

AGENDA
CITY OF SUWANEE, GEORGIA
CITY COUNCIL CALLED MEETING & WORKSHOP
THURSDAY, DECEMBER 6, 2012
Agenda revised December 5, 2012

Note: As set forth in the Americans With Disabilities Act of 1990, the City of Suwanee does not discriminate on the basis of disability in the admission or access to or treatment or employment in its programs or activities. Billie Marshall, 330 Town Center Avenue, Suwanee Georgia 30024 has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, is available from the ADA coordinator.

The City of Suwanee will assist citizens with special needs given proper notice. Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of the City of Suwanee should be directed to Billie Marshall, 330 Town Center Avenue, Suwanee Georgia 30024. 770-945-8996.

Meeting Location: City Hall, 330 Town Center Avenue, Big Splash Room

CITY COUNCIL CALLED MEETING
5:30 P.M.

1. **Call to Order**
2. **Consider Authorizing the Mayor to Execute a Contract or Change Order for Completion of the Final Phase of the Suwanee Creek Greenway Rehabilitation**
Georgia EPD has issued a stream bank variance to proceed with widening underneath the bridge at Lawrenceville-Suwanee Road. Either a change order with the previous contractor or a new contract with our on-demand contractor is needed in order to complete this work. Staff will provide details on the pricing and recommended contractor prior to the meeting.
3. **Executive Session – Real Estate**
4. **Adjournment**

CITY COUNCIL WORKSHOP
5:45 P.M.
(OR UPON ADJOURNMENT FROM MEETING)

- A. **Police Quarterly Report**
Chief Jones will present his department's quarterly update.
- B. **Staff Updates Agenda:** The following items are not planned for discussion at the workshop, unless specifically requested by Council.
 1. **Financial Software**
As part of the 2013 budget, the City will be purchasing new financial software. The City has issued a Request for Proposals (RFP) for this purchase and received six proposals. Staff short-listed three proposals and is currently interviewing those companies. Staff anticipates forwarding a recommendation to Council for consideration in January.
 2. **Alcohol Beverage License: Senor Quintin Mex Grill**
Staff has received an application for on-premise consumption of beer, wine, and distilled spirits for the

Senor Quintin Mex Grill, opening at 2855 Lawrenceville Suwanee Road, Su. 740. Jesus Guerre-Lopez is the applicant. The finance department has reviewed the application and recommends approval. Consideration of this item will be included on the December 18 public hearing and regular agenda, unless Council prefers otherwise.

3. World Trade Center Artifact

Staff is proceeding with a contract with artist Marc Moulton. Below is a general timeline for project:

- January/February 2013 – Commission display/artwork; negotiate contract
- February-July – Fabricate display/artwork
- August/September – Installation
- September – Project complete; unveiling event

4. SculpTour 2013

RFP's for the 2013 SculpTour will be distributed in mid-December to an internal list of more than 500 artists/contacts. The scope of the exhibit will be dependent on fundraising results. Staff has begun soliciting donations; any and all leads/suggestions from Council will be appreciated.

5. 2013 Event Applications

Applications for the 2013 event season are available on www.suwanee.com. The deadline for submissions is December 7th. Staff will have a tentative schedule at the January or February workshop.

6. State of the City

The State of the City presentation is scheduled for Wednesday, January 9th at 6:00 pm at City Hall. This annual event is sponsored by the Suwanee Business Alliance.

7. City Promotional Brochure

Staff is working on updating the City's primary promotional brochure. It is scheduled to be completed late first quarter 2013.

8. Snap Suwanee Contest

The annual "Snap Suwanee" photo contest is underway. Guidelines and entry forms are available on www.suwanee.com. The deadline for submissions is December 31st. The contest is open to amateur and professional photographers and up to 5 photos may be submitted per person.

9. Shade Structures

The Sims Lake Park project is anticipated to be completed and the playground reopened by November 30.

C. CIP Updates

Staff will provide updates on the following projects at the workshop.

1) I-85 Landscaping Project

2) Buford Highway Sidewalks

3) Buford Highway Reconstruction

4) Park Sites – Obsolete Buildings

One project on the 2012 Short Term Work Program is to demolish obsolete buildings on the City's park sites. Staff will receive bids to demolish the residential structures on the Delay and Smithtown Road tracts on December 3 and will provide an update at the workshop.

5) Street Resurfacing

Staff needs to submit the Local Maintenance & Improvement Grant (LMIG) application by January 1, 2013, which will include proposed resurfacing projects. Consideration of the grant application will be included on the December 18 regular agenda, unless Council prefers otherwise.

D. AMD 2012-002– An amendment to the City of Suwanee Zoning Ordinance to modify Article III.

Definitions, Article IV. Zoning District and Zoning Maps Established, Article V. Zoning District Development and Use Regulations, Article XVII. Tree Preservation, Article XVIII. Administration, Enforcement, Penalties and Remedies, Article XX. Application of Regulations and Article XXI. Amendments, to eliminate internal inconsistencies, clarify language throughout the ordinance and to clarify the interpretation of zoning districts as they relate to railroad right-of-ways. Staff will provide an overview at the workshop.

E. Suwanee Gateway Update

The I-85 Business District Competitive Assessment & Development Strategy Report (i.e. "Suwanee Gateway plan") was adopted in September 2005. Staff will provide a status update on the implementation of this plan.

F. North Gwinnett H.S. Annexation

North Gwinnett H.S. has approached the City about annexing into the City limits. Staff will discuss the process.

G. Gwinnett County 800 MHz Communication System

The City currently uses Gwinnett County's 800 MHz system for emergency communications. In order to continue using the system, the City must execute a new Intergovernmental Agreement (IGA) with the County. Approval of this IGA will be on the December 18 consent agenda, unless Council prefers otherwise.

H. Budget Adjustment: Vehicle Purchase

One of the City's vehicles was totaled in an accident earlier this fall. As replacement of this vehicle was not included in the FY 13 budget, a budget adjustment is needed in order to purchase a replacement vehicle. Staff will provide more details at the workshop and will prepare a budget adjustment for consideration on the December 18 consent agenda, unless Council prefers otherwise.

I. Calendar Year Contract Renewals

There are multiple contracts expiring at the end of the calendar year. Staff will provide a list of the expiring contracts, to be approved as a slate on the December 18 consent agenda, unless Council prefers otherwise.

J. 2013 Appointments

There are multiple appointments expiring at the end of 2012. Staff has prepared a list of the openings. Consideration of these appointments will be included on the December 18 regular agenda, unless Council prefers otherwise.

K. Update on Gwinnett Municipal Association Activities

Council-led discussion.

L. City Manager's Report

i. Special Recognition Options for the November 27, 2012 Council Meeting

ii. Minutes for Approval

1. November 15, 2012 Council Workshop

2. November 27, 2012 Council Meeting