



**AGENDA**  
**CITY COUNCIL MEETING**  
**TUESDAY, JANUARY 26, 2021**

Note: As set forth in the Americans With Disabilities Act of 1990, the City of Suwanee does not discriminate on the basis of disability in the admission or access to or treatment or employment in its programs or activities. Elvira Rogers has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, is available from the ADA coordinator.

The City of Suwanee will assist citizens with special needs given proper notice. Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program or activity of the City of Suwanee should be directed to Elvira Rogers, 330 Town Center Avenue, Suwanee Georgia 30024, 770-945-8996.

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Meeting Location: City Hall, 330 Town Center Avenue, Council Chambers

**DINNER SESSION – 5:30 PM**

**City Council Informal Session**

*Agenda review and informal discussion among City Councilmembers and staff. Food provided for Elected Officials and staff. No action to be taken during session.*

**COUNCIL MEETING – 6:30 PM**

**A. Call to Order**

**B. Organizational Matters for 2021**

**1. Selection of Mayor Pro Tempore**

*In accordance with Section 2.27 of the City Charter, by a majority of vote, the City Council shall elect a Councilmember to serve as Mayor Pro Tempore for that ensuing year. The Mayor Pro Tempore shall assume duties and powers of the Mayor during the Mayor's disability or absence.*

**2. Adoption of Rules and Procedure**

*In accordance with Section 2.19 of the City Charter, the City Council shall each year adopt its rules of procedure and order of business. Staff recommends adopting the current edition of Robert's Rules of Order.*

**3. Appointment of Police Chief – Cass Mooney**

**i) Oath of Office by Judge Norman Cuadra**

**4. Appointment of City Clerk – Robyn O'Donnell**

**i) Oath of City Clerk by Norman Cuadra**

**ii) Oath of Election Superintendent by Norman Cuadra**

**C. Public Hearing**

**1. Alcohol Beverage License request for TOP CRAWFISH, 3255 Lawrenceville Suwanee Road, Suite T**

*Mr. Woo Young Lee applied to amend the existing alcohol license, adding distilled spirits for on-premise consumption for the business located at 3255 Lawrenceville Suwanee Road, Suite T. The Business Services department recommends approval.*

**2. Alcohol Beverage License request for BBQ Olive Chicken, 2870 Lawrenceville Suwanee Road, Suite E**

*Ms. Jin H. Kim applied to amend the existing alcohol license, adding distilled spirits for on-premise consumption for the business located at 2870 Lawrenceville Suwanee Road, Suite E. The Business Services department recommends approval.*

**3. Alcohol Beverage License request for Main Event, 471 Northolt Parkway**

*Mr. Donald James Morgan has applied to be named the new licensee for the business located at 471 Northolt Parkway. The Business Services department recommends approval.*

**D. Announcements**

**E. Pledge of Allegiance**

**F. Approval of Agenda**

**G. Approval of Minutes**

- 1. December 3, 2020 Council Workshop**
- 2. December 15, 2020 Council Meeting**

**H. Presentation: FY 20 Financial Audit**

*The audit for FY 20 is complete. A representative from Mauldin and Jenkins will present the results.*

**I. Special Recognition**

- 1. Elvira Rogers**
- 2. Mike Jones**

**J. Audience Participation**

**NEW BUSINESS**

**K. Council Re-Appointments**

*There are 2 vacancies on the Zoning Board of Appeals and terms will expire at the end of January for several other City boards and appointed positions.*

**L. Consider Alcohol Beverage License Amendment Request for Mr. Woo Young with TOP CRAWFISH**

**M. Consider Alcohol Beverage License Amendment Request for Ms. Jin H. Kim with BBQ Olive Chicken**

**N. Consider Alcohol Beverage License Amendment Request for Mr. Donald James Morgan with Main Event**

**O. 2021 Election Fees**

*The City must adopt an ordinance to call the November 2, 2021 municipal election and to establish the qualifying fees to fill the expired terms of Council posts 3, 4 and 5.*

**P. Arbor Day Proclamation**

*The City will celebrate Arbor Day on February 20, 2021.*

**Q. Position Classification Resolution**

*This resolution implements certain staffing adjustments reflecting reorganization of certain departments and other purposes.*

**R. Consider Amendment to Agreement with NGAA**

*Consider an amendment to the existing agreement with the North Gwinnett Arts Association pertaining to services and compensation associated with the City of Suwanee Welcome Center.*

**S. 2<sup>nd</sup> Quarter Budget Adjustments, CARES Act Adjustments, Capital Transfers and Other Items**

*Consideration of proposed 2<sup>nd</sup> Quarter Budget Adjustments including budget adjustments associated with CARES Act revenues that account for federal funds received and expenditures, capital budget adjustments to provide the structure and accounting for the sale of Windsor Park building, DDA commercial property purchase and related commercial loan, Ruby Forest storm drainage project, and other items.*

**T. Executive Session: Legal, Personnel, and/or Real Estate (if needed)**

**U. Adjournment**