

**AGENDA**  
**CITY OF SUWANEЕ, GEORGIA**  
**CITY COUNCIL WORKSHOP & CALLED MEETING**  
**THURSDAY, AUGUST 16, 2012**

Note: As set forth in the Americans With Disabilities Act of 1990, the City of Suwanee does not discriminate on the basis of disability in the admission or access to or treatment or employment in its programs or activities. Billie Marshall, 330 Town Center Avenue, Suwanee Georgia 30024 has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, is available from the ADA coordinator.

The City of Suwanee will assist citizens with special needs given proper notice. Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of the City of Suwanee should be directed to Billie Marshall, 330 Town Center Avenue, Suwanee Georgia 30024. 770-945-8996.

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Meeting Location: City Hall, 330 Town Center Avenue

**5:30 P.M.**  
**CALLED MEETING**  
**COUNCIL CHAMBERS**

**1. Call to Order**

**2. Public Hearing on 2012 Millage Rate**

*The City has received the 2012 tax consolidation information from Gwinnett County. After analyzing the data, staff recommends a rate of 4.93 mills, which would be a 0.72-mill reduction from the current rate of 5.65. This is the first of two hearings on the millage rate; the second will be on August 28<sup>th</sup> at 6:30 pm. Consideration of the millage rate will be included on the August 28 regular agenda, unless Council prefers otherwise.*

**3. Adjournment**

**5:35 P.M.**  
**(or immediately following Called Meeting)**  
**COUNCIL WORKSHOP**  
**BIG SPLASH ROOM**

**A. Planning Commission Update**

*Larry Pettiford will provide the Planning Commission's annual update.*

**B. Zoning Board of Appeals Update**

*Ryan Neilan will provide the Zoning Board of Appeals' annual update.*

**C. Staff Updates Agenda:** The following items are not planned for discussion at the workshop, unless specifically requested by Council.

**1) Alcohol Beverage License: Gulf Coast Grill**

*Gulf Coast Grill has applied for a license for the on-premise consumption of beer, wine, and distilled spirits at 3463-A Lawrenceville Suwanee Road, Su. A-101 (formerly American Ale). Amy Elizabeth Fitzpatrick is the proposed licensee. The finance department recommends approval of this license. This item will be included on the August 28 public hearing and regular agenda, unless Council prefers otherwise.*

**2) Alcohol Beverage License: Suwanee Pizza Tavern**

*Suwanee Pizza Tavern has applied for a license for the on-premise consumption of beer, wine, and distilled spirits at 1500 Peachtree Industrial Blvd, Bldg. 600, Suite 150. Melissa Dean is the proposed licensee. The finance department recommends approval of this license. This item will be included on the August 28 public hearing and regular agenda, unless Council prefers otherwise.*

**3) Southern Tour of Independent Filmmakers**

*Suwanee is hosting six independent films in partnership with the Southern Tour of Independent Filmmakers. All of the movies will be shown at Movie Tavern and in most cases will include a reception and Q&A with the filmmaker. The six films (once per month) will be shown in September, October, November, February, March and April. Suwanee is one of about 18 communities representing 8 states. For complete information, see the August issue of CrossRoads newsletter.*

**4) Suwanee Day**

*Suwanee Day will be held on Saturday, September 15th. More than 200 volunteers are needed; volunteers can sign up at [www.suwaneeday.com](http://www.suwaneeday.com) – simply click on “volunteers” at the top of the home page. The committee and staff have been very successful in obtaining sponsorship dollars this year (\$64,000+ cash sponsorships and \$13,000 in-kind donations).*

**5) Solicitor Appointment**

*Staff recommends appointing Krystal Holmes to fill the vacant solicitor position. Consideration of this appointment will be included on the August 28 regular agenda, unless Council prefers otherwise.*

