

**AGENDA**  
**CITY OF SUWANEЕ, GEORGIA**  
**CITY COUNCIL WORKSHOP**  
**SEPTEMBER 16, 2010**

Note: As set forth in the Americans With Disabilities Act of 1990, the City of Suwanee does not discriminate on the basis of disability in the admission or access to or treatment or employment in its programs or activities. Billie Marshall, 330 Town Center Avenue, Suwanee Georgia 30024 has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, is available from the ADA coordinator.

The City of Suwanee will assist citizens with special needs given proper notice. Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of the City of Suwanee should be directed to Billie Marshall, 330 Town Center Avenue, Suwanee Georgia 30024. 770-945-8996.

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Meeting Location: City Hall, 330 Town Center Avenue

**5:30 P.M.**  
**COUNCIL WORKSHOP**  
**Big Splash Room - #2302**

**A. Harvest Farm Managing Board Semi-Annual Report**

*Board members will be present to report to the Council.*

**B. Public Arts Commission Semi-Annual Report**

*Commission members will be present to report to the Council.*

**C. Staff Updates Agenda:** The following items are not planned for discussion at the workshop, unless specifically requested by Council.

- **Natural Gas Provider Partnership Program**

*Staff released a Request for Proposals (RFP) soliciting a potential partnership with a natural gas provider for the purpose of providing benefits to City customers and potentially to the City. Proposals are due on October 5 and staff will provide an update at the October 14<sup>th</sup> workshop.*

- **Intergovernmental Agreement for Security Cameras**

*Per approval at the August 24<sup>th</sup> Council meeting, staff is moving forward with the installation of security cameras at various Suwanee parks, including George Pierce Park. As Gwinnett County operates George Pierce Park, the City needs to enter into an intergovernmental agreement with the County before the cameras can be installed. Approval of this agreement will be included on the September 28 consent agenda, unless Council prefers otherwise.*

- **Sims Lake Park Caretaker**

*The City offers the opportunity for an employee to live rent-free in the Sims Lake Park cabin in exchange for serving as the park's caretaker. The agreement with the current caretaker expires at the end of the year. Staff is currently accepting applications from interested employees and anticipates forwarding a recommendation to the Council for approval on the September 28 consent agenda, unless Council prefers otherwise. More details are included in*

Tab C.

- **Settles Point Road Storm Drainage Repair Project**

*The storm drain pipe located near 4640 Settles Point Road is in need of replacement. Staff recommends awarding the contract for this work to A&S Paving, Inc., in the amount of approximately \$31,376, based on the unit prices included in the Gwinnett County on-demand bid. This project will be paid for using SPLOST funds. Approval of this item will be included on the September 28 consent agenda, unless Council prefers otherwise.*

- **City Facilities Maintenance Plan**

*A Short Term Work Program (STWP) and Capital Improvement Program (CIP) item, staff is currently seeking qualifications and proposals from firms to assess certain City facilities and provide recommendations on maintenance and replacement schedules. Proposals are due on September 27. Staff will provide more details on the proposals received at the October workshop and anticipates being able to recommend a firm to perform the work for consideration at the October 26 council meeting.*

**D. RZ-2010-004 & SUP-2010-002 – Applicant: QuikTrip Corporation. Owner: Eugene Walls. Requests a rezoning from R-100 (Residential Single Family District) to C-2A (Special Commercial District with alcohol sales) and special use permit to allow for a convenience store with gas pumps and a car wash facility. The site is located at 3359 Lawrenceville-Suwanee Road and contains approximately 3.96 acres.**

*Planning Commission recommended approval of the rezoning application with conditions and denial of the SUP. Staff recommend denial of both applications.*

**E. Zoning Ordinance Amendment to O-I District**

*Staff would like to discuss a potential amendment to the Office-Institutional (O-I) Zoning District with Council. This amendment would allow for additional Special Uses in the O-I district. Staff will provide further information during the workshop.*

