

AGENDA
CITY OF SUWANE, GEORGIA
PUBLIC HEARING & CITY COUNCIL WORKSHOP
AUGUST 11, 2011
5:30 P.M.

Note: As set forth in the Americans With Disabilities Act of 1990, the City of Suwanee does not discriminate on the basis of disability in the admission or access to or treatment or employment in its programs or activities. Billie Marshall, 330 Town Center Avenue, Suwanee, Georgia 30024 has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, is available from the ADA coordinator.

The City of Suwanee will assist citizens with special needs given proper notice. Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of the City of Suwanee should be directed to Billie Marshall, 330 Town Center Avenue, Suwanee, Georgia 30024. 770.945.8996.

Meeting Location: City Hall, 330 Town Center Avenue

PUBLIC HEARING
Council Chambers

I. 2011 Millage Rate

The City has advertised a proposed millage rate of 5.70, which is the same as 2010. This is the first public hearing on the millage rate; the second will be held on August 23 at 6:30 pm. Consideration of the millage rate will be included on the August 23 regular agenda, unless Council prefers otherwise.

CITY COUNCIL WORKSHOP
Big Splash Room, #2302

A. Zoning Board of Appeals Annual Report

The Board of Appeals will be present to discuss their activities during the past year.

B. Strategic Plan Update

Scott Page from Interface Studio will be present to discuss the recently closed 20/20 Vision Open House and the upcoming steps in the strategic plan process.

C. Staff Updates Agenda: The following items are not planned for discussion at the workshop, unless specifically requested by Council.

I) Precious Metals Reporting

Staff recommends implementing an Internet-based system for online reporting from pawn shops and precious metals dealers. Such a system will allow for local information to be entered into a database that will aid police agencies across the country as they research suspects and stolen items. Staff recommends utilizing the services of Business Watch International (USA), Inc. (BWI) for this reporting, which is the same system used by the County and several municipalities in the County. Additionally, the City's largest precious metals dealer already uses that system currently. There will be no charge to the City for

use of the system; the pawn shops and precious metals dealers will incur a transaction fee. Unless Council prefers otherwise, the August 23 consent agenda will include approval for the Mayor to execute a Memorandum of Understanding with BWI.

2) Smithtown Road Resurfacing Project

The City received eight bids for the asphalt repair work and resurfacing of Smithtown Road beginning at Lawrenceville-Suwanee Road and extending 1.82 miles to Satellite Boulevard. Staff recommends awarding the contract to E. R. Snell Contractor, Inc., of Snellville, who has been identified as the lowest responsive responsible bidder for the project. The estimated cost of the project \$477,431.73; this amount is based upon line item pricing for estimated quantities. The total overall cost will vary according to actual quantities provided. Approval of this contract will be included on the August 23 consent agenda, unless Council prefers otherwise.

3) Town Center Park Irrigation Well

On July 29, the City issued an RFP for drilling a test well, and providing a reasonable amount of water is encountered, a 24-hour pumping test. Bids are due on August 9, 2011, for this project. Staff will share more information as it is available.

4) Water System Treatment Process

On May 11, the City began the phosphate blend water treatment process. As of August 1, we were past the 2½ month point of this process. There is no update at this time, but staff will share more information as it is available.

5) Sign Reflectivity Program

One of the new projects on the recently adopted Capital Improvement Program (CIP) is a sign reflectivity program. In order to comply with new requirements from the Federal Highway Administration, the City must upgrade its traffic signs. Staff is currently mapping existing signs to assess the needed upgrades and develop a management plan to implement the project. Staff anticipates being ready to let a contract in spring 2012 for the first cycle of upgrades.

D. Parker's Parks Passport

Staff has developed an interactive program for children that provides information about each of the parks and can be completed as a scavenger hunt of types. Intern April Radford will provide an overview of the new program.

E. 2nd Quarter 2011 Economic Indicators Report

This quarterly report highlights economic indicators for Suwanee, including unemployment, foreclosure data, vacancy rates, and residential development progress. Staff will present an overview of it at the workshop.

F. Recycling in City Parks

One of the projects on the Short Term Work Program (STWP) is to evaluate the feasibility of providing recycling receptacles in the City's parks. Staff initially analyzed the amount of recyclables collected over a one-week period in fall 2010 and found a low percentage of

recyclables. Staff repeated this analysis in mid-May to determine if the amount was higher during events season. Staff will share details of this analysis.

G. Council Protocol Manual

Another STWP project was to develop a Council protocol manual to memorialize existing procedures and policies in order to assist Council, staff, and others. Staff has prepared a draft of this manual and seeks Council input. The final draft will be prepared for consideration on the August 23 regular agenda, unless Council prefers otherwise.

H. Construction Projects Updates

Staff will provide an update on the following projects:

1) Police Substation/Training Facility

2) Suwanee Creek Greenway Rehabilitation

3) Pedestrian and Bicycle Plan

I. 9/11 Candlelight Ceremony

Staff will share details on the candlelight ceremony that has been planned for the 10th anniversary of 9/11. The ceremony will include the unveiling of "Remembrance," the artifact from the World Trade Center with the intent of using it as a piece of public art for Suwanee. Staff is also seeking direction on the location for the permanent installation of the artifact.

J. Update on Gwinnett Convention & Visitors Bureau

Jace Brooks will provide an update.

K. Update on Gwinnett Municipal Association Activities

Council-led discussion.

L. City Manager's Report

i. Special Recognition Options for the August 23, 2011 Council Meeting

ii. Minutes for Approval

I. July 26, 2011 Council Meeting