

**MINUTES**  
**CITY COUNCIL MEETING**  
**THURSDAY, JANUARY 30, 2014**  
*(Date Change due to inclement weather)*

*Meeting Location: City Hall, 330 Town Center Avenue*

Attendees: Jimmy Burnette, Mayor  
Beth S. Hilscher, Mayor Pro Tempore  
Daniel F. Foster, Councilmember  
Richard I. Goodman, Councilmember  
Doug Ireland, Councilmember  
Linnea Miller, Councilmember  
Marty Allen, City Manager  
Elvira Rogers, City Clerk  
Gregory Jay, City Attorney

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**5:30 P.M.**  
**DINNER SESSION**  
**BIG SPLASH ROOM, #2302**

**City Council Informal Session**

*Informal discussion among City Councilmembers and staff. Food provided for Elected Officials and staff. No action to be taken during session.*

**6:30 P.M.**  
**COUNCIL MEETING**  
**COUNCIL CHAMBERS**

**A. Call to Order**

Mayor Burnette called the meeting to order at 6:30 P.M.

**B. Organizational Matters for 2014**

**1. Oath of Office**

Mayor Burnette administered the Oath of Office for Councilmembers Dan Foster, Beth Hilscher, and Linnea Miller.

**2. Selection of Mayor Pro Tempore**

In accordance with Section 2.27 of the City Charter, by a majority of vote, the City Council shall elect a Councilmember to serve as Mayor Pro Tempore for that ensuing year. The Mayor Pro Tempore shall assume duties and powers of the Mayor during the Mayor's disability or absence.

***Motion by Councilmember Goodman to nominate Beth Hilscher as Mayor Pro Tempore for 2014. There being no additional nominations, the nominations closed. Second by Councilmember Foster and so carried 6-0.***

### 3. Adoption of Rules and Procedure

In accordance with Section 2.19 of the City Charter, the City Council shall each year adopt its rules of procedure and order of business. Staff recommends adopting Robert's Rules of Order, 10<sup>th</sup> Edition.

*Motion by Councilmember Foster to adopt Robert's Rules of Order, 10<sup>th</sup> Edition as the rules of procedure, second by Councilmember Goodman and so carried 6-0.*

## C. Public Hearing

### 1. Alcohol Beverage License: Cheeky, 1039 Peachtree Industrial Blvd.

Cheeky has applied for a change in licensee for their alcohol beverage license. Mr. Jose Hevia, the applicant, was present. The finance department has reviewed the application and recommends approval. There was no audience comment. There being no further business, Mayor Burnette closed the Public Hearing.

## D. Announcements

1. The City of Suwanee is seeking proposals and samples from artists to commemorate the 10th year of the City's finders-keepers, **Art on a Limb** program. Since 2005 through this program, the City of Suwanee has hidden two pieces of original artwork daily throughout the month of May along the Suwanee Creek Greenway and at other parks. Artistic proposals for this year's program will be accepted through February 24. Guidelines and an application are available at [suwanee.com](http://suwanee.com).
2. Approximately 40 properties within a 67-acre area of Suwanee's historic Old Town district have now been officially listed in the **National Register of Historic Places**. The National Park Service approved the designation on December 24. Suwanee's historic district is centered on Main Street, Stonecypher Road, Russell Street, and the railroad corridor. Contributing properties within the district will now be eligible for federal and state tax incentives for improvements that help preserve the property's historic value. According to a press release from the Georgia Department of Natural Resources: "National Register listing encourages preservation of historic properties through public awareness, federal and state tax incentives, and grants. Listing in the National Register does not place obligations or restrictions on the use, treatment, transfer, or disposition of private property."
3. We're pleased to announce the 25<sup>th</sup> session of our popular **Citizens Police Academy**, which begins February 18. Through the Academy, participants gain a better understanding of police practices as well as the risks and responsibilities that officers face on a daily basis. Classes generally will be held from 6:30-9 p.m. Tuesday evenings at the Police Training Center at 2966 Lawrenceville-Suwanee Road. Notarized applications are due Wednesday, February 12.

4. The Atlanta Regional Commission recertified Suwanee as a **Green Community** at the bronze level. In order to be certified as a Green Community by the ARC, the City had to earn a certain level of points for environmentally friendly policies and practices, which included LEED certification for City Hall, reducing paper usage annually by some 30,000 sheets by transitioning to a paperless court and City Council, and reducing City fleet mileage nearly 50,000 miles over two years by fueling City vehicles at a local retailer rather than at a county facility in Buford. Additional points were earned by having sidewalks and bike paths along many of its streets, recycling at City Hall, and installing bike racks at all City facilities. This spring, the City is adopting a new environmentally friendly practice by providing recycling bins at Town Center Park.

