

**CITY COUNCIL CALLED MEETING
THURSDAY, OCTOBER 15, 2020
5:35 PM**

Meeting Location: City Hall, 330 Town Center Avenue

Attendees: James M. Burnette, Mayor
Beth Hilscher, Mayor Pro Tempore
Heather Hall, Councilmember
Linnea Miller, Councilmember
Larry Pettiford, Councilmember
Marty Allen, City Manager
Denise Brinson, Assistant City Manager
Elvira Rogers, City Clerk
Gregory Jay, City Attorney

A. Call to Order

Mayor Burnette called the meeting to order at 5:40 P.M.

B. AGENDA

Motion by Councilmember Hall to modify the agenda adding an item to address Ruby Forest Stormwater Repairs, second by Councilmember Hilscher and so carried 5-0.

C. Ruby Forest Parkway Stormwater Repairs

Marty Allen, City Manager provided the following information for consideration: A pipe on Ruby Forest Parkway has failed. The failed pipe is part of the city's storm drain system. The failure caused a sinkhole that is threatening an adjacent home. Emergency action is needed to address the overall situation. The city's typical bidding timelines create unreasonable delays for this type of emergency situation. These repairs will be extensive and expensive and need to begin as soon as possible. When and where possible, individual bids will be received and analyzed.

Motion by Councilmember Pettiford to authorize staff to temporarily suspend purchasing procedures and exercise emergency purchasing powers to undertake repairs related to the ruby Forest Parkway pipe failure, second by Councilmember Miller and so carried 5-0.

D. COVID/CARES Act Update (Temporary Standing Item)

Marty Allen, City Manager, updated Council on recent activity with the Cares Act. The Governor's office recently communicated there would be no funding of Phases 2 & 3 of the Act. Gwinnet County has been reimbursing requests submitted. Chris Hardin was

recently hired as Cares Act Administrator and has been very helpful with the process. Marty provided a summary of COVID related items and provided detail to the Council.

There was discussion of the City implementing a Hazard Pay policy. Because we don't currently have a policy, we are not eligible for Cares Act reimbursement in some areas.

During the first three months of the pandemic, the city provided flexible hours for staff. There were staff members deemed essential and administration would like to use some of the Cares Act reimbursement to provide a stipend to these employees. This will be for the period the building was closed (March – May) and for essential employees only.

Councilmember Hall excused herself from the meeting due to not feeling well.

E. Consider Change Order with Hogan Construction to Install an Elevator in the Municipal Court Building.

In order comply with COVID-19 Court Operating Guidelines from the state Administrative Office of the Courts, there is a need for greater social distancing, new technology, and other operational changes. Hogan is finalizing pricing to install an elevator to serve the second floor that is currently being finished out. Cost is not expected to exceed \$250,000.00. Final pricing is being developed and is expected to be available prior to the meeting.

Motion by Mayor Pro Tempore Hilscher to Table the Change Order with Hogan Construction for an elevator at the Municipal Court Building, second by Councilmember Pettiford and so carried 4-0.

F. Adjournment

Motion to Adjourn by Councilmember Miller, second by Councilmember Pettiford and so carried 4-0.

Approved November 5, 2020