



AGENDA
CITY COUNCIL CALLED MEETING & WORKSHOP
THURSDAY, JANUARY 14, 2021
5:30 PM

Meeting Location: City Hall, 330 Town Center Avenue, Council Chambers

CALLED MEETING
BIG SPLASH ROOM

1. **Call to Order**
2. **Executive Session: Personnel**
3. **Adjournment**

COUNCIL WORKSHOP
COUNCIL CHAMBERS

A. Police Quarterly Report

Chief Jones will present his department's quarterly report.

B. COVID/CARES Act Update (Temporary Standing Item)

Suwanee has been allocated and has received \$2,747,059 in federal coronavirus relief funds as a subrecipient from Gwinnett County. These funds included reimbursement of eligible expenditures that were expended from March 1, 2020 until December 15, 2020. As part of the second quarter budget review process, we are proposing to amend the FY 2021 budget to account for these intergovernmental resources received and the related grant expenditures.

C. Staff Updates

1. Organizational Matters for 2021

The following organizational matters will be included at the beginning of the January 26 agenda:

- *Adoption of Rules and Procedures*
- *Selection of Mayor Pro Tempore*
- *Oath of Election Superintendent*

2. 2nd Quarter Budget Adjustments

The proposed capital budget adjustments are providing the structure and accounting for the sale of Windsor Park building, DDA commercial property purchase and related commercial loan, and the Ruby Forest storm drainage project.

3. FY 20 Audit Presentation

The audit for FY 2020 is complete. A representative from Mauldin & Jenkins will present the results at the January 26th Council meeting, unless Council prefers otherwise.

4. Alcohol Beverage License Amendment Request for TOP CRAWFISH

Mr. Woo Young Lee applied to amend the existing alcohol license, adding distilled spirits for on-premise consumption for the business located at 3255 Lawrenceville Suwanee Road, Suite T. The Business Services department recommends approval.

5. Alcohol Beverage License Amendment request for BBQ Olive Chicken

Ms. Jin H. Kim applied to amend the existing alcohol license, adding distilled spirits for on-premise consumption for the business located at 2870 Lawrenceville Suwanee Road, Suite E. The Business Services department recommends approval.

6. Alcohol Beverage License Amendment for Main Event

Mr. Donald James Morgan has applied to be named the new licensee for the business located at 471 Northolt Parkway. The Business Services department recommends approval.

7. 2021 Election Fees

The City must adopt an ordinance to call the November 2, 2021 municipal election and to establish the qualifying fees to fill the expired terms of Council posts 3, 4 and 5. Consideration of this ordinance will be included on the January 26, 2021 regular agenda, unless Council prefers otherwise

8. Arbor Day Proclamation

The City will celebrate Arbor Day on February 20, 2021. Approval of this proclamation will be on the January 26th regular agenda unless Council prefers otherwise.

9. Resurfacing Projects Update

As of January 5, 2021, Allied Paving Contractors, Inc. is underway with resurfacing of Swiftwater Park Drive and plans to work on Danielle Way and Dunsford Circle next. During winter weather months, resurfacing work will be somewhat slow or limited.

D. Departmental Reorganization

In light of recently announced vacancies of certain positions, staff will present a proposed reorganization. This is anticipated to result in multiple Regular City Council agenda items.

E. CIP Updates

Staff will provide updates on the following projects:

1. Main Street Stormwater & Road Improvements

2. Ruby Forest Stormwater Pipe Failure

F. Stormwater Utility Studies Timeline

Council requested proposed timelines from Integrated Science Engineering for the Stormwater Utility Study that is underway. Staff will discuss two timeline scenarios for consideration.

G. Annual Appointments

There are 2 vacancies on the Zoning Board of Appeals and terms will expire at the end of January for several

other City boards and appointed positions.

H. Suwanee Pedestrian and Bicycle Loop Study

A Project Advisory Group made up of major stakeholders is required for ARC funded projects. This group will meet three times during the study. Staff seeks Council's input on the composition of this advisory group.

I. 2040 Comprehension Plan

Pursuant to a request from Mayor Pro Tem Hilscher, staff will discuss what the Plan calls for at the intersection of Peachtree Industrial Blvd. and Suwanee Dam Road.

J. FY 20 Performer

Staff has recently received results from the Performer, an independent analysis that takes governmental financial statements and converts them into useful and understandable measures of financial performance. Staff will share the results and answer any questions Council may have about the FY 20 financial statements.

K. Event Evaluation (temporary standing item)

L. Knowledge Sharing

- 1. Gwinnett Municipal Association Activities**
- 2. Other**

M. City Manager's Report