

AGENDA
CITY OF SUWANEЕ, GEORGIA
CITY COUNCIL CALLED MEETINGS & WORKSHOP
JUNE 10, 2010

Note: As set forth in the Americans With Disabilities Act of 1990, the City of Suwanee does not discriminate on the basis of disability in the admission or access to or treatment or employment in its programs or activities. Billie Marshall, 330 Town Center Avenue, Suwanee Georgia 30024 has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, is available from the ADA coordinator.

The City of Suwanee will assist citizens with special needs given proper notice. Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of the City of Suwanee should be directed to Billie Marshall, 330 Town Center Avenue, Suwanee Georgia 30024. 770-945-8996.

Meeting Location: City Hall, 330 Town Center Avenue

5:00 P.M.
CALLED MEETING
COUNCIL CHAMBERS

A. Call to Order

B. Executive Session: Personnel

The Council will conduct their annual performance appraisal of the City Manager.

C. Adjournment

5:30 P.M.
CALLED MEETING
COUNCIL CHAMBERS

D. Call to Order

E. Public Hearing on FY 2011 Budget and 2011-2015 Capital Improvement Program (CIP)

F. Adjournment

5:45 P.M.
(or later, upon completion of Called Meeting)
CITY COUNCIL WORKSHOP
BIG SPLASH ROOM – ROOM 2302

G. New IT Service Provider

Staff has invited Total Tech, the City's new IT service provider, to attend the meeting.

H. DDA Semi-Annual Report

Downtown Manager Catherine Dixon and a member(s) of the Downtown Development Authority will present the semi-annual report.

I. Staff Updates Agenda: The following items are not planned for discussion at the workshop, unless specifically requested by Council.

- **Employee Handbook**

Staff has completed a recent update to the Employee Handbook to incorporate various policy changes and to comply with the Police Department's CALEA certification process. Approval of the resolution to adopt the revised handbook will be included on the June 22 consent agenda, unless Council prefers otherwise.

- **Council Mid-Year Retreat**

Per the Short Term Work Program, Council will be holding a mid-year visioning retreat. This has been scheduled for Saturday, August 28. Staff is evaluating potential locations and will follow up with more details, as appropriate.

- **Probation Services**

Staff recommends renewing the existing contract for probation services with Southeast Corrections for one year (the last year of the contract). Approval of this item will be included on the June 22 consent agenda, unless Council prefers otherwise.

- **Suwanee Citizen's College**

Staff is beginning to research ideas for the Suwanee Citizen's College, a new initiative included on the Short Term Work Program for 2010. Similar to the Citizens Police Academy, this program will offer citizens an inside look at the City's operations. Other municipalities have similar programs, i.e. Decatur 101.

- **Video Cameras**

Staff has been meeting with various vendors regarding park video camera options. During the most recent meeting, a new technology employing wireless, broadband, mega pixel technology was demonstrated. It looks very promising and cost effective. Staff is refining a plan of action. The targeted date for implementation is by the fall sports seasons.

J. RZ-2010-003 – Applicant: City of Suwanee. Owner: City of Suwanee. Requests a rezoning from R-100 (Residential Single Family District) to R-140 (Residential Single Family District) to allow for a community garden including livestock.

The site is located at 752 White Street and contains approximately 6.89 acres. This is a rezoning initiated by the City for White Street Park. Staff and Planning Commission recommend approval with conditions. Consideration of this item will be included on the June 22 public hearing and regular agenda, unless Council prefers otherwise.

K. Historic Preservation Analysis

The Downtown Suwanee Master Plan, adopted in June 2009, recommended that the City and residents consider whether a formal historic district is necessary to protect historic properties. There are many benefits to preserving historic resources. However, an historic resource protection program cannot be successfully implemented until a comprehensive community education program is well underway and a successful program cannot be maintained without ongoing community education. Staff has prepared and will discuss an analysis outlining the benefits and challenges of historic preservation programs along with different options available to the City.

L. Citizen Complaints to Police

Staff will provide an overview of the citizen complaint process for public safety concerns – how complaints are received, responded to, etc.

M. 4th Quarter FY 2010 Budget Adjustments

Staff has prepared and will discuss the 4th quarter adjustments for the FY 2010 budget. Approval of this item will be included on the June 22 consent agenda, unless Council prefers otherwise.

N. FY 2011 Proposed Budget and 2011-2015 CIP

Staff will be prepared to discuss any additional questions Council may have on the proposed budget and CIP.

O. Program Management RFP

The City released a Request for Proposals (RFP) for program management services. Fifteen proposals were received on May 6. Staff has reviewed the proposals and interviewed the highest-ranked firms. Staff has prepared a recommendation and will discuss this at the workshop. Consideration of this item will be included on the June 22 regular agenda, unless Council prefers otherwise.

P. Purchasing Policy Amendments

Staff is working on two potential amendments to the current purchasing policy. The first, a Local Vendor Preference Program, would add a preference statement of 1% for Gwinnett county vendors and 2% for Suwanee selling purchased goods to the City. In the second, which is unrelated, staff proposes to increase the dollar amount for City Manager approval of change orders within overall approved budgets. Staff will discuss these proposed amendments at the workshop.

Q. Employee Pension Plan

Agenda item requested by Jace Brooks. Staff will provide an update on performance, funding, etc.

R. Update on Construction Projects - Staff will provide an update on the following projects at the workshop.

- **Water System Improvements**
- **Martin Farm Park Restrooms & PlayTown Suwanee Pavilion**
- **White Street Park and Harvest Farm**

S. Update on Gwinnett Convention & Visitor's Bureau
Jace Brooks will provide an update.

T. Update on Gwinnett Municipal Association Activities
Council-led discussion.

U. City Manager's Report

i. Special Recognition Options for the June 22, 2010 Council Meeting

1. Collins Hill H.S. Boys Soccer Team

The team recently won a back-to-back state championship and is the #1 ranked team in the country.

2. Cindy Brogdon

Suwanee resident Cindy Brogdon was the first female in Georgia to earn a full athletic scholarship. A teacher and coach at Northview H.S., Brogdon will be inducted as a charter member of the Gwinnett County Sports Hall of Fame on June 6.

ii. Minutes for Approval

1. May 25, 2010 Council Meeting

iii. Other Updates