

**A RESOLUTION/ORDINANCE TO ADOPT “THE CITY OF SUWANEE  
FEE SCHEDULE” FOR THE CITY OF SUWANEE;  
AND OTHER PURPOSES**

**WHEREAS**, the Mayor and Council have adopted certain rules, requirements and regulations in the City of Suwanee, Georgia in order to promote the health, safety, morals, convenience, order, prosperity, and general welfare of the present and future inhabitants of the City of Suwanee; and

**WHEREAS**, it is incumbent that the City impose certain fees to cover the expenses associated with the review, inspection, advertisement and other costs incurred by the City; and

**WHEREAS**, the City has historically levied fees comparable to other governments; and

**WHEREAS**, this said fee schedule may be amended from time to time by the City of Suwanee Mayor and Council; and

**WHEREAS**, costs associated with certain administrative duties have risen due to various factors; and

**WHEREAS**, the City realizes that a consolidated fee schedule will provide improved administrative efficiency; and

**WHEREAS**, the City of Suwanee Fee Schedule approved April 27, 2010 is being revised to include a nominal fee of \$50.00 for the City to provide inspections prior to utility companies reconnecting service for spaces that have been vacant for an extended period of time (normally 12 months), and revisions to make the fee schedule consistent with the recently updated State Open Records Act; and

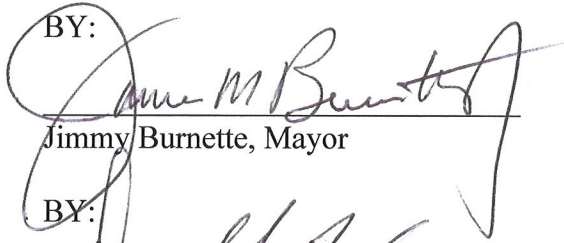
**NOW THEREFORE, BE IT ORDAINED AND RESOLVED AND IT IS HEREBY ORDAINED AND RESOLVED** by the Mayor and Council of the City of Suwanee this the 25th day of September, 2012, that the fee schedule for the City of Suwanee is hereby adopted as shown on Attachment “A”, City of Suwanee Fee Schedule in its entirety and herein incorporated by reference.

**BE IT FURTHER RESOLVED**, that this fee schedule shall become immediately effective for all projects and applications which require a fee that have not been submitted for review to the City of Suwanee as of the date of adoption of this Ordinance.

**BE IT FURTHER RESOLVED**, that all other documents, fee schedules, or fees that are in conflict with anything contained herein are hereby repealed.

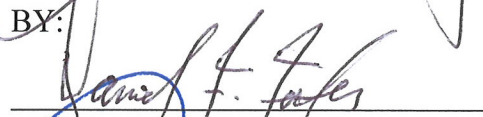
**CITY OF SUWANEE, A GEORGIA MUNICIPAL CORPORATION**

BY:



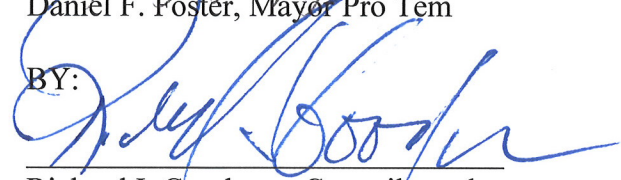
Jimmy Burnette, Mayor

BY:



Daniel F. Foster, Mayor Pro Tem

BY:




Richard I. Goodman, Councilmember

ATTESTED TO BY:

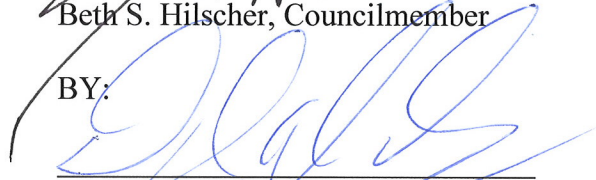
  
Elvira Rogers, City Clerk

BY:



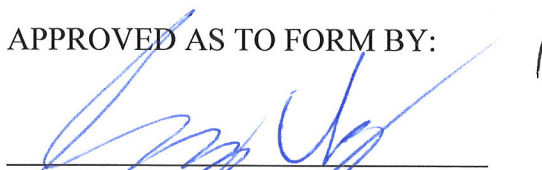
Beth S. Hilscher, Councilmember

BY:

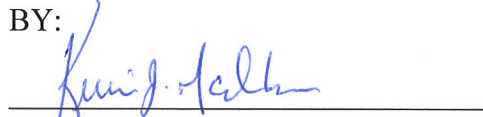


Doug Ireland, Councilmember

APPROVED AS TO FORM BY:

  
Gregory D. Jay, City Attorney  
Chandler, Britt, Jay, Beck & Zwald, LLC

BY:



Kevin McOmber, Councilmember

Attachment "A"  
**City of Suwanee**  
**Fee Schedule**

**ARTICLE 1. PLANNING, DEVELOPMENT, AND INSPECTIONS FEE SCHEDULE**

The following fees pertain to land development and construction activities within the City of Suwanee. Unless otherwise stated, all fees provided for in this Article are non-refundable. Whenever two fees are listed, the greater of the two fees shall apply.

