

# **CITY MANAGER'S NOTES FOR THE FOLLOWING AGENDA**

**CITY OF SUWANEE, GEORGIA**  
**PUBLIC HEARING AND CITY COUNCIL MEETING**  
**NOVEMBER 24, 2009**

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Meeting Location: City Hall, 330 Town Center Avenue

**5:30 P.M.**  
**DINNER SESSION**  
**Room 2302**

**1. City Council Informal Session**

*Informal discussion among City Councilmembers and staff. Food provided for Elected Officials and staff. No action to be taken during session.*

**6:30 P.M.**  
**PUBLIC HEARING**  
**Council Chambers – Room 2101**

**2. AMD 2009-006: A Proposed Amendment to the City of Suwanee Zoning Ordinance to Modify Article III Definitions and Article V Zoning District Development and Use Regulations in order to Modify the Permitted, Special and Conditional Uses in All Zoning Districts and Amend Definitions to Clarify Some Uses**

*This is a proposed amendment to the Zoning Ordinance to modify Article III Definitions and Article V Zoning District Development and Use Regulations in order to modify various permitted, special and conditional uses in all zoning districts and amend definitions to clarify some uses.*

**3. Request for Change in Licensee for the Alcohol Beverage License for Cinco Mexican Cantina, 1500 Peachtree Industrial Blvd., Su. 100**

*Cinco Mexican Cantina has applied for a change in licensee for their alcohol beverage license. Staff recommends approval.*

**7:00 P.M.**  
**CITY COUNCIL MEETING**  
**Council Chambers – Room 2101**

- 4. Call to Order**
- 5. Announcements**
- 6. Pledge of Allegiance**
- 7. Approval of Minutes**
  - a. October 27, 2009 Council Meeting**
- 8. Special Recognition**
  - a. Jeanne Rispin Haynes**
  - b. Suwanee Gateway PACT**
  - c. North Gwinnett Varsity Girls Cross Country Team**
- 9. Adoption of Agenda as Presented**

**10. Audience Participation**

**NEW BUSINESS**

- 11. Consider Adoption of AMD 2009-006: A Proposed Amendment to the City of Suwanee Zoning Ordinance to Modify Article III Definitions and Article V Zoning District Development and Use Regulations in order to Modify the Permitted, Special and Conditional Uses in All Zoning Districts and Amend Definitions to Clarify Some Uses**

*This is a proposed amendment to the Zoning Ordinance to modify Article III Definitions and Article V Zoning District Development and Use Regulations in order to modify the permitted, special and conditional uses in all zoning districts and amend definitions to clarify some uses.*

- 12. Consider Request for Change in Licensee for the Alcohol Beverage License for Cinco Mexican Cantina, 1500 Peachtree Industrial Blvd., Su. 100**

*Cinco Mexican Cantina has applied for a change in licensee for their alcohol beverage license. Staff recommends approval.*

- 13. Consider Adoption of Harvest Farm Rules and Plot Application**

*The Community Garden Founders Committee (CGFC) has researched the rules and plot assignment procedures for various community gardens across the country. The proposed rules are for the community garden only; Council will adopt a separate set of rules that applies to White Street Park.*

- 14. Consider Authorizing Mayor to Execute a Contract with FOSCO, Inc. of Duluth, GA in an Amount Not to Exceed \$100,000 for Construction of**

### **Harvest Farm Community Garden**

*The City received seven bids for this project. FOSCO, Inc. was the lowest, responsible bidder. After reviewing the proposals, staff recommends awarding the contract to FOSCO in an amount not to exceed \$100,00.*

### **15. Consider Approval of an Adjustment to the FY10 Budget to Reduce the Budget for Harvest Farm Community Garden and Create a Capital Budget for White Street Park**

*The construction bids for Harvest Farm Community Garden came in lower than budgeted. This agenda item will reduce the construction budget for Harvest Farm and create a separate capital budget for construction of Phase I of White Street Park. This adjustment will reduce the Community Garden budget from \$285,946 to \$160,000 and create a new budget for White Street Park at \$430,000. The remaining funds from the Garden will be transferred to White Street, along with other Open Space funds.*

### **16. Consider Authorizing the Mayor to Execute a Contract with FOSCO, Inc. of Duluth, GA in an Amount Not to Exceed \$152,032 for Construction of Phase I of White Street Park, Formerly Known as the Buford Highway/Farm Site**

*The City received seven bids for this project. FOSCO, Inc. was the lowest, responsible bidder. After reviewing the proposals, staff recommends awarding the contract to FOSCO in an amount not to exceed \$152,032. The property is located at 752 White Street, between Buford Highway and White Street, in Old Town. This contract includes construction of trails, bridges, etc.*

### **17. Consider Authorizing the Mayor to Execute a Contract with Mathias Corporation of Duluth, GA in an Amount Not to Exceed \$134,003 for the Design/Build of the Barn at White Street Park, Formerly Known as the Buford Highway/Farm Site**

*The City released a Request for Qualifications (RFQ) for the design-build of the barn at White Street Park. Six proposals were received. Staff recommends awarding the contract to Mathias Corporation, who was the highest rated firm and was also awarded the design/build contract for the PlayTown Suwanee pavilion and Martin Farm Park restroom facility at the October 27 meeting.*

### **18. Consider Authorizing the Mayor to Execute a Contract with Total Technology Group, LLC of Flowery Branch, GA in an Amount Not to Exceed \$197,316.00 for Provision and Installation of Voice, Data, Security and Audio/Visual Systems for the Police Station and Crossroads Renovation**

*The City received five responses to this Request for Qualifications (RFQ). After review of the responses, staff recommends awarding the contract to Total Technology Group, LLC.*

### **19. Consider Adoption of Consent Agenda**

#### **a. Approval of Revised Fee Schedule for Municipal Court**

*In conjunction with the FY 10 budget, staff completed an analysis of the City's fees. The analysis recommends increasing the Municipal Court administrative fee. The fee is currently \$4.00 and helps to offset expenses associated with operating the Court. Staff*

*recommends increasing the Court's administrative fee to \$13.00 to fund the Court's new software system and help to offset expenses in the Police Department for software and technology.*

**b. Adoption of Revised Illicit Discharge and Illegal Connection Ordinance**

*The Georgia Environmental Protection Division (GaEPD) periodically reviews each jurisdiction that holds a National Pollution Discharge Elimination System (NPDES) Phase I Permit for the separate storm sewer system (MS4). GaEPD has requested that the City amend our Illicit Discharge and Illegal Connection Ordinance in order to remove the section that allows for the consideration and granting of variances. Staff has prepared the necessary amendments, along with some clerical revisions.*

**c. Approval of a Change Order to the Contract with Blue Frog Construction for an Addition of \$21,692.40 for Carpet Replacement at the Police Station**

*Staff originally recommended utilizing the existing carpet in the former City Hall. After the furniture was removed and the condition of the carpet was more fully exposed, staff determined it would be more prudent in the long run to replace the carpet at this time. Staff recommends approval of this change order.*

**d. Adoption of 2010 Council Schedule**

*This is the proposed schedule of workshops and Council meetings for 2010.*

**20. City Manager's Report**

**21. Executive Session: Legal, Personnel, and/or Real Estate Issues (if necessary)**

**22. Adjournment**