

COUNCIL MINUTES
CITY COUNCIL MEETING
TUESDAY, JUNE 23, 2015

Meeting Location: City Hall, 330 Town Center Avenue

Attendees: Jimmy Burnette, Mayor
Beth S. Hilscher, Mayor Pro Tempore
Richard I. Goodman, Councilmember
Daniel F. Foster, Councilmember
Doug Ireland, Councilmember
Linnea Miller, Councilmember
Marty Allen, City Manager
Elvira Rogers, City Clerk
Gregory Jay, City Attorney

5:30 P.M.
DINNER SESSION
BIG SPLASH ROOM, #2302

City Council Informal Session

Informal discussion among City Councilmembers and staff. Food provided for Elected Officials and staff. No action to be taken during session.

6:30 P.M.
COUNCIL MEETING
COUNCIL CHAMBERS

1. Call to Order

Mayor Burnette called the meeting to order at 6:32 P.M.

2. Public Hearing on FY 2016 Budget, 2016-2020 Capital Improvement Program, and FY 16 Occupation Taxes

This is the second public hearing for the FY 16 budget and 2016-2020 CIP. Additionally, Georgia law states that for any year that revenue generated from occupational taxes is proposed to be greater than the preceding year's revenue, a public hearing must be held. We anticipate meeting this threshold for FY 16 revenues.

Marty Allen, City Manager, presented a PowerPoint highlighting the FY 2016 budget. Copies of the PowerPoint were made available for attendees. The first workshop was in April, the second was in May, and the Budget has been available for public review since May 27th.

Audience Comment:

- Richard Trice, 4021 McGinnis Ferry Road, Suwanee, GA. Mr. Trice stated this is a lovely document. He expressed concerns regarding the new Administrative Assistant position, money for Arbor Day, funding for the November Election, and funding for Downtown building lease. He stated the City needs to focus on paying down the debt.

3. Announcements

- a. Come back Thursday evening for the opening reception of the **Seven Sins and Virtues art exhibit**, hosted by the North Gwinnett Arts Association. Artist Hans Godo Frabel, whose work can be seen around the world, will discuss his training and career, including the technique of flamework. The reception will begin at 5:00 pm, Thursday, June 25. The exhibit will be on display until September 1.
- b. A draft of the updated **Downtown Master Plan** will be presented at an open house on Thursday, July 9th. The drop-in open house will be held from 4-8 pm that day at City Hall. Community members are encouraged to stop in to share feedback on the plan.
- c. Make plans to join us for **Movies Under the Stars on Saturday, July 18th.** A double feature will be presented with Home shown at 7:00 pm and then Galaxy Quest immediately following. The movies are free and open to the public.
- d. In its ninth season, **Broadway in the Park** will bring Chitty Chitty Bang Bang to the Town Center stage July 24 and 25. Performances begin at 7 p.m. In addition to Chitty Chitty Bang Bang, a middle school cast will perform The Finish Line, an original musical written by Suwanee Performing Arts' Patty and Elise Etherton and Bernie Davis. Performances are free and open to the public, but tables can be purchased by e-mailing info@suwaneeperforms.com.

4. Pledge of Allegiance

Pledge of Allegiance led by Panav Muthukrishnan, Troop 513, Sugar Hill, GA.

5. Approval of the Agenda

Motion by Councilmember Goodman to approve the Agenda as presented, second by Councilmember Miller and so carried 6-0.

6. Approval of Minutes

- a. **May 14, 2015 Called Meeting**
- b. **May 14, 2015 Council Workshop**
- c. **May 26, 2015 Council Meeting**

Motion by Councilmember Goodman to approve the Minutes, second by Councilmember Ireland and so carried 6-0.

7. Special Recognition

a. Josh Campbell

Marty Allen, City Manager, recognized Mr. Campbell for 15 year's service with the City.

8. Audience Participation – None.

NEW BUSINESS

9. Consider Adoption of the FY 2016 Budget and 2016-2020 Capital Improvement Program

Motion by Councilmember Foster to adopt the FY 2016 Budget and 2016-2020 Capital Improvement Program, second by Councilmember Miller and so carried 6-0.

10. Consider Adoption of Revised Water Resources Ordinance

The City must update the Water Resources section of the Code of Ordinances for compliance with Georgia EPD requirements.

Motion by Councilmember Goodman to adopt the Revised Water Resources Ordinance, second by Mayor Pro Tempore Hilscher and so carried 6-0.

11. Consider Sidewalk Design/Build Contract with Peach State Construction

Staff recommends awarding a contract to Peach State Construction for the design and construction of sidewalk and pedestrian improvement projects at Suwanee Dam Road and Peachtree Industrial Boulevard.

