



AGENDA
CITY COUNCIL CALLED MEETING & WORKSHOP
THURSDAY, MARCH 14, 2024
5:30 PM

Note: As set forth in the Americans With Disabilities Act of 1990, the City of Suwanee does not discriminate on the basis of disability in the admission or access to or treatment or employment in its programs or activities. Robyn O'Donnell has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, is available from the ADA coordinator.

The City of Suwanee will assist citizens with special needs given proper notice. Any requests for reasonable accommodations required by individuals to fully participate in an open meeting, program, or activity of the City of Suwanee should be directed to Robyn O'Donnell, 330 Town Center Avenue, Suwanee Georgia 30024, 770-945-8996.

Meeting Location: City Hall, 330 Town Center Avenue

CALLED MEETING
COUNCIL CHAMBERS

- 1. Call to Order**
- 2. Consider Adoption of the 2040 Comprehensive Plan's 5-Year Update**
The state required 5-year update, which is an amendment to the 2040 Comprehensive Plan, is ready for adoption.
- 3. Executive Session: Legal, Personnel, and/or Real Estate (if needed)**
- 4. Adjournment**

COUNCIL WORKSHOP
BIG SPLASH ROOM

- I. Special Presentations**
 - A. Downtown Development Authority (DDA) Semi-Annual Update**
A DDA Board Member will present the update.
 - B. Public Arts Commission (PAC) General Update**
A PAC member will present the update.

C. Harvest Farm Community Garden General Update

Representatives from the Harvest Farm Managing Board will present a report on activities and growth at the community garden.

II. Staff Updates

Staff updates are intended to provide information about the topic without a presentation. Should Council wish to discuss any item in more detail, staff is prepared to offer additional information.

A. Professional Probation Services (PPS) 2024 Contract

The current PPS contract is due for renewal with an initial term of one year, followed by the option for four consecutive one-year renewals. Staff recommends renewing this contract. This item will appear on the March 26th Council Regular Agenda unless Council prefers otherwise.

B. Surplus Sale

The city will hold its annual surplus sale in April. Consideration of this item will be included on the March 26th Council Regular Agenda unless Council prefers otherwise.

III. Discussion Items

A. CIP Project Updates

Staff will update Council on the following projects:

- 1. PlayTown Suwanee**
- 2. Town Center on Main and Delay Nature Park**
- 3. Suwanee Dam Road Sidewalk Gaps**

B. Discussion on Safe Streets Grant (item added by Councilmember Pete Charpentier)

Councilmember Charpentier has requested a discussion regarding the Safe Streets Federal Grant, including a description of the grant overview and opportunities for qualified projects.

C. Review of FY 2024 General Fund Financial Performance and Proposed 3rd Quarter Budget Adjustments

At this time, we are eight months (67%) into fiscal year 2024. Most of our seasonal revenue streams have been collected, except for occupational taxes, and we have four months of expenditures remaining. In total we have collected 87% of our revenues and have expended 56% of our expenditures. There are several main items we are trying to accomplish with the proposed 3rd quarter budget adjustments. These include transferring funds for future planned projects that are not occurring in the current period, providing additional funding for current projects, and some structural accounting clean up. Consideration of 3rd quarter budget adjustments will appear on the March 26th Council Regular Agenda unless Council prefers otherwise.

D. Police Vehicle Purchases

The city typically purchases 3-5 replacement police vehicles annually. Due to excess supply of Ford model year 2023 vehicles, we have an opportunity to purchase 2023 vehicles at a reduced rate (before anticipated upcoming price increases for model year 2025). Staff proposes to use existing public safety capital funds and purchase 5 vehicles now (FY24) that we would typically purchase in the upcoming fiscal year (FY25). Consideration of this item will be on the March 26th Council Regular Agenda unless Council prefers otherwise.

E. Position Reclassifications

Due to two upcoming employee retirements, staff would like to reorganize and adjust job responsibilities for two positions – one in Finance and one in Economic Development. Staff will be prepared to discuss these proposed changes in more detail. Consideration of this item will be on the March 26th Council Regular Agenda unless Council prefers otherwise.

F. Knowledge Sharing

- i. Gwinnett Municipal Association Activities
- ii. Other

IV. City Manager’s Report

A. Special Recognition Options for the Council Meeting

- i. Snap Suwanee Winners
- ii. City of Suwanee Employee Recognition Award Winners
- iii. Kim Towne, named Event Professional of the Year by Southeast Festivals and Events Association

B. Minutes for Approval

- i. February 15, 2024 Council Workshop
- ii. February 27, 2024 Council Meeting