

CITY COUNCIL MEETING
TUESDAY, JULY 28, 2020

Meeting Location: City Hall, 330 Town Center Avenue

Attendees: James M. Burnette, Mayor
Beth Hilscher, Mayor Pro Tempore
Heather Hall, Councilmember
Larry Pettiford, Councilmember
Marty Allen, City Manager
Denise Brinson, Assistant City Manager
Elvira Rogers, City Clerk
Gregory Jay, City Attorney

Absent: Linnea Miller, Councilmember

DINNER SESSION – 5:30 PM

City Council Informal Session

Agenda review and informal discussion among City Councilmembers and staff. Food provided for Elected Officials and staff. No action to be taken during session.

COUNCIL MEETING – 6:30 PM

A. Call to Order

Mayor Burnette called the meeting to order at 6:35 PM.

B. Pledge of Allegiance

C. Approval of Agenda

Motion to adopt the agenda as presented by Mayor Pro Tempore Hilscher, second by Councilmember Hall and so carried 4-0.

D. Approval of Minutes

- 1. June 11, 2020 Called Meeting**
- 2. June 11, 2020 Workshop**
- 3. June 23, 2020 Council Meeting**

Motion to approve the Minutes as presented by Councilmember Hall, second by Councilmember Pettiford and so carried 4-0.

E. Audience Participation – None.

- F. Consider Authorizing Mayor to Execute a Quit Claim Deed for Blue Grass Trail**
Lenzsol Alvarez has requested that the City convey approximately 449 square feet of property on Blue Grass Trail that abuts his property. The City Attorney recommends conveying this through a Quit Claim Deed.

Motion to approve by Councilmember Pettiford, second by Councilmember Hall and so carried 4-0.

- G. Consider Declaring 3670 Windsor Park Drive as Surplus Property**
The City has fully transitioned to the new Public Works facility on Swiftwater Park Drive. In accordance with OCGA 36-37-6, the City Council must declare this property as surplus in order to dispose of it through a sale.

Motion to approve by Councilmember Hall, second by Councilmember Pettiford and so carried 4-0.

- H. Consider Contract with ARC**
The City was awarded \$160,000 to complete a study of potential projects for the Pedestrian and Bicycle Plan Update. To receive the funds, the City must enter into a contract with the Atlanta Regional Commission (ARC), which administers the funds.

Motion to approve by Mayor Pro Tempore Hilscher, second by Councilmember Pettiford and so carried 4-0.

- I. Consider Memorandum of Understanding for the Elder Abuse Task Force**
The Gwinnett District Attorney has submitted an administrative request for the cities to sign a Memorandum of Understanding and participate in a task force to prevent elder abuse.

Motion to adopt the agenda as presented by Councilmember Hall, second by Mayor Pro Tempore Hilscher and so carried 4-0.

J. Consent Agenda

- 1. Adopt Updated Hazard Mitigation Plan**
In order to remain eligible for FEMA grant funding, Gwinnett County must update its Hazard Mitigation Plan every five years. The cities are included in the County's plan.
- 2. Approve Memorandum of Agreement with Gwinnett County Water Resources**
Gwinnett County Water Resources department monitors, collects, and provides data for the cities to submit to Georgia EPD for their respective annual stormwater reports. The County has developed a Memorandum of Agreement (MOA) related to these activities.

3. Adopt Updated Procurement Policy for FHWA Funding

In order to be recertified by GDOT to be eligible for FHWA funds, the City needs to update our current procurement policy for projects with FHWA funding.

4. Authorize the Mayor to Execute an Agreement with Motorola for the Police Communications Software System

This agreement with Motorola provides updates to the police communications software system and locks the price in for a ten-year period. The agreement will be for one year with successive one-year terms which renew automatically over the next ten years.

Motion to approve by Mayor Pro Tempore Hilscher, second by Councilmember Pettiford and so carried 4-0.

K. Executive Session: Legal, Personnel, and/or Real Estate (if needed)

Motion to ENTER Executive Session for Real Estate and Legal by Mayor Pro Tempore Hilscher, second by Councilmember Hall and so carried 4-0.

Motion to EXIT Executive Session by Councilmember Hall, second by Councilmember Pettiford and so carried 4-0.

L. Adjournment

Motion to Adjourn by Councilmember Hall, second by Councilmember Pettiford and so carried 4-0.

Approved August 25, 2020