

AGENDA
CITY OF SUWANEЕ, GEORGIA
PUBLIC HEARING AND CITY COUNCIL MEETING
MARCH 23, 2010

Note: As set forth in the Americans With Disabilities Act of 1990, the City of Suwanee does not discriminate on the basis of disability in the admission or access to or treatment or employment in its programs or activities. Billie Marshall, 330 Town Center Avenue, Suwanee Georgia 30024 has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, is available from the ADA coordinator.

The City of Suwanee will assist citizens with special needs given proper notice. Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of the City of Suwanee should be directed to Billie Marshall, 330 Town Center Avenue, Suwanee Georgia 30024. 770-945-8996.

Meeting Location: City Hall, 330 Town Center Avenue

5:30 P.M.
DINNER SESSION
Big Splash Room - Room 2302

1. City Council Informal Session

Informal discussion among City Councilmembers and staff. Food provided for Elected Officials and staff. No action to be taken during session.

6:30 P.M.
PUBLIC HEARING
Council Chambers – Room 2101

2. Request for Alcohol Beverage License - Mellow Mushroom, 320 Town Center Avenue, Su. 1

Mellow Mushroom Pizza Bakers has applied for a license for on-premise consumption of beer, wine, and distilled spirits for their new location at 320 Town Center Avenue, Suite 1. Ms. Nancy Jill Johnson has applied as the licensee. The Finance Department has reviewed the application and recommends approval.

7:00 P.M.
CITY COUNCIL MEETING
Council Chambers – Room 2101

3. Call to Order

4. Announcements

5. Pledge of Allegiance

6. Approval of Minutes

a. February 23, 2010 Council Meeting

7. Special Recognition

a. Dick Cunningham, Ippolito's

Ippolito's Dick Cunningham has recently been awarded a Gold Award for Best Sponsor by the Southeast Festival and Events Association.

b. Community Garden Founders Committee

The Council will recognize this Committee for their work over the past nine months – assisting with the planning and design of Harvest Farm Community Garden, developing operating policies and guidelines, establishing an ongoing educational series, and creating opportunities for community volunteers.

8. Adoption of Agenda as Presented

9. Audience Participation

NEW BUSINESS

10. Consider Request for Alcohol Beverage License - Mellow Mushroom, 320 Town Center Avenue, Su. 1

11. Consider Arbor Day Proclamation

In honor of Arbor Day and to maintain Tree City USA status, the City will hold a celebration at White Street Park. As part of the celebration, staff and citizens will be planting fruit trees in the future orchard area. The actual date for the celebration will be announced at a later date.

12. Consider Earth Hour Proclamation

The Earth Hour Committee of the City of Atlanta is requesting that the City of Suwanee join in shutting off the lights in City Hall and any other government buildings for one hour (8:30 - 9:30 p.m.) on March 27, 2010 to show our commitment towards fighting climate change. A proclamation has been prepared which confirms the City's intent to participate.

13. Consider Adoption of 2009 Comprehensive Plan Update

Staff has conducted an annual update to the Comprehensive Plan. The update is intended to acknowledge new capital improvements, incorporate the policies from the Downtown Suwanee Master Plan, provide an update to the Future Land Use Map and review rezoning/special use permit decisions for consistency with the comprehensive plan. The plan also includes a Short Term Work Program/Implementation chapter and portions of the Downtown Suwanee Master Plan. The entire Downtown Suwanee Master Plan is incorporated by reference.

14. Consider Adoption of 2010-2014 Short Term Work Program

Based on discussion at the February 4-6 Council retreat and the February 27 Capital Projects Workshop, staff has prepared a draft version of the 2010-2014 Short Term Work Program (STWP). Staff seeks Council approval on this item to continue development of the FY 11

budget and 2011-2015 Capital Improvements Program. In addition to the traditional table format of the STWP, staff has developed two new sections for the document – one is an overview explaining the purpose and format of the STWP and the other is a detailed written description of each project. The 2009 Report of Accomplishments has also been incorporated into the document.

15. Consider Adoption of Fund Balance Policy

During the Council work retreat, Council and staff discussed revising the current fund balance policy to conform with GASB 54 standards. Staff has prepared a revision that creates a stabilization account for the general fund, based on four months of budgeted expenditures and transfers. The remaining fund balance would be placed in an “unassigned” account, for new programs or positions or for one-time capital investments.

16. Consider Adoption of Ordinance Creating the Harvest Farm Managing Board

With the pending opening of Harvest Farm Community Garden, it is time to transition from the temporary Community Garden Founders Committee to a permanent managing board. As the garden is intended to be self-managed and community-supported, this board will be responsible for its general management and oversight, among other responsibilities. Staff has prepared a draft ordinance that creates a seven-member managing board, outlines its responsibilities and membership requirements, etc.

17. Consider Appointments to the Harvest Farm Managing Board

The City has solicited applications from the 2010 Harvest Farm plot holders. Eleven applications were received for the seven positions.

18. Consider Adoption of White Street Park Rules

With the pending opening of White Street Park, Council needs to adopt the rules for this park. Staff has prepared a draft recommendation, based on rules from the other City parks and the adopted rules for Harvest Farm Community Garden.

19. Consent Agenda

a. Approval of Temporary Alcohol Beverage License for May 8, 2010 Majic Concert

The Alcohol Beverage Ordinance requires the issuance of a temporary alcohol permit to vendors who wish to sell alcohol beverages during events. The City Council must approve these licenses. Rob Frazer from Premier Event Management has applied as the licensee for this event.

b. Approve Declaration of Surplus Items and Authorize Staff to Host an Internet-based Public Auction of Surplus Items

Staff has prepared a list of surplus items, many from the recent renovation of the Police Station and Crossroads. Staff recommends conducting another surplus sale through Govdeals.com, beginning March 28 and lasting for seven days. In order to proceed with the sale, Council must declare the items as surplus.

c. Approval of Third Quarter FY10 Budget Adjustments

Staff has prepared third quarter adjustments to the FY10 budget for Council consideration.

Briefly, these adjustments include:

- Addition of a contract manager for the Farmer's Market, to be funded by the farmers' registration fees.
- Transfer of \$240,000 from the general fund balance to the storm drainage fund for the Settles Point Road emergency repairs.
- Reclassification of Suwanee Day line item expenditures; no increase in total budget.
- Creation of a new fund for the Harvest Farm Community Garden, with a total budget of \$8,900 for FY10. The fund is set up for the garden to be self-supporting; all of the revenues come from the plot fees, the Whole Foods and other donations, and some small grants the garden has received.
- Reductions to the Hotel/Motel Tax fund to account for less-than-anticipated revenues.

d. Authorize Mayor to Execute Change Order #5 with Blue Frog Construction, LLC in the Amount of \$13,897.00 for the Crossroads Renovation Project

The scope of the Crossroads renovation was changed to accommodate some additional work, largely painting and re-carpeting. Blue Frog Construction, LLC has submitted Change Order #5 in the amount of \$13,897.00 to reflect this change. Approval of this change order will bring the construction to \$94,978.27, under the approved budget of \$118,780.00.

20. City Manager's Report

21. Executive Session: Legal, Personnel, and/or Real Estate Issues (if necessary)

22. Adjournment