**F. Historic Preservation Public Education Program**

*Staff is currently developing an Historic Preservation public education program. This program will likely include a community meeting, educational materials, survey and other components. The public education process is scheduled to begin in October. Staff will discuss more detailed information at the workshop.*

**G. Municipal Court Visits**

*With the recent changes in Municipal Court, the need has arisen to review workflow. As part of this review, staff is in the process of visiting various municipal courts to obtain information related to length of court sessions, court check-in, and other processes. Staff will provide an update during the workshop on these visits.*

**H. National Citizen Survey**

*Suwanee plans to participate in the National Citizen Survey again this fall, as conducted by the National Research Center. We need to develop the open-ended questions and submit them to*

NRC so they can finish formatting Suwanee's survey. Discussion of these questions will take place at the workshop.

**I. Park Enhancements**

Staff is preparing to implement the park enhancement projects included in the CIP for FY 11. As discussed at the July and August workshops, staff has launched a campaign to solicit feedback from residents and park users. Staff has also walked each of the parks with three different landscape architects. Staff has received numerous suggestions and will present those received to date at the workshop. Staff also seeks Council suggestions on these improvements.

**J. Town Center Well Project**

One STWP item is to construct a well to serve Town Center Park, with an estimated cost of \$100,000. Staff has explored various options, with the three most favorable solutions all exceeding the proposed cost. Staff would like to discuss options and cost estimates for this project with Council and seeks direction on how to proceed.

**K. ATP Update**

As discussed during planning of the CIP, staff has solicited proposals to update the funding costs and priorities of the ATP (Alternative Transportation Plan). Staff has received three proposals and is currently reviewing those. Staff anticipates forwarding a recommendation for Council to consider on the September 28 regular agenda, unless Council prefers otherwise.

**L. 2011 Council Retreat**

Staff is interested in ideas that Council may have for who should facilitate the winter retreat. Upon confirming a facilitator, staff will begin planning the retreat, tentatively scheduled for one of the following weekends: Jan. 27-29; Feb. 3-5; or Feb. 17-19.

**M. Pierce's Corner Update**

Staff will provide an update on this project.

**N. Update on Construction Projects** - Staff will provide an update on the following projects at the workshop.

- **White Street Park**

Staff is working with FOSCO to address the final punch list items.

- **Water System Improvements**

- **PlayTown Suwanee Trail**

Staff has received two recent cost estimates for this project and both exceed the approved budget of \$250,000. Staff will discuss potential solutions with Council at the workshop. Additionally, staff seeks authorization to apply for a grant through the Georgia Recreational Trails Program. This program offers reimbursement grants up to 80% of the project cost. Consideration of this application will be included on the September 28 consent agenda, unless Council prefers otherwise.

- **Suwanee Creek Greenway Rehabilitation**

*The STWP and CIP indicate this as a FY 2011 project with a budget of \$1,100,000. Staff has requested cost estimates from the City's two on-demand contractors for trail and sidewalk design-build projects. Staff received one proposal, which was in budget; the second contractor declined to submit a proposal. Based on the projected cost of this project and the lack of competition, staff recommends having the project formally designed and then releasing it for bid.*

**O. Strategic Plan**

*Staff is working on an RFQ (Request for Qualifications) to solicit potential consultants to assist with the plan and would like feedback from Council on the role of the consultant, the public participation process, etc.*

**P. Friends of Suwanee Luncheon**

*Staff requests that Council select a date for the annual Friends of Suwanee luncheon. This is normally held around the first Friday of December, which would be December 3<sup>rd</sup> this year.*

**Q. Update on Gwinnett Convention & Visitor's Bureau**

*Jace Brooks will provide an update.*

**R. Update on Gwinnett Municipal Association Activities**

*Council-led discussion.*

**S. City Manager's Report**

**i. Special Recognition Options for the September 28, 2010 Council Meeting**

**ii. Minutes for Approval**

- 1. August 12, 2010 Called Council Meeting*
- 2. August 24, 2010 Council Meeting*

**iii. Other Updates**