**SECTION 1000.1 DEVELOPMENT PLAN REVIEW FEES:**

- A. Single-Family Residential Plan Review (per submittal):**
1. Sketch/Concept Plan Review .....\$400.00
  2. Preliminary Plat Plan Review (w/construction documents) ..... \$600.00 or \$10.00/lot
  3. Final Plat Plan Review ..... \$500.00 or \$10.00/lot
  4. Exemption Plat Plan Review .....\$50.00  
(5 or fewer residential lots created)
- B. Non-Residential and Multi-Family Residential Plan Review (per submittal):**
1. Sketch/Concept Plan Review .....\$600.00
  2. Preliminary Plat Plan Review (land subdivision only) .....\$250.00
  3. Preliminary Plat Plan Review (w/construction documents) ..... \$600.00 or \$65.00/acre
  4. Final Plat Plan Review .....\$600.00
  5. Site/Development Plan Review ..... \$600.00 or \$100.00/acre
- C. Other Plan Reviews (per submittal):**
1. Minor Review (Clearing, Clearing & Grubbing, Grading, ENS, River Corridor, Minor Building Additions) .....\$400.00
  2. Revision of plan/plat (after initial approval)..... Half of Original Fee
  3. New Cell Tower Development Plan Review .....\$900.00
  4. Residential Drainage Plan.....\$250.00
  5. As-Built Detention Pond.....\$400.00
  6. Architectural Review.....\$100.00
  7. Architectural Review for the PMUD District.....\$600.00
  8. Water Plan.....\$600.00
  9. Modification of Development Regulations.....\$50.00
  10. Compliance Inspection.....\$100.00
  11. Re-Review Fee (requiring more than 3 Engineering reviews) .....\$150.00

**SECTION 1000.2 DEVELOPMENT PERMIT FEES:**

- A. Single-Family Residential Subdivision (\$50.00 minimum):**
  - 1. Clearing, Clearing & Grubbing, and Grading.....\$40.00/acre
  - 2. Development Permit ..... \$50.00/lot
  - 3. Erosion Control Bond - \$3,000.00 per disturbed acre  
(Refundable upon the site being suitably stabilized)
  
- B. Non-Residential/Multi-Family/Mixed-Use Development (\$50.00 minimum):**
  - 1. Clearing, Clearing & Grubbing, and Grading.....\$15.00/acre
  - 2. Development Permit (multi-family) ..... \$40.00/unit
  - 3. Development Permit (non-residential).....\$100.00/acre
  - 4. Erosion Control Bond - \$3,000.00 per disturbed acre  
(Refundable upon the site being suitably stabilized)
  
- C. Other:**
  - 1. New Cell Tower.....\$375.00
  - 2. Tree Thinning.....\$50.00

**SECTION 1000.3 SIGN PERMITS\***

\*Fee is 150% of original cost if sign is erected/placed without an approved permit.

- A. Permanent Sign:**
  - Wall Sign.....\$75.00
  - Monument Sign.....\$150.00
  
- B. Temporary Signs (30 Day Permit):**
  - Banners, Pennants, Etc.....\$35.00
  
- C. Sign Application Review.....\$15.00**

**SECTION 1000.4 BUILDING PLAN REVIEW**

- A. Cellular Towers:**
  - 1. New Ground Tower .....\$750.00
  - 2. New Rooftop Mounted Tower .....\$750.00
  - 3. Co-locating on Existing Tower.....\$375.00
  
- B. Commercial Building Plan Review**

Review fees for commercial building plans are based on the estimated construction cost of the subject project:

  - <\$50,000.....\$75.00
  - \$50,000 to <\$100,000.....\$100.00
  - \$100,000 to <\$250,000.....\$175.00
  - \$250,000 to <\$500,000.....\$250.00

- $\geq \$500,000$ .....\$250.00 + \$0.25/\$1,000 construction cost over \$500,000

**C. Residential Building Plan Review**.....No Fee

**SECTION 1000.5 BUILDING PERMITS**

Building Permits are required for any structures with an anticipated value of construction cost in excess of \$1000.00. In the event that construction is started prior to issuance of a building permit, the permit fee shall be 200% of the fee listed below.

Unless otherwise stated below, building permits are assessed at \$6.00 per \$1,000.00 of calculated construction cost for all heated areas based on ICC Data Sheet with regional modifier as applicable. Unless otherwise stated below, minimum fees shall be \$50.00. Calculated construction costs are as follows:

**A. One & Two Family Residential:**

1. Construction Calculation Cost ..... ICC Data Sheet Multiplier
2. Temporary-Permanent Service Charge.....\$40.00
3. Temporary Certificate of Occupancy.....\$50.00
4. Certificate of Occupancy (Additions/Renovations).....\$50.00
5. Certificate of Occupancy (New Construction) .....\$50.00

