

AGENDA
CITY OF SUWANEЕ, GEORGIA
CITY COUNCIL WORKSHOP
JANUARY 13, 2011

Note: As set forth in the Americans With Disabilities Act of 1990, the City of Suwanee does not discriminate on the basis of disability in the admission or access to or treatment or employment in its programs or activities. Billie Marshall, 330 Town Center Avenue, Suwanee Georgia 30024 has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, is available from the ADA coordinator.

The City of Suwanee will assist citizens with special needs given proper notice. Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of the City of Suwanee should be directed to Billie Marshall, 330 Town Center Avenue, Suwanee Georgia 30024. 770-945-8996.

Meeting Location: City Hall, 330 Town Center Avenue, Big Splash Room - #2302

5:30 P.M.
CITY COUNCIL WORKSHOP

A. Staff Updates Agenda: The following items are not planned for discussion at the workshop, unless specifically requested by Council.

1) Pierce's Corner RFP

The RFP is still active and staff continues to receive calls daily. The RFP deadline is January 31, 2011 and staff will provide an update at the February workshop.

2) Strategic Plan Consulting

Staff released an RFQ for consulting services for the Strategic Plan in mid-December. A pre-proposal conference will be held on January 11 and proposals are due on February 2. Staff will provide an update on the selection process at the February workshop and anticipates awarding this contract in February or March.

3) Rolling Pin Lane Parking

The City has received complaints about tractor trailers parking along Rolling Pin Lane, in lieu of using the closed I-85 rest area. The parked trucks are interfering with existing business traffic. Staff proposes to adopt a resolution prohibiting parking on this public street. Approval of this resolution will be included on the January 25 consent agenda, unless Council prefers otherwise.

4) I-85 Interchange Landscape Maintenance

At the November meeting, Council authorized award of contract to Georgia Green to perform the landscape maintenance work at the I-85 interchange. A contract has not been signed. Shortly after, the City received notice that Gwinnett County would be reinstating the inmate work crews effective January 1. Staff has evaluated both options and has decided not to award the contract to Georgia Green and proceed instead with the inmate work crew.

5) Radar Signs

Staff has collected data on the streets with newly installed radar signs, both before and after the installation. Analysis shows that the signs are proving effective at reducing speeds. Speed has decreased on each of the streets, in some cases as much as 5%.

6) Election Qualifying Fees

The City is required by law to establish qualifying fees by February 1 of any year in which an election is held. The fee is 3% of the total gross salary of the office paid in the preceding calendar year. The qualification fee for Mayor will be \$450.00 and for Councilmembers \$270.00. Approval of this resolution will be included on the January 25 consent agenda, unless Council prefers otherwise.

7) City Engineer

The City received 22 statements of qualifications for the City Engineer RFQ. The list was shortened to 11 firms based on proximity to Suwanee and cost and five of those firms were interviewed. Staff has identified the top three firms and is currently checking references. Staff anticipates having these contracts ready to award for the January 25 meeting. Approval of these items will be included on the January 25 consent agenda, unless Council prefers otherwise. The City Attorney will review the contracts before Council is asked to take action on the item.

8) Alcohol Beverage License: Corralejo Mexican Flair & Tequila

This restaurant, located at 3890 Lawrenceville-Suwanee Road, #1 (former Indigo Joe's space), has applied for an on-premise consumption license for beer, wine and distilled spirits. Antonio Aguirre-Soto is the licensee. The Finance department has reviewed the application and recommends approval. This item will be included on the January 25 public hearing and regular agenda, unless Council prefers otherwise.

9) Historic Preservation

A Historic Preservation Community Meeting will be held on Saturday, January 15th at 9:00 AM. The meeting will be held in the Council Chambers. Meeting notices were mailed to all residents and business owners in the DDA district. In addition, staff visited approximately 30 homes in the Old Town area and also posted signs throughout the community. The Community Meeting will last approximately 3 hours where speakers will discuss various historic preservation topics. A more detailed agenda will also be distributed during the workshop.

