

Harvest Farm at White Street Park

Agenda for Managing Board Meeting
Wednesday, May 4, 2011 – 4:00 pm

Suwanee City Hall ~ 330 Town Center Avenue ~ Suwanee, GA 30024
Big Splash Room

1. Call to Order

2. Approval of April 6, 2011 minutes

The draft minutes are included in the packet.

3. Presentation by Allison Eddy – mural project

North Gwinnett H.S. art student Allison Eddy will discuss her proposal for the City's mural project at the barn.

4. Consider Approval of FY 12 Budget

▪ Approve Social committee budget proposal

The social committee requests formal approval of its budget proposal and plans.

▪ Consider need for linseed oil

The recommended annual maintenance for the garden includes an estimated \$1,000 to apply linseed oil to the plot boxes. Research by Dan Foster and Steve Kenney note that this application may not be needed for the garden, allowing us to reallocate this \$1,000. Included in the packet are some of the research they found. The Board needs to reach consensus on what it would like to do on this issue.

▪ Balance budget

The budget currently proposed is not yet balanced, as expenditures exceed revenues. The Board needs to reach consensus on how to balance it.

5. Board Responsibilities

One of the Work Program items is for the Board to adopt formal responsibilities and expectations for each Board position and Committee. Chantéz Daya has prepared a draft document for discussion, which is included in the packet.

6. Fundraising Event with North Gwinnett Arts Association

Chantéz Daya would like to discuss a potential joint fundraising event with the North Gwinnett Arts Association. Details are included in the packet.

7. Discuss Sponsorship Protocol

Kim Thompson would like to talk about a formal procedure for approaching, obtaining, and recognizing sponsors. Included in the packet are some discussion points.

8. Consider Approval of Charitable Giving Donation Program

The Charitable Giving Committee is seeking approval to construct and place a bin in the barn two times each month to receive donated items for local charities. Sara Kleinfeld will provide more details at the meeting.

9. Other

10. Adjournment

