

AGENDA
CITY OF SUWANEЕ, GEORGIA
CALLЕD MEETING & CITY COUNCIL WORKSHOP
THURSDAY, JUNE 14, 2012

Note: As set forth in the Americans With Disabilities Act of 1990, the City of Suwanee does not discriminate on the basis of disability in the admission or access to or treatment or employment in its programs or activities. Billie Marshall, 330 Town Center Avenue, Suwanee Georgia 30024 has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, is available from the ADA coordinator.

The City of Suwanee will assist citizens with special needs given proper notice. Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of the City of Suwanee should be directed to Billie Marshall, 330 Town Center Avenue, Suwanee Georgia 30024. 770-945-8996.

Meeting Location: City Hall, 330 Town Center Avenue

5:30 P.M.
CALLЕD MEETING
COUNCIL CHAMBERS

- 1. Call to Order**
- 2. Public Hearing on FY 2013 Budget and 2013-2017 Capital Improvement Program**
This is the first of two public hearings on the proposed budget. The second hearing will be on June 26th at 6:30 pm.
- 3. Consider Approving Resolution to Call for a Special Election on July 31, 2012**
Council post #4 is currently vacant. In accordance with O.C.G.A. 21-2-132(d)(3), the Council must adopt a resolution to call for the election and set qualifying dates, fees, pollworker compensation, etc. The election will be held on July 31, 2012, with qualifying to begin on Monday, June 25th at 8:30 a.m. and close at Noon, June 27th.
- 4. Ratify the Cooperation Agreement with Gwinnett County for the Community Development Block Grant (CDBG) Program**
Suwanee has been a member of the Gwinnett County Urban County CDBG program. In order to remain part of the program, the City was required to execute an agreement with the County maintaining membership for 2013-2015.
- 5. Consider Award of Contract to Deas Construction in an Amount of \$55,540.51 for Construction of Shade Structures at Town Center Park**
One of the planned park enhancement projects is the installation of shade structures at Town Center Park. This is one of the most popular requests received from residents in the 2010 parks survey and input for the 20/20 Vision. The City has received competitive proposals for this project and the review committee recommends awarding the contract to Deas Construction.

6. Consider Award of Contract to Shade Systems, Inc. in an Amount of \$44,452.95 for Construction of Shade Structures at Sims Lake Park

Another planned park enhancement project is the installation of shade structures for the playground at Sims Lake Park. This was another popular request received from residents in the 2010 parks survey and input for the 20/20 Vision. The City has received competitive proposals for this project and the review committee recommends awarding the contract to Shade Systems, Inc.

7. Adjournment

5:35 P.M.
(or upon adjournment of Called Meeting)
COUNCIL WORKSHOP
BIG SPLASH ROOM

A. Downtown Development Authority Semi-Annual Report

The DDA will present their semi-annual report.

B. Police Quarterly Update

Deputy Chief Moon will provide the quarterly update.

C. 20/20 Vision Strategic Plan

Scott Page from Interface Studio will be present to give an overview of the draft plan, including feedback from the community and the Steering Committee. Consideration of the plan will be included on the June 26 regular agenda, unless Council prefers otherwise.

D. Staff Updates Agenda: The following items are not planned for discussion at the workshop, unless specifically requested by Council.

1) Broker for Principal Money Market Plan

Staff recommends appointing a new broker to provide assistance with the Principal Money Market Plan, which is part of the retirement plan for full time employees employed before 2005. This broker is compensated by Principal. A staff committee interviewed three brokers and recommends appointing Don Crider with Private Client Advisory, Inc. Consideration of this appointment will be included on the June 26 regular agenda, unless Council prefers otherwise.

2) FY 13 Employee Insurance Providers

Due to rising insurance costs, staff has worked diligently with the City's broker to evaluate different options that would minimize adverse impacts the City and/or employees. Staff has negotiated a package that accomplishes these goals. The City will enter into one-year contracts with the various insurance providers, effective July 1; approval of these contracts will be included on the June 26 consent agenda, unless Council prefers otherwise.

3) Annual Contract Renewals

The City has several service contracts/agreements that are expiring and must be renewed. Staff has reviewed each of them and recommends renewing the following contracts for one additional year. Approval of these renewals will be included on the June 26 consent agenda, unless Council prefers otherwise. The contracts are as follows:

- *Engineering: Development Planning & Engineering, Inc.; LBGM Associates, Inc.; Columbia Engineering & Services, Inc.*
- *Information Technology: Total Technology Group*
- *Landscape Maintenance: Valley Crest Landscape Maintenance*
- *Probation Services: Southeast Corrections*
- *Program Management: Moreland Altobelli*
- *Property & Liability Insurance: Georgia Interlocal Risk Management Agency (GIRMA)*
- *Technology Services: Motorola; Information Technologies Inc. (ITI); Syscon*

4) Public Works Vehicle Purchase

The Public Works Department has received competitive bids for the purchase of a truck to use with the City's existing bucket truck apparatus. Staff recommends purchasing the truck from the low bidder, Hayes Chrysler of Lawrenceville, for a purchase price of \$42,217. The purchase of this vehicle was approved in the FY12 budget, but the purchase must be approved by the City Council, per the City's purchasing policies. Approval of this purchase will be included on the June 26 consent agenda, unless Council prefers otherwise.

5) Street Resurfacing Contract

The City has released bids for patching and resurfacing of approximately 3.22 miles of streets, in addition to the parking lot at the Public Works facility. Bids are due on June 22 and staff anticipates being able to recommend a contractor for the June 26 regular agenda, unless Council prefers otherwise.

6) Urban Redevelopment Agency

The URA held their annual meeting on June 7.

E. Construction Projects Updates

Staff will provide an update on the following projects:

1) Police Substation/Training Facility

2) Suwanee Creek Greenway Rehabilitation

3) Town Center Park Irrigation Well

4) Peachtree Industrial Blvd. Medians

5) Sidewalk Projects

6) Brushy Creek Greenway

F. Buford Highway Scoping Study

As required by the Atlanta Regional Commission (ARC), the City has completed a draft scoping study for Buford Highway reconstruction project. The scoping phase requirements are designed to better prepare recipients for the preliminary engineering phase and to identify any major concerns related to project timing and budget. Once the Scoping Study is approved by ARC, the project is officially included on the region's Transportation Improvement Program (TIP) and the consultant selection process may begin.

G. Emergency Alert Technology

Staff has researched and seen demonstrations of various technology options for emergency alerts. Staff recommends the CodeRED system which is a web-based system to send personalized voice, e-mail, and text messages. The system can be used a wide range of notifications, such as severe weather warnings, law enforcement alerts, street closures, and general information. Staff will provide more details at the workshop.

H. World Trade Center Artifact

Staff has worked over the last years to receive and unveil a piece of the World Trade Center (WTC). We unveiled the artifact in September 2011 and temporarily displayed the piece. We agreed, as part of the process, to display the piece in a public, appropriate location and manner. Staff will discuss a general timeline for the permanent installation.

I. Prosecuting Attorney's Office

The 2012 Georgia General Assembly enacted legislation requiring municipalities with a prosecuting attorney's office to submit a resolution/ordinance that officially creates this office. Staff has prepared an ordinance/resolution to comply with this legislation and recommends using the currently appointed solicitors to fulfill this role. Approval of this resolution/ordinance will be included on the June 26 consent agenda, unless Council prefers otherwise.

J. Update on Gwinnett Municipal Association Activities

Council-led discussion.

K. City Manager's Report

i. Special Recognition Options for the June 26, 2012 Council Meeting

ii. Minutes for Approval

I. May 22, 2012 Council Meeting