



**AGENDA  
CITY COUNCIL WORKSHOP  
THURSDAY, DECEMBER 7, 2023  
5:30 PM**

Note: As set forth in the Americans With Disabilities Act of 1990, the City of Suwanee does not discriminate on the basis of disability in the admission or access to or treatment or employment in its programs or activities. Robyn O'Donnell has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, is available from the ADA coordinator.

The City of Suwanee will assist citizens with special needs given proper notice. Any requests for reasonable accommodations required by individuals to fully participate in an open meeting, program, or activity of the City of Suwanee should be directed to Robyn O'Donnell, 330 Town Center Avenue, Suwanee Georgia 30024, 770-945-8996.

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**Meeting Location:** City Hall, 330 Town Center Avenue, Big Splash Room

**I. Staff Updates**

*Staff updates are intended to provide information about the topic without a presentation. Should Council wish to discuss any item in more detail, staff is prepared to offer additional information.*

**A. FY 2024 4<sup>th</sup> Quarter Budget Adjustments**

*The proposed 2<sup>nd</sup> quarter budget adjustments provide funding for the Buford Highway Holiday Garland, PlayTown Suwanee volunteer outreach, Wellspring Art for All fundraising, reclassifying line items in the Hotel/Motel fund, and funding for the Pierce's Corner Mural. This will be included on the December 19<sup>th</sup> Council Regular Agenda unless Council prefers otherwise.*

**B. Police Training Center Air Handling System Replacement**

*Work is progressing well on the Police Station Firing Range HVAC (Air Handling) Replacement. Design plans are nearly complete. Staff expects to be able to bid the project within the next 30 days or so. However, actual construction will not be able to be undertaken for many months. Due to the specialized nature of the system, manufacturers are indicating equipment lead times as long as 18 to 32 weeks. Pre-bid cost estimates are around \$400,000 - \$500,000. But in this volatile cost environment, this could change dramatically depending on variables.*

## **II. Discussion Items**

### **A. CIP Project Updates**

*Staff will update Council on the following projects:*

- 1. Town Center on Main and Delay Nature Park – Naming of Access Road**
- 2. PlayTown Suwanee**

### **B. Peachtree Industrial Boulevard Bridge**

*The Suwanee Loop project includes a pedestrian and bicycle bridge over Peachtree Industrial Boulevard. The bridge consultant is starting the design process and presented an overview of types of bridges and design features to get guidance on the City's priorities and design preferences for the bridge. Once initial feedback is received, the consultant will develop multiple conceptual alternatives for the City to review sometime next year.*

### **C. Board Appointments**

*There is currently one vacancy on the Planning Commission and one vacancy on the Zoning Board of Appeals. All other current board members with expiring terms have confirmed interest in continuing to serve.*

### **D. City Council Protocol Manual Update**

*The City Council protocol manual, initially adopted on August 26, 2011, formalizes both customary and informal practices that greatly assist councilmembers in their duties. Since its inception, two revisions have been adopted. To continue to align with the city's current operational procedures, an update has been drafted for Council to review and formally approve. This item will be on the December 19<sup>th</sup> Council Regular Agenda unless Council prefers otherwise.*

### **E. Knowledge Sharing**

- i. Gwinnett Municipal Association Activities**
- ii. Other**

## **III. City Manager's Report**

### **A. Special Recognition Options for the Council Meeting**

### **B. Minutes for Approval**

- i. November 16, 2023 Council Workshop**
- ii. November 28, 2023 Council Meeting**