

**MINUTES
CITY OF SUWANEE, GEORGIA
PLANNING AND ZONING COMMISSION
September 4, 2018**

PLANNING AND ZONING MEMBERS: Present: Anthony Manners, Glenn Weyant, and Michelle Budd. Absent: Pete Charpentier and Lila Kelley. Staff members present: Josh Campbell, Alyssa Durden, Kylie Adams and MaryAnn Jackson.

CALL TO ORDER

Michelle Budd called the meeting to order at 6:30 p.m.

ADOPTION OF THE AGENDA

Glenn Weyant moved to adopt the agenda as presented, second by Anthony Manners. Motion carried 3-0.

ADOPTION OF THE MINUTES: August 7, 2018

Anthony Manners moved to adopt the August 7, 2018 minutes, second by Glenn Weyant. Motion carried 3-0.

OLD BUSINESS

NEW BUSINESS

RZ-2018-008 – Applicant/Owner: City of Suwanee. The applicant requests a rezoning from O-I (Office-Institutional District) to OTCD (Old Town Commercial District) to allow for a commercial use. The site is located in Land Lot 236 of the 7th District at 343 Buford Highway and is approximately 0.56 acres.

Josh Campbell presented the staff report as follows: The City seeks to rezone a 0.56-acre parcel of land, currently owned by the City, from O-I (Office-Institutional District) to OTCD (Old Town Commercial District) to allow a potential commercial use that would further the goals of the City. The OTCD (Old Town Commercial District) zoning category allows for most commercial uses allowed in C-1 (Neighborhood Commercial District) along with some of the alcohol related uses allowed in C-2A (General Commercial District). The building is currently used by the Gwinnett County Fire Department.

The request to rezone the property from O-I to OTCD is part of an effort to encourage a type of use on the subject property that is consistent with the future plans of the City as outlined in the Comprehensive Plan and the Downtown Suwanee Master Plan. The City wants to make sure property is used in a way that will meet planning goals included desire to add to the vibrancy of Town Center.

Anthony Manners asked about plans for Shadowbrook Cemetery. Josh Campbell stated that a renovation is planned for the court house. The cemetery may be addressed during the renovation.

Michelle Budd called for opposition. There was none.

Glenn Weyant moved to approve RZ-2018-008 with staff conditions, second by Anthony Manners. Motion carried 3-0.

1. Outdoor dumpsters shall be contained in an enclosure constructed of a material consistent with the primary building material for the building.
2. If not specifically addressed in the Downtown Suwanee Master Plan, the City's current zoning, sign, development building code and other regulations shall apply and remain in full force and effect. Nothing herein shall grant deviations to building, fire or other life-safety codes or regulations except as normally allowed by said codes.

OTHER BUSINESS

ANNOUNCEMENTS

Suwanee Fest is September 15th and 16th.

A draft of the Comprehensive Plan will be on the next Planning Commission Agenda.

ADJOURNMENT

Glenn Weyant moved to adjourn at 6:45 p.m.