

AGENDA
CITY OF SUWANEE, GEORGIA
CALLED MEETING & CITY COUNCIL WORKSHOP
THURSDAY, APRIL 12, 2012
5:30 P.M.

Note: As set forth in the Americans With Disabilities Act of 1990, the City of Suwanee does not discriminate on the basis of disability in the admission or access to or treatment or employment in its programs or activities. Billie Marshall, 330 Town Center Avenue, Suwanee Georgia 30024 has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, is available from the ADA coordinator.

The City of Suwanee will assist citizens with special needs given proper notice. Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of the City of Suwanee should be directed to Billie Marshall, 330 Town Center Avenue, Suwanee Georgia 30024. 770-945-8996.

Meeting Location: City Hall, Big Splash Room, 330 Town Center Avenue

5:30 P.M.
CALLED MEETING

- 1. Call to Order**
- 2. Consider Approving Purchase of Police Substation & Training Center Furniture from Minton Jones Company in an Amount Not to Exceed \$45,000**
The furniture for this project was priced using the State Contract. Minton Jones provided the lowest pricing and staff recommends purchasing from this company at a price not to exceed \$45,000.
- 3. Adjournment**

5:35 P.M.
(or upon adjournment of Called Meeting
COUNCIL WORKSHOP

A. Municipal Court Semi-Annual Report

Chief Judge Mark Lewis will present the semi-annual report.

B. Staff Updates Agenda: The following items are not planned for discussion at the workshop, unless specifically requested by Council.

1) Town Center Improvement (Farmer's Market Area)

As of April 3, 2012, the construction portion of the Project was approximately 95% complete. Public Works is currently working on the installation of trash cans, patio tables and chairs, etc.

2) Interactive Fountain Policy

Staff has notified all day care centers in the City, as well as those who visited the fountain last summer, of the new reservation policy. Overall, this new policy has been well received by both the day care centers and residents. The City is now accepting reservations from the day care centers and other large groups for this summer.

3) Contract for Sidewalk Projects

The City has an on-demand design-build contract for sidewalk construction with JHC Corporation. This contract will expire on May 29th and may be renewed for one additional year before re-bidding. Staff

recommends renewing this contract. Consideration of this item will be included on the April 24th consent agenda, unless Council prefers otherwise.

4) Surplus Sale

The Finance Staff has collected a listing of surplus items the City would like to sell. Staff recommends that the sale be conducted on the Govdeals website, tentatively scheduled for a seven-day period beginning May 7. Council needs to declare the items as surplus before they can be sold; approval of this sale will be included on the April 24th consent agenda, unless Council prefers otherwise.

5) 20/20 Vision Strategic Plan

Interface Studio is currently working on the draft strategic plan document. The draft plan will be presented and the strategic plan process celebrated at a community picnic on Sunday, April 29th. The event will take place at the Suwanee Music Barn from 12:30-4:00 pm. Interface plans to meet with Council in May to review the final draft and it is anticipated the plan will be presented to Council for consideration in June.

6) FY 2013 Budget Preparation

Development of the FY 2013 budget is currently underway. The City is in the process of seeking citizen comments for consideration in the budget. Upcoming budget workshops will be held on Thursday, April 26 and Thursday, May 3, both at 5:30 pm.

C. Performance Measures Presentation: Part I

The City's performance measures program consists of three main components: the National Citizen Survey (conducted every two years), the ICMA Performance Measures consortium (conducted annually), and internal data. We have recently received the ICMA benchmarking data for FY 2011. Staff will present an overview of 2011 performance measures for Administrative Services, Financial Services, Chief Executive, and Public Works; Planning and Police measures will be reported at the May workshop.

D. AMD 2012-001

This text amendment to the Zoning Ordinance will modify Article XVI. Signs, Article XVII. Tree Preservation, and Article XVIII. Administration, Enforcement, Penalties and Remedies to amend the regulations for penalties and violations. This item will be included on the April 24th public hearing and regular agenda, unless Council prefers otherwise.

E. SUP-2012-001 – Applicant: Jusarang Presbyterian. Owner: Flora B. Adkison. Requests a special use permit to allow for a religious institution in the M-I (Light Industrial) Zoning District. The site is located at 553 Satellite Boulevard and contains approximately 5.93 acres. This item will be included on the April 24th public hearing and regular agenda, unless Council prefers otherwise.

F. Brushy Creek Greenway Project

The City has received bids for design and construction management of the Brushy Creek Greenway and pedestrian crossing improvements at Peachtree Industrial Blvd. and Suwanee Dam Road. Staff reviewed the bids, interviewed the four top-ranked firms, and recommends awarding this contract to QK4. This item will be included on the April 24th regular agenda, unless Council prefers otherwise.

G. Construction Projects Updates

Staff will provide an update on the following projects:

I) Police Substation/Training Facility

2) Suwanee Creek Greenway Rehabilitation

3) Town Center Park Irrigation Well

4) Peachtree Industrial Blvd. Medians

5) I-85 Streetscaping Project

With the resolution of SDS, a permit has been issued for this project and it is ready to proceed. Staff is obtaining an updated cost estimate and will provide more information at the workshop.

H. Backyard Chickens

The Planning Department has received some requests from residents who would like to keep a limited number of chickens in their yards for the purpose of collecting fresh eggs. The City's Zoning Ordinance only allows the keeping of chickens on lots larger than five acres, which prevents most residents from being able to do this. Staff will discuss potential modifications that could be made if Council is interested in considering this.

I. Transportation Investment Act

In preparation for the July vote on the TIA, Gwinnett County is developing a list of transportation projects that would they would partner on with the cities. They are seeking feedback on this list. Staff will provide an update at the workshop.

J. ADA Transition Plan

As discussed at the February workshop, the City must prepare an ADA transition plan. Staff has prepared a draft plan, which will be included on the April 24th consent agenda, unless Council prefers otherwise.

K. Update on Gwinnett Convention & Visitors Bureau

Jace Brooks will provide an update.

L. Update on Gwinnett Municipal Association Activities

Council-led discussion.

M. City Manager's Report

i. Special Recognition Options for the April 24, 2012 Council Meeting

ii. Minutes for Approval

1. March 15, 2012 Called Council Meeting

2. March 27, 2012 Council Meeting