012**

**a) Selection of Mayor Pro Tempore**

*In accordance with Section 2.27 of the City Charter, by a majority of vote, the City Council shall elect a Councilmember to serve as Mayor Pro Tempore for that ensuing year. The Mayor Pro Tempore shall assume duties and powers of the Mayor during the Mayor's disability or absence.*

**b) Adoption of Rules and Procedure**

*In accordance with Section 2.19 of the City Charter, the City Council shall each year adopt its rules of procedure and order of business. Staff recommends adopting Robert's Rules of Order, 10<sup>th</sup> Edition.*

**c) Oath of Office for Election Superintendent**

*The oath of office will be administered to Administrative Services Director Elvira Rogers for her role as Election Superintendent.*

**4. Announcements**

**5. Pledge of Allegiance**

**6. Approval of Minutes**

a) **December 8, 2011 Called Council Meeting**

b) **December 20, 2011 Council Meeting**

**7. Special Recognition**

a) **2011 Employee Award Winners**

*The Council will recognize the staff members who won an award in the annual employee awards program, held in November 2011.*

**8. Adoption of Agenda**

**9. Audience Participation**

**NEW BUSINESS**

**10. Approve 2<sup>nd</sup> Quarter FY 2012 Budget Adjustments**

*The Police department was awarded a \$21,351 grant to purchase Rapid ID equipment (mobile fingerprinting). This budget adjustment reflects the additional grant revenue received and corresponding expenditure.*

**11. Approve GMEBS Plan Updates – Restatement Project**

*Georgia Municipal Association has recently reviewed the Retirement Plan Document and made some revisions to comply with the IRS regulations and the Economic Growth and Tax Relief Reconciliation Act of 2001. Our pension attorney has reviewed these changes and does not see any issues. Staff recommends accepting them in accordance with the attorney's recommendation.*

**12. Authorize the Mayor to Sign an Agent of Record Letter Naming Bryant Wharton as Broker Consultant for Employee Benefits**

*The Administrative Services Department issued an RFP for benefit consultant broker services and received six bids. A review team made up of HR and Finance staff has conducted interviews with four of those companies and are recommending a change from our current broker, Garner & Glover Company to Bryant Wharton of Alpharetta.*

**13. Executive Session: Legal, Personnel, and/or Real Estate Issues (if necessary)**

**14. Adjournment**