



AGENDA
CITY COUNCIL CALLED MEETING & WORKSHOP
THURSDAY, JUNE 13, 2024
5:30 PM

Note: As set forth in the Americans With Disabilities Act of 1990, the City of Suwanee does not discriminate on the basis of disability in the admission or access to or treatment or employment in its programs or activities. Robyn O'Donnell has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, is available from the ADA coordinator.

The City of Suwanee will assist citizens with special needs given proper notice. Any requests for reasonable accommodations required by individuals to fully participate in an open meeting, program, or activity of the City of Suwanee should be directed to Robyn O'Donnell, 330 Town Center Avenue, Suwanee Georgia 30024, 770-945-8996.

Meeting Location: City Hall, 330 Town Center Avenue

CALLED MEETING
COUNCIL CHAMBERS

- 1. Call to Order**
- 2. Public Hearing on FY 2025 Budget and 2025 – 2029 Capital Improvement Program**
This is the first public hearing for the FY 2025 budget and 2025-2029 CIP. A second public hearing and a vote on the budget will be held at 6:30 pm on Tuesday, June 25th during the Council meeting.
- 3. Executive Session: Legal, Personnel, and/or Real Estate (if needed)**
- 4. Adjournment**

COUNCIL WORKSHOP
BIG SPLASH ROOM

I. Staff Updates

Staff updates are intended to provide information about the topic without a presentation. Should Council wish to discuss any item in more detail, staff is prepared to offer additional information.

A. FY 2025 Budget and 2025 – 2029 Capital Improvement Program

This is an opportunity for discussion, if needed, regarding the proposed FY 2025 budget. The first public hearing was held at the Called Meeting on this date at 5:30 pm. The second public hearing and vote on the budget will be held at 6:30 pm on Tuesday, June 25th during the Council meeting.

B. 4th Quarter Budget Adjustments

As part of the year end financial closing process, a review of the individual line-item budget appropriations has been completed. Based on this review, staff is requesting to move funding between departments to provide funding for calendar year 2022 (fiscal year 2023) property tax refunds that were paid out during fiscal year 2024. The volume and dollar amount of these refunds were higher than previous periods due to the large volume of assessments that were under appeal for calendar year 2022 taxes. These appeals were settled in fiscal year 2024, which required refunds for overpayment of taxes. This item will be on the June 25th Council Regular Agenda unless Council prefers otherwise.

C. Alcohol Beverage License for Fung Mei, 2880 Lawrenceville-Suwanee Road

Fung Mei, located at 2880 Lawrenceville Suwanee Road, has applied for a new alcohol beverage license for the on-premise consumption of beer, wine, and distilled spirits. Mr. Johnny Lin has applied to be the licensee. The Business Services department recommends approval. Consideration of this item will be on the June 25th Council Public Hearing and Regular Agenda unless Council prefers otherwise.

D. Municipal Court Solicitor Appointment

Chief Prosecutor Elizabeth Reisner has requested the appointment of an additional solicitor and is recommending Kylene Armond, currently the supervising attorney for the Gwinnett County Recorder's Court. Ms. Armond brings extensive experience, having handled numerous traffic cases similar to those in Suwanee. Consideration of this appointment will be on the June 25th Council Regular Agenda unless Council prefers otherwise.

E. Stormwater System Condition Assessment - \$90,000

To continue the city's stormwater project, approximately 34,000 linear feet of stormwater pipe must be assessed. The city's contracted vendor, Integrated Science and Engineering (ISE), has submitted a scope of work with a cost of \$90,000. Consideration of this item will be on the June 25th Council Regular Agenda unless Council prefers otherwise.

F. Local Road Assistance Application

The Georgia Department of Transportation is releasing additional funds for the Local Road Assistance program as a supplement to its LMIG program. The City is applying for funds to pave four roads identified in the assessment it completed for its last LMIG application for approximately one mile of roadway. The funds do not require a match.

G. Senate Bill 395

Recent state legislation mandates that certain government buildings must have opioid antagonists, such as Narcan, available to address potential opioid overdoses. For cities, the applicable government buildings are those in which the governing authority of the city meets in its official capacity if such buildings contain automated external defibrillators. Buildings that are identified are required to have three doses on hand. Efforts are underway to ensure City Hall meets this requirement by July 1st.

II. Discussion Items

A. CIP Project Updates

Staff will update Council on the following projects:

- 1. Town Center on Main and Delay Nature Park**
- 2. Suwanee Dam Road Sidewalks**

B. Sidewalk Discussion (requested by Councilmember Larry Pettiford)

C. Suwanee Loop Trail Project – Agreement with Norfolk Southern

A portion of the Suwanee Loop Trail is proposed within the Norfolk Southern right-of-way. The railroad requires an agreement with the City including a commitment to pay fees to the railroad for reviews of the design as it moves forward and any engineering that they may need to do related to the project. Consideration of this agreement will be on the June 25th Council Regular Agenda unless Council prefers otherwise.

D. Shopping Cart Ordinance

To combat the proliferation of abandoned shopping carts, staff has drafted and will present a shopping cart ordinance. Consideration of this item will be on the June 25th Council Regular Agenda unless Council prefers otherwise.

E. HB 456 – Municipal Court Judges

Recent state legislation requires written agreements with municipal court judges. Staff is preparing agreements consistent with the approved legislation. This is anticipated to be a June or July agenda item for Council consideration.

F. FY 2025 Classification & Compensation Study Contract with Bolton

The Classification and Compensation Study is in the FY 2025 proposed budget. This is an informational item for Council as the city prepares to enter into a contract with Bolton. They will be performing the study beginning with the new fiscal year. The city received four proposals and selected Bolton based on their approach, cost, and experience.

G. Parking Discussion

Staff would like to discuss overnight parking at the city's parking deck and along Buford Highway.

H. Knowledge Sharing

- i. Gwinnett Municipal Association Activities**
- ii. Other**

III. City Manager's Report

A. Special Recognition Options for the Council Meeting

B. Minutes for Approval

- i. May 16, 2024 Council Workshop**
- ii. May 28, 2024 Council Meeting**