



## Harvest Farm at White Street Park

Agenda for Managing Board Meeting

**6pm January 9<sup>th</sup>, 2023**

Suwanee City Hall ~ 330 Town Center Avenue ~ Suwanee, GA 30024

Gateway Room, Town Center

1. Call to Order
  - a. 6:00pm
  - b. Elizabeth
  - c. Roger
  - d. Kristen
  - e. Bill
  - f. Mickey
  - g. Denise
  - h. Billqeece
2. Adoption of Agenda
  - a. approved
3. Approval of Previous Month Minutes
  - a. Will review
4. Financial Report
  - a. Reviewed
5. BSA Troop Eagle Project Updates
  - a. Water Feature project:
    - i. Previous notes: Per Roger and Jim: Needs to be led by a scout that has enough years to work on it and who is ambitious to get the project completed.
      1. Reminder: Will need to have approval from City Engineer in order to move forward (and need Bill Barnes to approve this first). Mickey and Bill Stinehart are happy and willing to help push this forward.
        - a. Mickey Eyre – [meyre@suwanee.com](mailto:meyre@suwanee.com) – phone: 770-904-3370
      2. Jim has offered this project to a Girl troop and will follow up with them.
    - ii. New Notes
      1. Michael Cai is the latest Scout considering the project. (Graduating this spring)
      2. Roger is creating a mockup of what the feature needs to look like
      3. Need to have the engineer from City of Suwanee review and approve
      4. Roger is getting feedback from someone looking at the tables and then will be ready to meet with the engineer.
      5. Bill S to pull in Bill Barnes for meeting
  - b. Build Bins/side walls for mulch/slate chips
    - i. Previous notes
      1. Location provided: where the terracotta chips are located
        - a. Roger has provided measurements via email



- b. Jim has a scout that may need an alternate project that can help with this.
        - c. Kristen sent an email to Jim and Bill with the details.
          - i. Jim waiting response from Scout#1 and will move to Scout #2 soon if no response.
      - ii. New Notes:
        - 1. We need a retaining wall first. Or we can eliminate the curb. Bill reviewing with Public Works
- 6. 2023 Plot Registration Update
  - a. 18 new gardeners this year (vs 15 last year)
  - b. 9 still unpaid
  - c. 1 medium open plot (blackberry plot) (offering to those who want a blackberry and strawberry plot)
    - i. Community plot
  - d. Plot registration list is now a waiting list
- 7. 2023 Planning
  - a. Review (and approve?) Board By-Laws Updates to Roles
    - i. Reviewed and discussed
  - b. Review (and approve?) Board Application with Roles Added to application
    - i. Reviewed and decided not to add to application.
  - c. Review Calendar Dates
    - i. Reviewed and edited. Kristen resending.
  - d. Review Board Meeting Dates
    - i. Reviewed and edited. Kristen resending.
  - e. Review Education Dates
    - i. Reviewed. March 11<sup>th</sup> is the next education with Bill. Polling gardeners for topics on Annual Day.
  - f. Review Project Goals for 2023
    - i. Putting Greenhouse and Expansion Project on Hold
  - g. Review webpage for content update
    - i. Accolades/etc (need for 2023 annual day presentation too)
    - ii. Gathering via email and text.
- 8. Annual Day Planning – February 4<sup>th</sup> from 9:00am – 11:00am??
  - a. Sign in at 9am  
Meeting: 10-11am  
Volunteer Date: 11:00 – 1 (open hours) (Meet at Harvest Farm)  
If it rains, we will have a rain check
  - b. Print out Attendee Sheet (Kristen sending what is needed to Denise)
  - c. Print out board applications (Kristen sending what is needed to Denise)
  - d. Bringing name stickers
  - e. Bringing notecards for education ideas for Bill
  - f. Bringing large notecards filled with the committee positions people signed up for with the committee descriptions in the presentation and on the card.
  - g. Presentation update
    - i. Present the board positions as part of the presentation
  - h. Invitations
  - i. Gifts for gardeners
    - i. Using the gifts from previous years as our gardener gift this year



- ii. Seeds from Lanier Supply
  - iii. Soil 3
9. January To-Do List (for board)
- a. Order mulch for Farm and Orchard from City for delivery for February 4<sup>th</sup>
    - i. 30 bales of pine straw (same as last year) – BILL is ordering.
  - b. Order Soil3
    - i. 2 cubes (Kristen to order)
  - c. Review supplies in closet and purchase more hose nozzles and spades if needed – Elizabeth
  - d. Put last name stakes into paid plots (Elizabeth asking Facebook group to distribute to plots)
  - e. Tidy Plot Stakes
  - f. Work order request for City to take off weeds. (BILL is working on this)
  - g. Prep to clean out Owl Boxes (installed March 2021) (see below)
    - i. Try a pest control company: Mickey and Roger looking into quotes.
      - 1. Wildlife Removal Services (Kristen to call them)
      - 2. Solitude Wildlife Solutions (Kristen to call them)
  - h. Garden of the Month – Elizabeth providing
10. Orchard Updates
- a. Plaque is installed!
  - b. Roger is leaving the board. He will continue to provide updates via email. He will attend the Jan 30<sup>th</sup> and Annual Day meetings.
11. Next Volunteer Date: February 4<sup>th</sup> 11-1pm
- a. Clean up carbon bin
  - b. Rotate compost
  - c. Weed garden
  - d. Tidy barn
  - e. ADA plot (move to the side of the barn for now) Find a renter
  - f. Orchard: (see sign up genius here:  
<https://m.signupgenius.com/#!/showSignUp/30e0c4ea5a823a3fa7-orchard> )
    - i. Brittany letting us know if it is still active
12. Education ideas
- a. Kristen creating a poll for folks to fill in with Education ideas in prep for Annual Day
  - b. March 11<sup>th</sup>: Education Event at Farm as part of the work day
13. New Business
14. Old Business
15. Next time:
- a. Review Annual Day Presentation and task readiness
  - b. Meeting prospective board member
16. Adjournment
- a. 7:32pm