

## Minutes

### **CITY COUNCIL MEETING TUESDAY, MAY 23, 2023**

Meeting Location: City Hall, 330 Town Center Avenue, Council Chambers

Attendees: Jimmy Burnette, Mayor  
Linnea Miller, Mayor Pro Tempore  
Heather Hall, Councilmember  
Larry Pettiford, Councilmember  
Beth Hilscher, Councilmember  
Peter Charpentier, Councilmember  
Marty Allen, City Manager  
Robyn O'Donnell, City Clerk  
Gregory Jay, City Attorney

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#### **A. Call to Order**

Mayor Burnette called the meeting to order at 6:32 p.m.

#### **B. Public Hearing**

**1. AN-2023-001 – Owner/Applicant: HJK 1, LLC. – Annexation of Approximately 4.48 Acres**

The applicant requests annexation on the site located in Land Lot 168 of the 7th District at 3175 McGinnis Ferry Road and contains approximately 4.48 acres that are contiguous to the corporate limits of the City of Suwanee and the Owner/Application is seeking annexation of this parcel pursuant to O.C.G.A. 36-36-20 et seq.

Speaking on behalf of the applicant for AN-2023-001 and RZ-2023-002 was Gabby Shaller, 1550 North Brown Road, Suite 125, Lawrenceville. Ms. Shaller spoke in support of the applications describing project details.

**2. RZ-2023-002 – Owner/Applicant HJK I, LLC. From R-100 (Gwinnett County) to O-I (City of Suwanee)**

The applicant requests annexation (see Item C) and rezoning from R-100 (Single-Family Residence District - Unincorporated Gwinnett County) to O-I (Office-Institutional District – City of Suwanee) to allow for assisted living cottages. The site is located in Land Lot 168 of the 7th District at 3175 McGinnis Ferry Road and contains approximately 4.48 acres. The annexation (AN-2023-001) concerns 4.48 acres that are contiguous to the corporate limits of the City of Suwanee and the Owner/Application is seeking annexation of this parcel pursuant to O.C.G.A. 36-36-20 et seq.

### **C. Announcements**

1. On Friday, May 26<sup>th</sup> beginning at 7 pm, join in the patriotic fun at the city's annual Red, White, Bluegrass & Bach Memorial weekend concert. And, weather permitting, the Fort Benning Silver Wings may parachute into Town Center Park. Activities will include fun and patriotic music by the Main Street Symphony, bluegrass music, a salute to our veterans, food trucks, and more. Wear your red, white, and blue, and bring your blankets & lawn chairs to come and celebrate in Suwanee!
2. Suwanee's Summer Farmers Market is now open! Come and check out the season's best offerings at Town Center Park every Saturday from 8 am-noon.
3. Movies Under the Stars is bringing a superhero double feature to Town Center Park on Saturday, June 10<sup>th</sup>! This signature movie night will feature DC Super Pets at 7 pm followed by Wonder Woman: 1984 beginning around 9:00 pm. The movies are free and open to the public. Bring chairs, blankets, and snacks. No alcohol may be brought into the park, but food and beverages, including beer and wine, may be purchased from Town Center merchants.
4. Suwanee Summer Porch Jam is back on Friday, June 16<sup>th</sup>. We're proud to, once again, participate in Make Music Day, an international celebration of music held on the Summer Solstice every year in more than 750 cities in 120 countries. Summer Porch Jam evokes the feeling of an old-fashioned summer block party. Featuring food trucks and beverages, musicians play outdoors at multiple venues throughout Old Town Suwanee. Festivities will begin at 6pm and run until 9:30.
5. Wrapping up our June events is the Glow in the Dark Concert: Make Rare Visible in Healthcare. On Saturday, June 24<sup>th</sup> in Town Center Park this second annual event strives to increase understanding about rare diseases in healthcare. Show your support for the rare community as we fill the night with food, fun, and exciting giveaways. Event hours are 6 pm – 10 pm.

### **D. Pledge of Allegiance**

### **E. Approval of Agenda**

*Councilmember Hall motioned to approve the Agenda, second by Mayor Pro Tempore Miller and so carried 6-0.*

### **F. Approval of Minutes**

1. **April 13, 2023 Council Called Meeting**
2. **April 13, 2023 Council Workshop**
3. **April 25, 2023 Council Meeting**

*Councilmember Pettiford motioned to approve all sets of Minutes, second by Councilmember Charpentier and so carried 6-0.*

**G. Audience Participation – None.**

**NEW BUSINESS**

**H. Consider AN-2023-001 – Owner/Applicant: HJK 1, LLC. – Annexation of Approximately 4.48 Acres**

*Motion to approve by Councilmember Hall, second by Councilmember Hilscher and so carried 6-0.*

**I. Consider RZ-2023-002 – Owner/Applicant HJK I, LLC. – R-100 (Gwinnett County) to I-O (City of Suwanee)**

*Councilmember Hilscher motioned to approve subject to conditions dated May 23, 2023, second by Councilmember Hall and so carried 6-0.*

**J. Consider Supplemental Agreement with the Georgia Department of Transportation for Suwanee Loop Trail Funding**

The city has been granted additional federal funds for the engineering of the Suwanee Loop Trail. Before this additional funding can be released, the city is required to enter into a Supplemental Agreement with the Georgia Department of Transportation. This is a supplemental agreement to the original Project Framework Agreement between the city and GDOT that the city entered into in 2022 for the original funding amount.

*Motion to approve by Councilmember Pettiford, second by Councilmember Charpentier and so carried 6-0.*

**K. Consider 4<sup>th</sup> Quarter Budget Adjustments**

An overall review of revenue balances indicates the performance for fiscal year 2023 is exceeding budget projections and showing strong financial performance. To date, we have collected 99.98% of projected budget estimates, \$16,540,000. We are projecting to end the year at \$17,600,000 in total revenues and expenditures are anticipated to be \$16,130,000. Leaving \$1,470,000 available for year-end capital transfers

*Motion to approve by Councilmember Hilscher, second by Mayor Pro Tempore Miller and so carried 6-0.*

**L. Consider Solicitor Appointment**

Staff recommends the appointment of Kelsey Wiley as Solicitor.

*Councilmember Charpentier motioned to appoint Kelsey Wiley as Solicitor, second by Councilmember Pettiford and so carried 6-0.*

**M. Consider Georgia Municipal Association’s City of Civility Program Resolution**

The Georgia Municipal Association has created a City of Civility program, whereby a resolution would be considered where the city of Suwanee pledges to practice and promote civility.

*Mayor Pro Tempore Miller motioned to adopt the City of Civility Program Resolution, second by Councilmember Hall and so carried 6-0.*

**N. Executive Session: None.**

**O. Adjournment**

*Motion to adjourn at 7:44 p.m. by Mayor Pro Tempore Miller, second by Councilmember Hall and so carried 6-0.*

**Approved June 27, 2023**