10) Draft Citizen Survey Results

We have received draft results from the recently conducted National Citizen Survey. These will not be ready for distribution until the National Research Center has completed their work and released the report. However, the preliminary results appear to be very favorable. We anticipate receiving the final results in time to make a formal presentation in February.

11) Ivy Creek Greenway Project

Work is currently underway on the Ivy Creek Greenway project. While this is a

Gwinnett County project, it extends into George Pierce Park.

I2) Harvest Farm

The Managing Board is in the process of preparing an application to submit for 501(c)(3) status from the IRS. There are some minor additions that need to be made to the Board's bylaws in order to comply with some IRS requirements. We are working with City Attorney Gregory Jay on these and anticipate they will be ready in time for Council to consider at the January 25 meeting. Approval of the revised bylaws will be included on the January 25 consent agenda, unless Council prefers otherwise.

The Board elected the 2011 officers at their January 5 meeting. Officers are as follows: Chair – Chantéz Daya; Vice-Chair – Sara Kleinfeld; Secretary – Jeanne Haynes; and Treasurer – Stephen Kenney.

Lastly, the Board is in the process of developing its first work program, similar to the City's Short Term Work Program.

I3) 2011 Organizational Matters

Selection of the Mayor Pro-Tem and annual adoption of rules and procedures will be included on the January 25 regular agenda, unless Council prefers otherwise.

I4) NIMS Training

All Council members, department heads, and others who may be involved in managing disasters that affect the City are required by the Department of Homeland Security to take the NIMS (National Incident Management System) 402 three-hour course, which is regulated by GEMA (Georgia Emergency Management Agency). This is a class on disaster preparedness that provides an overview on the procedures that should be followed if a disaster were to be declared in Suwanee, in addition to determining who is in control and responsible for the City's response.

B. RZ-2011-001- Applicant/Owner: Suwanee Junction LLC. Request a rezoning from PMUD (Planned Mixed Use Development) to PMUD with a change of conditions to allow for the construction of single family homes in an area previously zoned for townhomes. The site is located at the intersection of Village Field Court and Lassen Court and contains approximately 1.1 acres.

This item will be included on the January 25 public hearing and regular agenda, unless Council prefers otherwise.

C. ATP Update

Staff has been working with Pond and Company to produce an update to the Alternative Transportation Plan (ATP). Staff will present a draft of the plan to Council at the workshop for feedback and will also post it on our website to obtain additional feedback. Pond and Company is scheduled to present the plan at the January 25th Council meeting. This item will be included on the January 25 public hearing and regular agenda, unless Council prefers otherwise.

D. Park Recycling Program

One of the 2010 Short Term Work Program (STWP) projects was for staff to evaluate the feasibility of offering recycling in the City's parks. Staff will update the Council on this evaluation at the workshop.

E. Bottled Water Evaluation

Another 2010 STWP project was for staff to evaluate the feasibility of bottling and selling water from Suwanee's system. Staff has completed this evaluation and will provide an update at the workshop.

F. SculpTour

There have been a few recent "successes" in the fundraising for this project. Staff will provide an update at the meeting.

G. 2010 Mid-Year Council Retreat Report

At the December workshop, Council discussed the draft report, including suggested "strategic anchor points." Staff has made the discussed revisions to this report.

H. Board Appointments

There are four outstanding vacancies on various City Boards – one on the Zoning Board of Appeals, one on the Public Arts Commission, and the two appointees to the Ethics Board for Jimmy Burnette's post (who was absent for the December Council meeting).

I. Update on Gwinnett Convention & Visitors Bureau

Jace Brooks will provide an update.

J. Update on Gwinnett Municipal Association Activities

Council-led discussion.

K. City Manager's Report

i. Special Recognition Options for the January 25, 2011 Council Meeting

ii. Minutes for Approval

1. *December 16, 2010 Called Council Meeting*
2. *December 21, 2010 Council Meeting*

iii. Other Updates