



AGENDA
CITY COUNCIL CALLED MEETING & WORKSHOP
THURSDAY, June 15, 2023
5:30 PM

Note: As set forth in the Americans With Disabilities Act of 1990, the City of Suwanee does not discriminate on the basis of disability in the admission or access to or treatment or employment in its programs or activities. Robyn O'Donnell has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, is available from the ADA coordinator.

The City of Suwanee will assist citizens with special needs given proper notice. Any requests for reasonable accommodations required by individuals to fully participate in an open meeting, program, or activity of the City of Suwanee should be directed to Robyn O'Donnell, 330 Town Center Avenue, Suwanee Georgia 30024, 770-945-8996.

Meeting Location: City Hall, 330 Town Center Avenue

COUNCIL CALLED MEETING
Council Chambers

- 1. Call to Order**
- 2. Georgia Power Lighting Agreement for Town Center on Main**
Authorize the Mayor to enter into an agreement with Georgia Power for the installation of lighting at Town Center on Main. The agreement is for 63 lights with a prepayment amount of \$465,272.00.
- 3. Public Hearing on FY 2024 Budget and 2024-2028 Capital Improvement Program**
This is the first public hearing for the FY 2024 budget and 2024-2028 CIP. A second public hearing and a vote on the budget will be held at 6:30 pm on Tuesday, June 27th during the Council meeting.
- 4. Executive Session: Legal, Personnel, and/or Real Estate (if needed)**
- 5. Adjournment**

COUNCIL WORKSHOP

Big Splash Room

I. Special Presentation(s)

A. Micro Transit Presentation

China Thomas, Gwinnett County's Director of Transit Capital Projects, will be present to provide an overview of the County's Micro Transit project planned for our area. This presentation is a Short-Term Work Program item from the City Council retreat.

B. Harvest Farm Managing Board Annual Report

Alex Ortolano, Board Chair, will provide an update on Harvest Farm's activities.

C. Comprehensive Plan 5-Year Steering Committee Update

Staff will present a status update and report on our first Stakeholder Meeting for our Comprehensive Plan update. Glenn Weyant, Planning Commission Chair, and a member of the Stakeholder Committee will be present to update the Council on the group's first meeting.

II. Staff Updates

Staff updates are intended to provide information about the topic without a presentation. Should Council wish to discuss any item in more detail, the staff is prepared to offer additional information.

A. Alcohol Beverage License Amendment for StillFire Brewing

Mr. Aaron Bisges, the current license holder, has applied to amend the license to allow for distilled spirits for the business located at 343 Buford Highway.

B. FY2024 Budget and 2024 – 2028 Capital Improvement Program

This is an opportunity for discussion, if needed, regarding the proposed FY 2024 budget. The first public hearing was held at the Called Meeting on this date at 5:30 pm. The second public hearing and vote on the budget will be held at 6:30 pm on Tuesday, June 27th during the Council meeting.

C. 4th Quarter Budget Adjustments for Special Revenue Funds and Debt Service

As a part of the fourth quarter budget adjustments, the staff is recommending increasing the Suwanee Fest budget by \$22,000, Hotel/Motel Tax budget by \$16,000, and Debt Service by \$5,000 for budgetary compliance. Consideration of this item will appear on the June 27th Council Consent Agenda unless Council prefers otherwise.

D. Memorandum of Agreement with Atlanta Regional Commission (ARC) for Roundabout Master Plan

The ARC granted the city a Community Development Assistance Program award for the design of a master plan for the Buford Highway Roundabout area. The city's total fee for these services is \$10,000. ARC requires a Memorandum of Agreement between

ARC and the city to begin work on the project. This item will be on the June 27th Council Regular Agenda unless Council prefers otherwise.

E. Historic Sign Project

Four of the six historic signs in the Old Town area are scheduled to be installed the week of June 12th. These include the Jackson Street Cemetery, the Caboose, Suwanee Methodist Church, and the Everett Music Barn. Two additional signs, Huthmaker Violins, and Pierce's Corner, will be installed once the construction is completed in the respective areas.

F. Gateway Median Enhancements

Previously, staff proposed beautification enhancements for the roadway medians in the Suwanee Gateway area. All necessary permits have been obtained and the bid process is underway, with a deadline of June 26th for submittals.