**6) Street Resurfacing Projects**

*The contractor has completed the asphalt crack sealing work on all projects and substantially completed drainage work on Settles Bridge Road. Milling and asphalt repair work is tentatively scheduled to begin in mid-August. Notification signs will be posted to assist in notifying street users of the scheduled asphalt repair and resurfacing construction activities.*

**7) Atlanta Gas Light Easement on Suwanee Dam Road**

*Atlanta Gas Light Resources needs to replace the gas line that crosses the Delay tracts. Due to existing conditions, AGLR proposes to relocate this line, which requires an easement from the City. Staff is currently negotiating the easement with AGLR and will forward to Council when it is ready for consideration.*

**D. Construction Updates**

*Staff will provide updates on the following projects at the workshop.*

**1) PIB Landscape Project**

**2) Police Substation/Training Facility**

*The ribbon cutting has been scheduled for Monday, September 10<sup>th</sup> at 4:00 pm.*

**3) Suwanee Creek Greenway Rehabilitation**

**4) Town Center Park Irrigation Well**

*Staff has negotiated a contract with Middle Georgia Water Systems, Inc. to drill a second well at Suwanee Creek so that the two wells together can provide the needed water supply to irrigate Town Center Park. The contract amount is \$29,200. Approval of this item will be included on the August 28 consent agenda, unless Council prefers otherwise.*

**5) Pedestrian Bicycle Plan Implementation**

**6) Shade Structures**

- E. RZ-2012-002 – Applicant/Owner: Suwanee Junction, LLC. Requests a rezoning from PMUD (Planned Mixed Use Development) to PMUD to modify the conditions of zoning to allow for single family homes. The site is located on Village Field Court across from Village Field Place and Lassen Court and contains approximately 1.75 acres.**

*This item will be included on the August 28 public hearing and regular agenda, unless Council prefers otherwise.*

- F. RZ-2012-003 – Applicant: Michael O’Connell. Owner: James E. Adams. Requests a rezoning from R-100 (Residential Single Family) to PMUD (Planned Mixed Use Development) to allow for a personal care home and single family residence. The site is located at 4545 Suwanee Dam Road and contains approximately 4.38 acres.**

*This item will be included on the August 28 public hearing and regular agenda, unless Council prefers otherwise.*

- G. 2<sup>nd</sup> Quarter 2012 Economic Indicators Report**

*Staff will present the report.*

- H. Harvest Farm Board Bylaws**

*The Harvest Farm Managing Board has requested that Council amend its bylaws to change its Vice-Chair position to a Chair-Elect position. This will allow for additional training and support for the incoming Chairs. Additionally, this Board has a sunset date of December 31, 2012. Staff recommends extending the sunset an additional five years to 2017. Approval of the revised bylaws will be included on the August 28 consent agenda, unless Council prefers otherwise.*

- I. Council Protocol Manual**

*Council adopted the Protocol Manual in August 2011. Staff has reviewed the manual and drafted proposed revisions to ensure the information is current. Approval of this item will be included on the August 28 consent agenda, unless Council prefers otherwise.*

- J. CodeRED**

*Staff has received training on the CodeRED emergency notification system. Staff anticipates launching this program at the end of September, which will include an “all call” to City resident land lines. More details will be included in the September issue of CrossRoads. The City needs to adopt a policy that outlines how the program is implemented; staff anticipates forwarding this for adoption on the August 28 regular agenda, unless Council prefers otherwise.*

- K. E-911**

*Gwinnett County is working with the police cities to install the equipment needed to transmit digital data from the County 911 center. Staff will provide more information at the workshop.*

- L. 2013 Council Work Retreat**

*It’s time to begin planning the 2013 Council work retreat. Staff is seeking ideas on potential locations, as well as any other requests that will help in planning.*

- M. Update on Gwinnett Municipal Association Activities**

*Council-led discussion.*

**N. City Manager's Report**

**i. Special Recognition Options for the August 28, 2012 Council Meeting**

**ii. Minutes for Approval**

**1. July 12, 2012 Called Council Meeting & Workshop**

**2. July 24, 2012 Council Meeting**