

AGENDA
CITY OF SUWANEE, GEORGIA
CITY COUNCIL CALLED MEETING & WORKSHOP
THURSDAY, OCTOBER 11, 2012

Note: As set forth in the Americans With Disabilities Act of 1990, the City of Suwanee does not discriminate on the basis of disability in the admission or access to or treatment or employment in its programs or activities. Billie Marshall, 330 Town Center Avenue, Suwanee Georgia 30024 has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, is available from the ADA coordinator.

The City of Suwanee will assist citizens with special needs given proper notice. Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of the City of Suwanee should be directed to Billie Marshall, 330 Town Center Avenue, Suwanee Georgia 30024. 770-945-8996.

Meeting Location: City Hall, 330 Town Center Avenue, Big Splash Room

5:30 P.M.
CALLED MEETING

A. Call to Order

B. Consider RZ 2012-005 – Applicant: Amburgy Properties. Owner: Regency Church of God. Requests a rezoning from C-2 (General Commercial) to M-1 (Light Industry) to allow for a self-storage facility. The site is located at 345 Sawmill Drive and contains approximately 2.09 acres.

C. Consider SUP 2012-002 – Applicant: Amburgy Properties. Owner: Regency Church of God. Requests a special use permit to allow for a self-storage facility. The site is located at 345 Sawmill Drive and contains approximately 2.09 acres.

D. Adjourn

5:35 P.M.
(or upon adjournment of called meeting)
WORKSHOP

A. Harvest Farm Update

Managing Board Chair Sara Kleinfeld will provide the semi-annual update to Council.

B. Municipal Court Update

The Municipal Court will provide its semi-annual update to Council.

C. Staff Updates Agenda: The following items are not planned for discussion at the workshop, unless specifically requested by Council.

1) Street Resurfacing Projects

As of October 2, Allied Paving Contractors has completed the asphalt repair and resurfacing work on all of the projects. Work on the shoulder will begin next. Installation of the permanent striping is scheduled for the third week of October.

2) National Citizen Survey

Suwanee is preparing to participate in its third National Citizen Survey, which is a scientific survey conducted by a partnership with ICMA and the National Research Center. The surveys will be mailed to recipients in early November.

3) Financial Software

As part of the 2013 budget, the City will be purchasing new financial software. The City has issued a Request for Proposals (RFP) for this purchase; the deadline for submittal is October 26. Staff anticipates forwarding a recommendation to Council for consideration in January, but will provide further updates as the process continues.

4) Program Management

The City contracts with Moreland Altobelli to provide program management services. The individual presently assigned to Suwanee is leaving Moreland Altobelli. As we are currently completing some of our larger capital projects, staff is evaluating various options and approaches to handle this need.

D. CIP Updates

Staff will provide updates on the following projects at the workshop.

1) PIB Landscape Project

Staff has worked with the contractor, Russell Landscape Group, to adjust the project in order to complete it by the end of the growing season. A change order is needed in order to reflect additional rock and other stabilizing materials, as well as larger plant sizes. Ratification of this change order will be on the October 23 consent agenda, unless Council prefers otherwise.

2) I-85 Landscaping Project

3) Town Center Park Irrigation Well

4) Pedestrian Bicycle Plan Implementation

E. Emergency Management Plan

The Georgia Emergency Management Act requires communities to have a Local Emergency Operations Plan (EOP) that outlines a comprehensive approach for responding to emergencies. The plan must be re-adopted every four years, at a minimum. Suwanee is part of a joint EOP with Gwinnett County and the Gwinnett municipalities. The proposed revisions have been reviewed by the Police and Public Works Departments, as well as the City Attorney. Adoption of this plan will be included on the October 23 consent agenda, unless Council prefers otherwise.

F. Principal & ICMA Retirement Funds

There are two retirement funds, outside the City's pension program, that are available to Suwanee employees. One is the Principal Financial Group Money Purchase Plan (the City's original defined contribution plan, not available to newly hired employees) and the ICMA 457(b) Plan (available to all employees). At the advice of the City's retirement broker, staff will discuss consolidating these two

funds into a single fund.

G. Potential Property Donation

The owner of a tract on Eva Kennedy Road has approached the City about donating the property. Staff will provide more details at the workshop.

H. Gwinnett County Intergovernmental Agreement

Suwanee met with Gwinnett County and the municipalities on September 25th to discuss an excise tax on energy used in manufacturing within the special district created by O.C.G.A. 48-13-111. Should the County decide to pursue an energy excise tax, the City needs to enter into an intergovernmental agreement to receive the shared revenues. Consideration of the agreement will be included on the October 23 regular agenda, unless Council prefers otherwise.

I. Update on Gwinnett Municipal Association Activities

Council-led discussion.

J. City Manager's Report

i. Special Recognition Options for the October 23, 2012 Council Meeting

ii. Minutes for Approval

1. September 13, 2012 Workshop

2. September 25, 2012 Council Meeting