#### **E. Pledge of Allegiance**

The Pledge was led by Alex Ducar, Troop 1534.

#### **F. Approval of the Agenda**

*Motion by Councilmember Goodman to approve the Agenda as presented, second by Mayor Pro Tempore Hilscher and so carried 6-0.*

#### **G. Approval of Minutes**

1. **December 5, 2013 Council Workshop**
2. **December 17, 2013 Council Meeting**

*Motion by Councilmember Goodman to approve the Minutes as presented, second by Councilmember Miller and so carried 6-0.*

#### **H. Special Recognition**

##### **1. Annual Employee Award Winners**

Chief Mike Jones presented the Police awards as follows:

Merit Awards: Rob McCoy, Chance Belcher, Corporal Roetzer

Top Gun: Sergeant Robert Thompson

Chief's Award: Clinton Latham, Brandon Mathews

Civilian of the Year: Gwen Franklin

Officer of the Year: Rob McCoy

Marty Allen, City Manager, presented the staff awards:

SEE (Suwanee Exceeds Expectations) Award: Annette Phelps, David Woulard, Jeff Dickens, Elton Hassell, Trinity Hsu

##### ***Anchor Points --***

Suwanee Quality: Wendy Budd, James Miller

Unique: Juan Beltran, Catherine Eidson

Remarkable: Officer Elias Casanas, William Manigault

Visionary: Lynne DeWilde, Captain Cass Mooney

**2. New Police Department Employees**

Chief Mike Jones recognized new officers: Gabriel Bunch, Sarah Knowles, Julian Lee-Foon, Jonathan Poole, Cindy Watts, and Jeremy Gatz. He also recognized new hire Administrative Secretary: Theresa Miranda

**I. Consider Appointment to Harvest Farm Managing Board**

The Harvest Farm Managing Board has nominated Travis Lanier to fill the vacant position on the Board. This term will expire on January 31, 2016.

*Motion by Councilmember Foster to appoint Travis Lanier, second by Councilmember Miller and so carried 6-0.*

**J. Audience Participation - None**

**NEW BUSINESS**

**K. Consider Approval of Alcohol Beverage License: Cheeky, 1039 Peachtree Industrial Boulevard**

*Motion to approve by Councilmember Goodman, second by Mayor Pro Tempore Hilscher and so carried 6-0.*

**L. Consider Authorizing the Mayor to Execute Change Order #2 in the Amount of \$57,002.61 with Astra Companies for the Buford Highway Sidewalk Construction Project**

This project consists of the construction of a 5' wide sidewalk from the entrance to George Pierce Park north along the east side of Buford Highway to North Dollar Circle (connecting to the existing sidewalk in front of Park Pointe) and then north to connect to the existing sidewalk on Ruby Forest Parkway. The change order addresses the need for additional materials quantities and subsurface conditions.

*Motion to approve by Mayor Pro Tempore Hilscher, second by Councilmember Goodman and so carried 6-0.*

**M. Consider Adoption of Commercial Film and Media Production Policy**

Staff recommends adopting a policy to address requests to film on City property.

*Motion to approve by Councilmember Goodman, second by Mayor Pro Tempore Hilscher and so carried 6-0.*

**N. Consent Agenda**

**1. Authorize Mayor to Execute an Agreement Regarding Suwanee's Participation in the 2014 Main Street Program**

The City executes an annual agreement with DCA's (Georgia Department of Community Affairs) Office of Downtown Development to participate in the Main

Street Program. We have successfully completed the requirements and reporting necessary to be part of the 2014 program.

**2. Authorize the Purchase of a Van from Akins Ford Dodge in the Amount of \$37,300**

The police department recommends the purchase of a van for the use of critical incidents, such as crime scenes, accident fatalities, active shooter, etc. The van would be equipped to handle these types of incidents, as well as serve as a mobile command post. Staff has received bids on this purchase and recommends awarding the bid to Akins Ford Dodge, who was the low bidder at \$37,300. This bid is for the vehicle only; additional expenditures will be needed to fully equip it for this purpose. Staff recommends using money from the police forfeiture fund to purchase the van and equip it.

*Motion to approve by Councilmember Foster, second by Councilmember Goodman and so carried 6-0.*

**O. Executive Session: None**

**P. Adjournment**

*Motion to adjourn by Councilmember Miller, second by Councilmember Foster and so carried 6-0.*

**Approved February 25, 2014**