Motion by Councilmember Foster to enter a contract with the construction firm, Peach State Construction, of Covington Georgia, for complete design and construction of a sidewalk on Peachtree Industrial Boulevard from Grand Vista Approach to McGinnis Ferry Road, and a sidewalk on Suwanee Dam Road from Brinsworth Drive to Moore Road, for a fee in an amount not to exceed \$658,150.00 for 5 foot wide concrete sidewalks along Suwanee Dam Road and Peachtree Industrial Boulevard, second by Councilmember Ireland and so carried 6-0.

12. Consider Design Contract with Clark Patterson Lee for Smithtown Road Sidewalks

Clark Patterson Lee has recently completed some concept and cost estimate work for sidewalks to be constructed on Smithtown Road. Staff recommends awarding the full design contract to Clark Patterson Lee.

Motion by Councilmember Goodman to enter a contract with the engineering firm, Clark Patterson Lee, of Suwanee, for Phase 2 design (Field survey, Complete Design Documents, Right of Way Plans and Acquisition, Required permits, preparation of bid documents, and construction administration) of sidewalks on Smithtown Road, for a fee in an amount not to exceed \$248,400, second by Councilmember Miller and so carried 6-0.

13. Consider Contract with Custom Sign Factory for Wayfinding Signs

The City originally awarded a contract in the fall for the fabrication and installation of the wayfinding signs. This contract was recently terminated. Staff has met with the second bidder, Custom Sign Factory, and recommends entering into contract to complete the project.

Motion by Mayor Pro Tempore Hilscher to authorize the Mayor to enter a contract with the Custom Sign Factory of Duluth, Georgia, in an amount not to exceed \$49,624.00, second by Councilmember Ireland and so carried 6-0.

14. Consider Resolution Establishing Qualifying Dates for November Election

The Council must adopt a resolution establishing the dates of qualification for the November election.

Motion by Councilmember Foster to adopt the Resolution Establishing Qualifying Dates for the November Election (August 31 – September 2, 2015), second by Councilmember Goodman and so carried 6-0.

15. Consent Agenda

a. Authorize Staff to Apply for the LMIG Street Resurfacing Program

Staff has proposed a list of 2.48 miles of City streets to submit as part of the LMIG resurfacing project.

b. Authorize Renewal of Semi-Annual Contracts

The following are contracts that expire at the end of the City's fiscal year, on or around June 30. Staff has reviewed each contract and recommends renewing for another year.

- Engineering: Development Planning & Engineering, Inc.; LBGM Associates, Inc.; Columbia Engineering & Services, Inc.
- Information Technology: Total Technology Group
- Technology Services: Motorola; Information Technologies Inc. (ITI); Syscon; CodeRed; Language Line
- Landscape Maintenance: Valley Crest Landscape Maintenance
- Property & Liability Insurance: Georgia Interlocal Risk Management Agency (GIRMA)
- Employee Benefits: Cigna; Cameron and Associates; Eagle Recognition
- Project Management: Moreland Altobelli Associates (MAAI); TSW
- Medical Services: Premier Immediate Care
- Partnership Gwinnett

c. Authorize Renewal and Update of Contract with Professional Probation Services (PPS)

The City's contract with Professional Probation Services (PPS) is also up for renewal at the end of the fiscal year. There have been some changes to state law that take effect July 1 and impact the services provided by PPS that were outlined in the original contract. As such, staff recommends adopting a new contract with PPS.

d. Authorize Mayor to Execute Agreement for Participation in Gwinnett County CDBG Program

The City participates in the Gwinnett Urban County Community Development Block Grant Program. The County must requalify for this program every three years and the City must execute a FFY 2016-2018 Cooperation Agreement.

e. Approve 4th Quarter FY 15 Budget Adjustments

Motion to approve the Consent Agenda by Councilmember Goodman, second by Councilmember Miller and so carried 6-0.

16. Executive Session: Property Acquisition

Motion by Councilmember Goodman to ENTER Executive Session for Property Acquisition, second by Councilmember Ireland and so carried 6-0.

Motion by Councilmember Foster to EXIT Executive Session, second by Councilmember Ireland and so carried 6-0.

17. Action Item from Executive Session

Motion by Mayor Pro Tempore Hilscher to authorize purchase of Tract 3 of Plat for O'Brien Investments dated July 18, 2007, approx. .22 acres along Chicago Street for the sum of \$47,436.00 plus closing costs from O'Brien Capital, LLC., second by Councilmember Goodman and so carried 6-0.

18. Adjournment

Motion to Adjourn by Councilmember Foster, second by Councilmember Miller and so carried 6-0.

Approved July 28, 2015