

AGENDA
CITY OF SUWANEЕ, GEORGIA
CALLЕD MEETING AND CITY COUNCIL WORKSHOP
DECEMBER 16, 2010

Note: As set forth in the Americans With Disabilities Act of 1990, the City of Suwanee does not discriminate on the basis of disability in the admission or access to or treatment or employment in its programs or activities. Billie Marshall, 330 Town Center Avenue, Suwanee Georgia 30024 has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, is available from the ADA coordinator.

The City of Suwanee will assist citizens with special needs given proper notice. Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of the City of Suwanee should be directed to Billie Marshall, 330 Town Center Avenue, Suwanee Georgia 30024. 770-945-8996.

Meeting Location: City Hall, 330 Town Center Avenue, Big Splash Room - #2302

4:30 P.M.
CALLЕD MEETING

- A. Call to Order**
- B. Executive Session: Personnel, Real Estate & Legal Matters**
- C. Consideration of Approval of a Service Delivery Strategy Agreement with Gwinnett County**
- D. Adjournment**

5:30 P.M.
CITY COUNCIL WORKSHOP

- E. Semi-Annual Update from the Downtown Development Authority**
The DDA will present its update.
- F. Police Quarterly Report**
Chief Jones will present his department's quarterly report.
- G. Staff Updates Agenda:** The following items are not planned for discussion at the workshop, unless specifically requested by Council.

- 1) Adoption of Multi-Jurisdictional Hazard Mitigation Plan**
The City was a participant in the development of the multi-jurisdictional Hazard Mitigation Plan among Gwinnett County and the municipalities. The plan has been prepared and is ready for adoption. Approval of the adopting resolution will be included on the December 21 consent agenda, unless Council prefers otherwise..

- 2) Renewal of Trademark for City Logo**
The City's "Crossroads of Past and Future" logo has been officially trademarked. This trademark expires in 2011. Approval for staff to prepare and file the trademark

extension will be included on the December 21 consent agenda, unless Council prefers otherwise.

3) Street Tree Replacement

In 2009 the City hired ArborPro to conduct an inventory of trees on public property and along streets. Nearly 4,000 trees were mapped, with 46 trees identified as missing, dead or in such a condition that they might be dangerous if not removed. Planning staff has contacted tree and landscaping companies to get competitive bids on the removal and replacement of the missing, dead and critical trees. Three quotes were received with Russell Landscaping being the lowest at \$13,260.

4) Pierce's Corner RFP

The RFP is posted on the Downtown Suwanee web page. A press release was released to the local/area news media in conjunction with the RFP. On November 15, a mass email was distributed to the development community, educational community, and nonprofit organization. Staff continues to make calls daily. RFP deadline is January 31, 2011.

5) City Engineer

The City received 22 statements of qualifications for the City Engineer RFQ. The list was shortened to 11 firms based on proximity to Suwanee and cost. From this short list James and Josh developed a list of 5 firms to interview. Staff will be interviewing these 5 firms in the next week. Staff will likely recommend entering into a contract with 2 to 3 firms. The City Attorney will review the contracts before Council is asked to take action on the item.

6) Planning Board Appointments

The Planning boards have a total of 4 appointments that are set to expire at the end of the year. All of the incumbents for the two boards have re-applied. The incumbents are Bob Hogberg and Bill Thee on the ZBA and Pete Charpentier and Anthony Manners for the Planning Commission. An opportunity to meet with new applicants is being arranged for 5:00 p.m. to 5:30 p.m. on December 16 before the workshop. This will give Council and staff a chance to meet with the new applicants.

H. Strategic Plan Consulting

Staff is preparing a RFQ for consulting services for the Strategic Plan. Staff anticipates receiving proposals back and selecting a consultant in January. Staff would like for one or more Councilmembers to participate in the consultant selection.

I. Strategic "Anchor Points"

During the mid-year Council retreat, Council and staff worked with facilitator Rick Packer to develop strategic "anchor points". Anchor points are intended to help Council and staff evaluate decisions, policies and other issues. Based on the discussion at the retreat, Rick has developed three suggested anchor points for Council to consider.

J. Total Maximum Daily Load (TMDL) Monitoring and Evaluation Plan

The Georgia EPD requires the City to prepare and implement a TMDL monitoring and evaluation plan for four impaired stream segments within the City. This new initiative may result in long-term City obligations.

K. Consider Approval of Resolution to Amend Existing Outdoor Water Use Ordinance by Adoption of Newly Developed Water Resources Ordinance

The General Assembly of the State of Georgia has required all cities and counties with water systems in Georgia to adopt an ordinance to be in effect no later than January 1, 2011, to restrict outdoor watering of landscape between the hours of 10:00 a.m. and 4:00 p.m. with certain exceptions.. Approval of the Ordinance/Resolution will be included on the December 21 consent agenda, unless Council prefers otherwise.

L. FY 10 Audit

The FY 10 audit is complete and the auditor will present it at the December 21 Council meeting. Staff can provide more details on the audit during the workshop.

M. Board Appointments

There are multiple seats on various City Boards that have terms that expire at the end of the year. Staff will discuss proposed options for handling these appointments,

N. Update on Gwinnett Convention & Visitors Bureau

Jace Brooks will provide an update.

O. Update on Gwinnett Municipal Association Activities

Council-led discussion.

P. City Manager's Report

i. Special Recognition Options for the December 21, 2010 Council Meeting

1. Athlete/author Kyle Maynard

2. Suwanee Gateway PACT

3. Recognition of Suwanee Court as Program of the Year by the Georgia Council of Court Administrators

4. Recognition of Mariza Abdeljawad as Clerk of the Year

ii. Minutes for Approval

1. November 30, 2010 Council Meeting

iii. Other Updates