G. Additional Funding for Local Maintenance Improvement Grant (LMIG) Street Resurfacing Program

Due to additional required materials needed for the LMIG street resurfacing project, staff is requesting additional funding in the amount of \$89,990.26 to the original contract with Allied Paving, which was approved at the December 20, 2022, Council meeting. Consideration of this item will appear on the June 27th Council Consent Agenda unless Council prefers otherwise.

H. Americans with Disabilities Act Transition Plan Annual Update

On April 24, 2012, the Suwanee City Council adopted the Americans with Disabilities Act Transition Plan to comply with the requirements of the Georgia Department of Transportation. This Plan details the city's adherence to Section 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act of 1990. To remain in compliance with GDOT, the city must submit an annual update of the Plan, which includes a review of city facilities and parks. Approval of this update will appear on the June 27th Council Consent Agenda unless Council prefers otherwise.

III. Discussion Items

A. City Limit Sign Project

Staff is undertaking a comprehensive sign effort. The first phase is the replacement of the various city limit signs throughout the city. Staff will present design options.

B. CIP Project Updates

Staff will update Council on the following projects:

1. **Town Center on Main and Delay Nature Park**
 - a) **Veterans Memorial**
 - b) **Art for All Campaign**
2. **PlayTown Suwanee**
3. **Russell Street Sidewalk**

C. City-Initiated Zonings

As part of the recent legislative annexation, the city must zone the properties under our zoning regulations. The following are city-initiated zoning cases to zone the properties in a manner consistent with their zoning in Gwinnett County prior to the annexation. These items will appear on the June 27th Council Public Hearing and Regular Agenda unless Council prefers otherwise.

- 1. RZ-2023-004 – Owners: XIE I68 Investments, Inc.; Dugan Financing, LLC; Prologis – Exchange GA (I), LLC; B9 Horizon Owner, LLC; Wang Globalnet; Walter Alejandro Garcia; Joel Harper; and Carlos E. Meza Toledo.**

The City of Suwanee is initiating a rezoning from M-1 (Light Industry District – Unincorporated Gwinnett County) and R-100 (Single-Family Residence District – Unincorporated Gwinnett County) to GC-A (Gwinnett County Annexed – City of Suwanee). The site contains approximately 62.15 acres.

- 2. RZ-2023-005 – Owners: Dugan Financing, LLC and Duplo USA Corporation.**

The City of Suwanee is initiating a rezoning from M-1 (Light Industry District – Unincorporated Gwinnett County) to GC-A (Gwinnett County Annexed – City of Suwanee). The site contains approximately 4.49 acres.

- 3. RZ-2023-006 – Owners: Today’s Kids, Inc.; Duncan Commercial Properties V, LLC; and Black Edition Investments, LLC.**

The City of Suwanee is initiating a rezoning from C-2 (General Business District – Unincorporated Gwinnett County) to GC-A (Gwinnett County Annexed – City of Suwanee). The site contains approximately 3.03 acres.

- 4. RZ-2023-007 – Owners: Shree Radhe Shyam Hospitality; GGA Investments, LLC; and U-Store-It, LP.**

The City of Suwanee is initiating a rezoning from C-2 (General Business District – Unincorporated Gwinnett County) to GC-A (Gwinnett County Annexed – City of Suwanee). The site contains approximately 7.6 acres. Consideration of this item will be on the June 27th Council Public Hearing and Regular Agenda unless Council prefers otherwise.

- 5. RZ-2023-008 – Owners: The Cathay Corporation and Jun & Jenny Investments, Inc.**

The City of Suwanee is initiating a rezoning from C-2 (General Business District – Unincorporated Gwinnett County) to GC-A (Gwinnett County Annexed – City of Suwanee). The site contains approximately 1.62 acres

D. Safe Streets and Roads for All (SSRA) Grant Program

Staff recommends submitting a grant application for the development of an action plan for future grant-funded projects through the US Department of Transportation. This grant will help in identifying opportunities to improve safety on city roads. The cost

estimate for the grant is \$150,000 - \$200,000 (with a city match of approximately \$30,000 - \$40,000). Consideration of this item will be on the June 27th Council Consent Agenda unless Council prefers otherwise.

E. Knowledge Sharing

- i. Gwinnett Municipal Association Activities**
- ii. Other**

IV. City Manager's Report

A. Special Recognition Options for the Council Meeting

B. Minutes for Approval

- i. May 11, 2023 Council Called Meeting**
- ii. May 11, 2023 Council Workshop**
- iii. May 25, 2023 Council Meeting**