

**AGENDA**  
**CITY OF SUWANEЕ, GEORGIA**  
**CALLED MEETING & CITY COUNCIL WORKSHOP**  
**OCTOBER 13, 2011**  
**5:30 P.M.**

Note: As set forth in the Americans With Disabilities Act of 1990, the City of Suwanee does not discriminate on the basis of disability in the admission or access to or treatment or employment in its programs or activities. Billie Marshall, 330 Town Center Avenue, Suwanee Georgia 30024 has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, is available from the ADA coordinator.

The City of Suwanee will assist citizens with special needs given proper notice. Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of the City of Suwanee should be directed to Billie Marshall, 330 Town Center Avenue, Suwanee Georgia 30024. 770-945-8996.

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Meeting Location: City Hall, Big Splash Room, 330 Town Center Avenue

**CALLED MEETING**

**A. Call to Order**

**B. Executive Session – Legal Matters**

**C. Consider Award of Contract to Georgia Development Partners of Atlanta for Construction of the Suwanee Creek Greenway Rehabilitation Project**

*The purpose of this project is to reconstruct the section of Greenway between Martin Farm Road and Suwanee Elementary School that is prone to flooding. The City received eight bids for this project and recommends awarding it to Georgia Development Partners in the amount of \$722,405.63. This would allow for bringing the new section up to existing standards (widening to a 10' trail and a 12' boardwalk), as well as enhancing it with additional parking at Martin Farm Park and a wider trail under the bridge at Lawrenceville Suwanee Road. Should the project proceed as expected and funds allow, the City could exercise the option to approve a change order in the future to allow for the trail to be extended to Smithtown Road (approximately 1,000 feet).*

**D. Adjournment**

**CITY COUNCIL WORKSHOP**

**E. Municipal Court Semi-Annual Report**

*Chief Judge Mark Lewis will present the Court's semi-annual report.*

**F. Staff Updates Agenda:** The following items are not planned for discussion at the workshop, unless specifically requested by Council.

**1) Porto Bella Alcohol Beverage License**

*Porto Bella has applied for a change in the location for their alcohol beverage license, as they are moving from their location on Scales Road to 3370 Lawrenceville Suwanee Road, Suite 114. The Finance Department recommends approval. This application will be included on the October 25<sup>th</sup> public hearing and regular agenda, unless Council prefers otherwise.*

**2) Town Center Park Irrigation Well**

*As of October 5, Middle Georgia Water Systems was expected to remobilize by the end of the week to*

*continue drilling and complete a pump test for a test well in Town Center Park. Minor delays were experienced with the rain in early September. Staff will share more information as it is available.*

**3) Smithtown Rd. Resurfacing Project**

*As of October 5, E.R. Snell Contractor, Inc. has completed the asphalt patching and resurfacing work on Smithtown Road. The contractor will continue with traffic control striping, pavement marking, shoulder work, and grassing until complete.*

**4) 20/20 Vision**

*The second month of roundtables are currently underway. Each group will meet a total of four times, concluding in mid-December. The three main topics of discussion for the October sessions include: economic development; youth; and transportation.*

*Scott Page met with the Steering Committee in mid-September and it was agreed that Interface Studio will conduct six focus groups, which have two goals in mind: 1) reaching out to segments of the population that have not had strong levels of participation in the community engagement efforts thus far; and 2) conducting more in-depth, "expert" discussions on issues that have risen to the top through the process to date. The focus groups will each meet one time in late October. Scott Page will attend the October 25<sup>th</sup> dinner session to provide further updates to Council.*

**5) FY 2012 1<sup>st</sup> Quarter Budget Adjustments**

*The Mary P. Dolciani Halloran Foundation has donated \$2,500 to the City to support Suwanee's Police Explorer program. Staff has proposed a budget adjustment that increases the overall general fund budget by \$2,500, in order to account for this revenue and the associated expenditures. Approval of this item will be included on the October 25<sup>th</sup> consent agenda, unless Council prefers otherwise.*

**G. Comprehensive Plan Annual Update**

*Staff will provide an overview of the 2010/2011 Comprehensive Plan Update that incorporates 2010 Census data, provides an update to the Future Land Use Map and reviews rezoning/special use permit decisions for consistency with the comprehensive plan. The plan also includes a Short Term Work Program/Implementation chapter and portions of the Buford Highway Transportation Study. The entire Buford Highway Transportation Study is incorporated by reference. The Planning Commission has received a copy of the update and a request to provide comments prior to the October City Council workshop. Consideration of this item will be included on the October 25<sup>th</sup> public hearing and regular agenda, unless Council prefers otherwise.*

**H. World Trade Center Artifact**

*Staff is evaluating options for the permanent display of the World Trade Center Artifact and will provide more details at the workshop.*

**I. Event Policy**

*Staff recommends some proposed revisions to the City's policy regarding the rental of Town Center Park for private events. Some of the recommended revisions include a small increase in the rental fee, as well as a required park rental deposit. Staff will provide more information at the workshop.*

**J. Construction Projects Updates**

*Staff will provide an update on the following projects:*

**1) Police Substation/Training Facility**

*Design of this project is progressing and it is anticipated that 95% plans will be provided to the contractor*

for pricing in mid-October. Staff anticipates being able to provide a more refined cost estimate at the November workshop.

**2) Pedestrian and Bicycle Plan**

Staff will present an up-to-date briefing of the sharrow projects, the Peachtree Industrial Boulevard sidewalk gap project, the Scales Road gap project and George Pierce Park/Ruby Forest connection project.

**3) Peachtree Industrial Blvd. Landscaping Project**

Design is underway for this project.

**4) Shade Structures**

This project will provide for the installation of shade structures near the Big Splash fountain, as well as over the playground at Sims Lake Park. Bids are due in mid-October and staff anticipates forwarding a recommendation to Council for the November workshop.

**K. Board Appointments**

Staff has initiated the annual planning board appointment process, with the City accepting applications until November 7. There are three seats on the Planning Commission that require appointment – one vacant seat and two seats with expiring terms. There are also three seats on the Board of Appeals that require appointment, all with expiring terms. There seems to be a high level of interest among the current Board members in re-applying for their seats. Staff is seeking direction on whether Council would like to form an Appointment Committee to develop a short list for interviews.

**L. Update on Gwinnett Convention & Visitors Bureau**

Jace Brooks will provide an update.

**M. Update on Gwinnett Municipal Association Activities**

Council-led discussion.

**N. City Manager's Report**

**i. Special Recognition Options for the October 25, 2011 Council Meeting**

**1. Suwanee Day Sponsors and Volunteers**

**ii. Minutes for Approval**

**1. September 15, 2011 Called Council Meeting**

**2. September 27, 2011 Council Meeting**