

Harvest Farm at White Street Park

Minutes of the Managing Board Meeting
Tuesday, May 10, 2016 – 5:00 pm

330 Town Center Ave ~ Suwanee, GA 30024

Big Splash Room

1. Call to Order – Travis Lanier called the meeting to order at 5:14pm. David Sullivan, Joe Vergona, Roger Grand and Kristen Nielson were also present.
2. Adoption of Agenda – David made a motion, seconded by Roger to adopt the agenda as presented. The motion passed 5 – 0.
3. Approval of April, 2016 Minutes – There was a motion by Roger, seconded by David to approve the minutes as presented. The motion passed 5 – 0.
4. Welcome new board members – New board members introduced themselves with a small introduction.
5. Vote on positions/seats (Vice chair, secretary and finance) – Vice Chair – David Sullivan ; Secretary – Kristen Nielsen ; Finance: Joe Vergona
6. Discuss policy and procedure for various items –
 - **Process for issuing Warning Email and Yellow/Red Warning Stakes:** - **Warning email** is sent when a plot is overgrown with weeds and/or plants not maintained (i.e. dead/dying/overgrown vegetation). We should CC the other boardmembers so that there are no duplicate warnings given to gardeners. Contents of the email should include that gardeners need to tend to their plot and will give them three days before placing a yellow garden stake at the plot.
 - **Yellow Stake** is placed 3 days after Warning Email sent
 - **Red Stake** is placed 7-10 days after Yellow Stake is placed and warning email is sent
 - **Policy for Garden of the Month**
 - Vice Chair typically selects the Garden of the Month at first of the month or after monthly meeting.
7. Orchard update – Discussed updated blueprints. (Eco-play area plans, Beautification of entrance area, park signage in regards to allergies, hazards to pets, wash fruit, etc.) Discussed ADA considerations. Spoke about a possible water feature in the future.
8. Work Program – Completed work program. Travis to post to Basecamp.
9. Other – Social events: canning event, potluck dinner, bbq, off site party, Fall Fest (combine Scarecrow contest, cooking contest and other items). Add to next agenda. Discuss gravel: This is part of the Eagle Scout project. The garden will pay for the gravel and have it delivered. The scouts will spread it.
10. Adjourn – 6:35pm

