

**AGENDA**  
**CITY OF SUWANEЕ, GEORGIA**  
**CALLЕD CITY COUNCIL MEETING & WORKSHOP**  
**MARCH 10, 2011**

Note: As set forth in the Americans With Disabilities Act of 1990, the City of Suwanee does not discriminate on the basis of disability in the admission or access to or treatment or employment in its programs or activities. Billie Marshall, 330 Town Center Avenue, Suwanee Georgia 30024 has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, is available from the ADA coordinator.

The City of Suwanee will assist citizens with special needs given proper notice. Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of the City of Suwanee should be directed to Billie Marshall, 330 Town Center Avenue, Suwanee Georgia 30024. 770-945-8996.

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Meeting Location: City Hall, 330 Town Center Avenue, Big Splash Room - #2302

**4:00 P.M.**  
**CALLЕD CITY COUNCIL MEETING**

**A. Call to Order**

**B. Executive Session – Personnel**

*Council will interview applicants for potential Board appointments.*

**C. Adjourn**

**5:00 P.M.**  
**(or upon completion of Called Meeting)**  
**CITY COUNCIL WORKSHOP**

**D. ATP Update**

*The City's consultants for this plan update will be present to discuss the plan with Council.*

**E. Public Arts Commission Semi-Annual Update**

*A member of the PAC will be present.*

**F. Harvest Farm Managing Board Semi-Annual Update**

*Board chair Chantéz Daya will be present.*

**G. Staff Updates Agenda:** The following items are not planned for discussion at the workshop, unless specifically requested by Council.

**1) Governor's Office of Highway Safety Grant**

*The GOHS has notified the Police Department that they will be awarded a \$10,000 grant. This grant can be used to purchase equipment that qualifies under Federal Highway Safety Funds, such as Alco-sensors, radars, lasers, video cameras for vehicles, flashlights, etc. Approval of this grant will be included on the March 22 consent agenda, unless Council prefers otherwise.*

**2) Surplus Sale**

Staff has identified a list of items to be auctioned in a surplus sale. Staff proposes to once again use the Govdeals.com website for this sale. Declaration of these items as surplus will be included on the March 22 consent agenda, unless Council prefers otherwise.

**3) Police Substation Design**

The City received 18 proposals to its recent RFP for design of the police substation. These proposals are currently being reviewed and staff will forward a recommendation of award for consideration on the March 22 regular agenda, unless Council prefers otherwise.

**4) Get It in the Gateway**

As a reminder, the Get It in the Gateway promotional campaign begins Thursday, March 10 and runs through Sunday, March 13. Participants can receive clues for locations of the daily prizes on both the City's Facebook page and suwanee.com. In addition to the daily prizes, all registrants will be entered into a grand prize drawing for tickets to the April 18<sup>th</sup> Lady GaGa concert at the Gwinnett Arena.

**5) National Citizen Survey Results**

Staff will present the results in a formal presentation from the recently completed National Citizen Survey at the March 22 meeting.

**6) TW Telecom of Georgia Right-of-Way Registration**

The City's franchise agreement with TW (formerly Time Warner) expires this month. TW Telecom proposes to exercise the new Telecommunications Right-Of-Way Application process. Gregory Jay and Georgia Municipal Association have reviewed and recommend adopting. Adoption of this application will be included on the March 22 consent agenda, unless Council prefers otherwise.

**H. Historic Preservation**

A Historic Preservation Community Meeting was held on Saturday, January 15<sup>th</sup> with approximately 80 people attending. Previous discussions anticipated that following this meeting, staff would seek Council guidance, on whether to continue analyzing the need for a local historic preservation district and if so, how this would be done.

**I. Alcohol License Fees**

Per discussion at the February workshop, staff has developed three options for pro-rating the alcohol license fees for new applicants that submit after the beginning of the year. The three options include pro-rating on a monthly, quarterly, or semi-annual basis. Staff recommends pro-rating on a quarterly basis. Updating these fees will require an amendment to the Code of Ordinances.

**J. 2011-2015 Short Term Work Program**

Staff has prepared a draft version of the 2011-2015 STWP, based on direction from the February 3-5 Council work retreat. Consideration of the plan will be included on the March 22 regular agenda, unless Council prefers otherwise.

**K. Strategic Plan Consulting**

Staff released an RFQ for consulting services for the Strategic Plan in mid-December. Ten proposals were received on February 9 and Council interviewed the four highest-ranked firms on March 7.

Pending the outcome of the March 7 interviews, consideration of award of contract for this project will be included on the March 22 regular agenda, unless Council prefers otherwise.

**L. Electronic Agendas**

Per the STWP, staff has been evaluating the benefits and options for full implementation of electronic agendas and packages for Council workshops and meetings. Staff recommends adopting a Council Technology Policy, which can be drafted for consideration at an upcoming workshop.

**M. Review Ethics Ordinance**

Suwanee is certified by the Georgia Municipal Association as a City of Ethics. The City must re-certify by May 20, 2011. Per the re-certification process, the Short Term Work Program identified that the City would review the current ordinance.

**N. Transportation Investment Act (TIA) Projects**

Staff-led discussion on potential project list for the Transportation Investment Act (TIA) in response to HB 277.

**O. Update on Gwinnett Convention & Visitors Bureau**

Jace Brooks will provide an update.

**P. Update on Gwinnett Municipal Association Activities**

Council-led discussion.

**Q. City Manager's Report**

**i. Special Recognition Options for the March 22, 2011 Council Meeting**

1. Spelling Bee winners
2. Doug Schwendy – Silver SEFA Award for Best Volunteer

**ii. Minutes for Approval**

1. February 22, 2011 Council Meeting