

Minutes

CITY COUNCIL MEETING TUESDAY, MARCH 26, 2024

Meeting Location: City Hall, 330 Town Center Avenue, Council Chambers

Attendees: Jimmy Burnette, Mayor
Beth Hilscher, Mayor Pro Tempore
Julianna McConnell, Councilmember
Larry Pettiford, Councilmember
Linnea Miller, Councilmember
Peter Charpentier, Councilmember
Marty Allen, City Manager
Gregory Jay, City Attorney
Robyn O'Donnell, City Clerk

A. Call to Order

Mayor Burnette called the meeting to order at 6:32 p.m.

B. Announcements

1. Applications are now being accepted for the 2024-2025 Suwanee Youth Leader program. This award-winning nine-month leadership program is open to Freshman and Sophomores who live in the North Gwinnett, Peachtree Ridge, and Collins Hill clusters, as well as home school and private school students who reside within those clusters. The program centers on civic involvement, leadership skills, and volunteer opportunities. The application can be found on Suwanee.com and are due March 31st.
2. Town Center Park and Epiphany Lutheran Church will be the host of Suwanee's Annual Easter Morning Sunrise Service on March 31st. The service begins at 7am and all are welcome!
3. Suwanee's 2024 Running Series continues with two upcoming races. On March 30th, the Care for Cops 5K hits the ground beginning at 8:00 am. This organization has provided financial assistance to over 98 families of fallen Georgia officers since 1999. The Race to Cure Sarcoma begins at 8am on April 6th. This family-friendly race raises awareness for the Sarcoma Foundation of America. Both races take place in Town Center Park. More information can be found on Suwanee.com.
4. On Saturday, April 13th, and Sunday, April 14th, the Suwanee Arts Center, home of our local art gallery and City Welcome Center, hosts the Suwanee Arts Festival - a two-day event featuring arts & crafts, food, and entertainment in Town Center Park. The festival opens at 10 am on Saturday and noon on Sunday. For more information about the festival and the gallery's many offerings, visit SuwaneeArtsCenter.org or visit them at 3930 Charleston Market Street.

5. The City of Suwanee has partnered again with the well-loved Atlanta International Night Market to bring you fun, food, and entertainment from around the world April 19th and 20th! Friday night enjoy food and stage shows highlighting Gwinnett's rich cultural diversity. Saturday the Atlanta International Night Market returns along with one of our favorite traditions: the Glow in the Park lantern parade and a headliner concert to finish out the night! On April 6th, the Suwanee Arts Center is hosting a Glow in the Park Lantern Workshop. Visit Suwanee.com for more information.
6. The American Cancer Society's Gwinnett Relay for Life returns to Town Center Park on Saturday, April 27th. Kicking off the day is the 5K run beginning at 9am, followed by a 1-mile journey walk. The day continues with education, music, food trucks, and vendors. This gathering of the community is to celebrate caregivers & survivors of cancer, as well as recognize volunteers, individuals, groups & companies that are helping the American Cancer Society in the fight against cancer. Join in by registering at ACSEvents.org.
7. Suwanee's Winter Farmers Market hosts its last two markets of the season on April 13th and April 27th, bringing local winter produce to Town Center Park from 9am – 11am. Suwanee's Summer Farmers Market is almost here! The summer market season starts up beginning May 4th and runs weekly every Saturday through September from 8am – noon.

C. Pledge of Allegiance

D. Approval of Agenda

Mayor Pro Tempore Hilscher motioned to approved the Agenda, second by Councilmember Pettiford and so carried 6-0.

E. Approval of Minutes

1. **February 15, 2024 Council Workshop**
2. **February 27, 2024 Council Meeting**

Councilmember Charpentier motioned to approve both sets of Minutes, second by Councilmember McConnell and so carried 6-0.

F. Special Recognition

1. 2024 Snap Suwanee Winners
2. City of Suwanee Employee Recognition Award Winners
3. Kim Towne, named Event Professional of the Year by Southeast Festivals and Events Association
4. Toni Hardy, 16 Years of Service and Retirement

G. Audience Participation

None.

NEW BUSINESS

H. Authorize the Purchase of 5 Police Vehicles

Authorize the purchase of four police vehicles on state contract and one electric vehicle subject to city bidding procedures.

Councilmember Pettiford motioned to authorize, second by Councilmember Miller and so carried 6-0.

I. Consider Position Classification Resolution

The attached resolution implements certain staffing adjustments reflecting the reorganization of certain departments and other purposes.

Motion to approve by Mayor Pro Tempore Hilscher, second by Councilmember Charpentier and so carried 6-0.

J. Consider 3rd Quarter Budget Adjustments

Proposed 3rd quarter budget adjustments include transferring funds for future planned projects that are not occurring in the current period, providing additional funding for current projects, and some structural accounting clean up.

Motion to approve by Councilmember Charpentier, second by Councilmember McConnell and so carried 6-0.

K. Authorize Mayor to Execute Contract with On-Demand Service Provider Peach State Construction for Suwanee Dam Sidewalk Gap Project - \$325,000

Peach State Construction has quoted an anticipated cost of \$291,000, with an optional additional \$34,000 allocated for supplementary project scope work, along with a 20% contingency.

Councilmember Miller motioned to authorize, second by Mayor Pro Tempore Hilscher and so carried 6-0.

L. Authorize Mayor to Execute Contract with Professional Probation Services (PPS)

The current PPS contract is due for renewal with an initial term of one year, followed by the option for four consecutive one-year renewals. Staff recommends renewing this contract.

Councilmember Pettiford motioned to authorize, second by Councilmember Charpentier and so carried 6-0.

M. Consider Surplus Sale Items

The city has identified items for the annual surplus sale.

Motion to approve by Councilmember Miller, second by Councilmember McConnell and so carried 6-0.

N. Executive Session: None.

O. Adjournment

Councilmember Charpentier motioned to adjourn at 7:15 p.m., second by Councilmember Pettiford and so carried 6-0.

Approved April 23, 2024