**B. Multi-Family Residential:**

1. Construction Calculation Cost ..... ICC Data Sheet Multiplier
2. Temporary-Permanent Service Charge.....\$40.00
3. Temporary Certificate of Occupancy.....\$50.00
4. Certificate of Occupancy (per unit) .....\$50.00

**C. Non-Residential (Commercial/Office/Etc.):**

1. Construction Calculation Cost ..... ICC Data Sheet Multiplier
2. Temporary-Permanent Service Charge.....\$40.00
3. Temporary Certificate of Occupancy.....\$50.00
4. Certificate of Occupancy .....\$50.00

**D. Cellular Towers/Antennas:**

1. New Tower (ground mounted).....\$750.00
2. Rooftop tower .....\$375.00
3. Co-locating on existing tower.....\$375.00
4. Amateur Radio Tower..... \$2.00/foot (tower height)

**E. Other/Miscellaneous:**

1. Accessory Structures (Resid. & Non-Resid.) ..... ICC Data Sheet
2. Swimming Pool.....\$100.00
3. Temporary Construction Office.....\$50.00
4. Mobile Residential Sales Office .....\$100.00

5.	Moving Permit .....	\$200.00
	(plus \$1,000 Refundable Bond)	
6.	Demolition Permit.....	\$200.00
	(plus \$1,000 Refundable Bond)	
7.	Tennis Courts (or similar facilities) .....	\$100.00/court
8.	Retaining Wall (over 4-feet high).....	\$50.00
9.	Replace Permit Card .....	\$25.00
10.	State Subcontractor Card Registration.....	\$20.00
11.	Temporary-Permanent Service Charge.....	\$40.00
<b>12.</b>	<b>Re-connection Inspection (Gas or Power) .....</b>	<b>\$50.00</b>
13.	Compliance Inspection.....	\$100.00
14.	Re-Permit Fee	
	a) No activity after six (6) months .....	\$50.00
	b) No activity after twelve (12) months .....	Re-permit job
15.	Permit Transfer Fee.....	\$100.00
16.	Re-inspection Fee	
	a) 1 <sup>st</sup> re-inspection.....	\$50.00
	b) 2 <sup>nd</sup> re-inspection .....	\$75.00
	c) 3 <sup>rd</sup> re-inspection .....	\$100.00
17.	All other Permits that do not fall in line with above shall be determined based on \$6.00 per each \$1,000.00 of construction cost based on the adopted ICC Data Sheet.	

**SECTION 1000.6 SPECIAL REVIEWS WITH PUBLIC MEETINGS:**

**A. Rezoning Request/Special Use Permit:**

Fees for rezoning and special use requests are the same for all zoning districts, unless the subject property is less than 1.0 acre. The below fees for Special Use Permits only apply to applications that are not accompanied by a rezoning application.

Single Family Residential (<1.0 acre).....	\$200.00
Non-Residential/Multi-Family/Mixed Use (<1.0 acre).....	\$500.00
1.0 acre to <10.0 acres.....	\$500.00
10.0 acres to <15.0 acres.....	\$1,000.00
15.0 acres to <20.0 acres.....	\$1,500.00
20.0 acres or more.....	\$2,000.00
Special Use Permit (with an associated rezoning request).....	\$250.00

**B. Variance Request:**

1. Administrative Variance .....	\$100.00
2. Variance before the ZBA .....	\$300.00

**C. Other:**

1. Waiver of the Development Regulations.....	\$300.00
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2.	Special Exception.....	\$300.00
3.	Appeal of Administrative Decision .....	No Fee
4.	Annexation Petition .....	\$100.00
5.	MRPA Hearing .....	\$300.00
6.	Alternate Architectural Review.....	\$300.00

**SECTION 1000.7 MISCELLANEOUS FEES:**

**A. Publications/Documents:**

1.	Zoning Ordinance .....	\$25.00
2.	Development Regulations.....	\$20.00
3.	Comprehensive Plan.....	\$50.00
4.	Downtown Master Plan.....	\$50.00
5.	Landscape Ordinance.....	\$7.00
	(included in Zoning Ordinance)	
6.	Telecommunications Ordinance .....	\$7.00
	(included in Zoning Ordinance)	
7.	Architectural Guidelines .....	\$7.00
8.	Zoning Certification Letter .....	\$20.00
9.	Sign Ordinance.....	\$7.00
	(included in Zoning Ordinance)	
10.	City Map.....	\$10.00
11.	CD-ROM of any City publication/document.....	\$5.00

**SECTION 1000.8 MUNICIPAL COURT FEES:**

**A. Documents/Copies/Publications:**

- 1. Failure to Appear .....\$25.00
- 2. Failure to Appear after 2 weeks (per citation) .....\$50.00
- 3. Warrant .....\$125.00
- 4. Certified Copy of Citation .....\$5.00
- 5. Record Restriction .....\$ 25.00
- 6. Copy of CD .....\$10.00

**SECTION 1000.9 Pavilion Rental Fees**

- A. City Resident.....\$70.00
- B. Rate per hour past 2 hours .....\$25.00
- C. Non-Resident .....\$100.00
- D. Rate per hour each addition hour for non-City resident .....\$40.00