



**AGENDA**  
**CITY COUNCIL WORKSHOP**  
**THURSDAY, DECEMBER 6, 2018**  
**5:30 PM**

Note: As set forth in the Americans With Disabilities Act of 1990, the City of Suwanee does not discriminate on the basis of disability in the admission or access to or treatment or employment in its programs or activities. Elvira Rogers has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, is available from the ADA coordinator.

The City of Suwanee will assist citizens with special needs given proper notice. Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of the City of Suwanee should be directed to Elvira Rogers, 330 Town Center Avenue, Suwanee Georgia 30024, 770-945-8996.

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Meeting Location: City Hall, 330 Town Center Avenue, Big Splash room

**A. Landscape Beautification Projects**

*Bill Stinehart began his position as Environmental Services Manager on October 29th and he is underway with initial review and development of a landscape beautification projects list.*

**B. Staff Updates**

**1. Resurfacing Projects**

*As November 26, Allied Paving Company had completed crack sealing work and began milling and asphalt patching work in Ruby Forest Subdivision (Cherrystone Court and two sections of Ruby Forest Parkway).*

**2. Purchasing Policy Update**

*As discussed at the November workshop, the Purchasing Policy has been updated due to HB 489 which was passed by the Georgia State General Assembly during the 2018 Legislative Session. It requires that any bid or proposal extended by a county, municipal corporation or local board of education for goods and services valued at \$10,000 or more and any bid or proposal opportunity extended for public works bidding subject to Chapter 91 of Title 36 of the O.C.G.A. be posted on the Georgia Procurement Registry Website at no fees.*

### **3. LMIG Grant Application**

GaDOT has requested that we submit our 2019 LMIG street resurfacing improvement program, together with Local Government Affidavit and Certification form. Staff recommends submitting 16 streets or portions thereof, totaling approximately 3.874 miles on the priority list. Approval of the application will be included on the December 18<sup>th</sup> consent agenda, unless Council prefers otherwise.

### **4. Davis Street Waterline**

Staff recommends using Strickland & Sons Pipeline, Inc. to complete a waterline project on Davis Street. This is the same contractor who is doing the Buford Highway project, which will provide savings on mobilization and other construction cost savings. The total cost for this project is \$54,803.75, which staff has reviewed and recommends approval. Approval of the contract will be included on the December 18<sup>th</sup> consent agenda, unless Council prefers otherwise.

### **5. Year-End Contract Renewals**

A number of annual contracts expire on or around December 31. Staff has reviewed each and recommends renewing each of the following contracts. This item will be included on the December 18<sup>th</sup> consent agenda, unless Council prefers otherwise.

- Mauldin and Jenkins (Auditor)
- Language Line Services (Interpreter services)
- ESRI, Inc. (Mapping Software Maintenance)
- Dickerson Group (Waterline and Stormwater repair)
- IPR Southeast LLC (Stormwater repair)
- Mitchell Mechanical (HVAC)
- Estes Services (HVAC)
- Risk Response Team (Low Voltage)
- Motorola (Service contract)
- Socrata (Open Budget)

## **C. CIP Updates**

Staff will provide updates on the following projects:

### **1. Jackson Street Reconstruction**

### **2. Lawrenceville-Suwanee Road Sidewalk Gaps**

### **3. Parks Video Camera Surveillance System – Council Consent Agenda**

We have been experiencing a number of issues with our existing software and support. Accordingly, staff has analyzed software platforms and recommends purchase of the "Genetech" software, licenses, and software support for the City's video camera surveillance system. Approval of the contract will be included on the December 18<sup>th</sup> consent agenda, unless Council prefers otherwise.

- D. RZ-2018-009– Owner: Jimmy C. Barrett. Applicant: Pollack Shores Real Estate Group. The applicant requests a rezoning from M-1 (Light Industry District) to PMUD (Planned Mixed-Use Development) to allow for a mixed-use development including commercial and multifamily uses. The site is located along Suwanee Dam Road near the northeast corner of Suwanee Dam Road and Peachtree Industrial Boulevard.**

*The Planning Department recommends approval with conditions of the request.*

**E. Rental Vehicle Excise Tax**

*State law permits municipalities to levy a 3% excise tax on vehicle rentals. Staff has analyzed this and recommends that Council consider adopting this tax. Consideration of this tax will be included on the December 18<sup>th</sup> regular agenda, unless Council prefers otherwise.*

**F. Board Reappointments**

*Staff would like to discuss the interview process.*

**G. Update on Gwinnett Municipal Association Activities**

*Council-led discussion.*

**H. City Manager’s Report**

- i. Special Recognition Options for the Council Meeting**
  - 1. Brooks Coleman**
- ii. Minutes for Approval**
  - 1. November 6, 2018 Workshop**
  - 2. November 13, 2018 Council Meeting**