



**AGENDA**  
**CITY COUNCIL CALLED MEETING AND WORKSHOP**  
**THURSDAY, JANUARY 10, 2019**  
**5:00 PM**

Note: As set forth in the Americans With Disabilities Act of 1990, the City of Suwanee does not discriminate on the basis of disability in the admission or access to or treatment or employment in its programs or activities. Elvira Rogers has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, is available from the ADA coordinator.

The City of Suwanee will assist citizens with special needs given proper notice. Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of the City of Suwanee should be directed to Elvira Rogers, 330 Town Center Avenue, Suwanee Georgia 30024, 770-945-8996.

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Meeting Location: City Hall, 330 Town Center Avenue, Big Splash room

**CALLED MEETING**

- 1. Call to Order**
- 2. Executive Session: Personnel**  
*Council will interview applicants for the City's planning boards.*
- 3. Adjournment**

**COUNCIL WORKSHOP**

- A. Partnership Gwinnett Annual Update**  
*Nick Masino will attend to present an annual update.*
- B. Police Quarterly Report**  
*Chief Jones will present his department's quarterly report.*
- C. Staff Updates**
  - 1. Public Works Building Project**  
*Staff is presently underway with finalizing quantities and layout of pallet racks and storage areas for the Swiftwater Park Drive Public Works Facility. Staff recommends awarding this contract, contingent on satisfactory completion of contract negotiations, to Crown Lift Trucks*

in an amount not to exceed \$64,000. Staff anticipates the contract will be ready for award (based upon final configuration) on the January 22, 2019 regular agenda, unless Council prefers otherwise.

**2. Stormwater Project on Grand Vista Approach and Chattahoochee Run Drive**

Staff recommends awarding a contract to IPR Southeast, LLC, in the amount of approximately \$115,693.60. The project scope includes 891 linear feet of corrugated metal pipe cleaning, camera work, repair and concrete relining work on Grand Vista Approach and Chattahoochee Run Drive. Staff recommends piggybacking on the existing City of Dunwoody Contract for this vendor. Previously we have piggybacked on the Gwinnett County Contract, but they have placed a no piggybacking clause in their contract for this type of work. Award of this contract will be included on the January 22, 2019 regular agenda, unless Council prefers otherwise.

**3. Resurfacing Projects Update**

As of January 2, Allied Paving Company had completed crack sealing work and substantially completed resurfacing work on 9 of the 14 projects.

**4. Ordinance to Establish Fees for 2019 Election**

The City must adopt an ordinance to call the November 5, 2019 municipal election to fill the expired terms of Mayor and Council posts 1 and 2; and, to establish the qualifying fees. Consideration of this ordinance will be included on the January 22, 2019 regular agenda, unless Council prefers otherwise.

**5. Organizational Matters for 2019**

The following organizational matters will be included at the beginning of the January 22 agenda:

- Adoption of Rules and Procedures
- Selection of Mayor Pro Tempore
- Oath of Election Superintendent

**6. 2040 Comprehensive Plan Adoption**

Comments from the Department of Community Affairs and ARC have been received and are being addressed in the final version of the plan. Consideration of the plan adoption will be included on the January 22, 2019 regular agenda, unless Council prefers otherwise.

**7. Twisted Taco Alcohol Beverage Licensee**

Twisted Taco, located at 3433 Lawrenceville Suwanee Road, has applied for a new licensee for their alcohol beverage license. Ms. Mikyung Kim has applied as the licensee and the Business Services department recommends approval of the license. Consideration of this item will be included on the January 22, 2019 regular agenda.

**8. FY 18 Audit Presentation**

*The audit for FY 2018 is complete. A representative from Mauldin & Jenkins will present the results at the January 22, 2019 Council meeting, unless Council prefers otherwise.*

**9. Small Cell Procedures**

*In response to FCC rules, the City has updated and clarified application procedures and policies pertaining to right-of-way encroachments. The City will continue to monitor events related to small cells and react accordingly.*

**D. CIP Updates**

*Staff will provide updates on the following projects:*

**1. Buford Highway Reconstruction**

**2. Town Center on Main**

*Staff will give an update on the progress. Construction Manager-at-Risk RFP is available on [Suwanee.com](http://Suwanee.com) and due on January 25, 2019.*

**3. Municipal Court**

**4. Pierce's Corner**

**E. RZ-2019-001 - Owners: FGM Organizations Inc. and Vanessa B. Johnson. Applicant: O'Dwyer Properties. The applicant requests a rezoning from GC-A (Gwinnett County Annexed) to R-75 (Single Family Residence District) to allow for detached single-family homes. The site is located on 90 Morning Glen Drive.**

*The Planning Department recommends approval with conditions of the request. Consideration of this item will be included on the January 22, 2019 regular agenda.*

**F. Operational Insights: Sims Lake Park Caretaker**

*The City has an internal program which provides for an employee to live at Sims Lake Park and serve in a caretaker role. We will be transitioning to a new caretaker in early February. Staff will discuss this program.*

**G. 2019 Event Schedule**

*Staff will review the 2019 event schedule.*

**H. Public Art Capital Campaign**

*Staff will give an update on progress.*

**I. FY 2019-2020 Budget Calendar**

*The Financial Services Department is presenting the draft FY 2019-2020 budget calendar for discussion.*

**J. Annual Appointments**

*Council will vote on the annual appointments at the January 22, 2019 meeting.*

**K. Update on Gwinnett Municipal Association Activities**

*Council-led discussion.*

**L. City Manager's Report**

**i. Special Recognition Options for the Council Meeting**

**ii. Minutes for Approval**

**1. December 6, 2018 Workshop**

**2. December 18, 2018 Called Council Meeting**

**3. December 18, 2018 Council Meeting**