

Minutes

CITY COUNCIL MEETING TUESDAY, JUNE 25, 2024

Meeting Location: City Hall, 330 Town Center Avenue, Council Chambers

Attendees: James M. Burnette, Jr., Mayor
Beth Hilscher, Mayor Pro Tempore
Julianna McConnell, Councilmember
Larry Pettiford, Councilmember
Linnea Miller, Councilmember
Peter Charpentier, Councilmember
Marty Allen, City Manager
Robyn O'Donnell, City Clerk
Gregory Jay, City Attorney

A. Call to Order

Mayor Burnette called the meeting to order at 6:32 p.m.

B. Public Hearing

1. FY 2024 Budget and 2024-2028 Capital Improvement Program

This is the second public hearing for the FY 2024 budget and 2024-2028 CIP. The first public hearing was held at a Called Meeting on June 15th.

2. Alcohol Beverage License for Fung Mei Restaurant, 2880 Lawrenceville-Suwanee Road

Fung Mei, located at 2880 Lawrenceville Suwanee Road, has applied for a new alcohol beverage license for the on-premise consumption of beer, wine, and distilled spirits. Mr. Johnny Lin has applied to be the licensee. The Business Services department recommends approval.

C. Announcements

1. Suwanee's Summer Farmers Market is happening now! Come and check out the season's best offerings at Town Center Park every Saturday from 8 a.m. to noon.

2. Join us as musical theatre returns to Town Center Park with Suwanee Performing Arts' Broadway in the Park. Disney Beauty and the Beast Jr. followed by Scooby Doo will be performed on both Friday and Saturday evenings at 7 p.m. July 26th and 27th. Broadway in the Park is the Suwanee Performing Arts' signature summer production performed in the park each July. The Town Center amphitheater is transformed into a Broadway-style stage with professional lighting, sound, costumes, sets, and our community's most talented high school, middle school, and home school children.

D. Pledge of Allegiance

E. Approval of Agenda

Mayor Pro Tempore Hilscher motioned to approve the Agenda, second by Councilmember McConnell and so carried 6-0.

F. Approval of Minutes

1. May 16, 2024 Council Workshop
2. May 28, 2024 Council Meeting

Councilmember Miller motioned to approve both sets of Minutes, second by Councilmember Pettiford and so carried 6-0.

G. Special Recognition – Peachtree Ridge High School and North Gwinnett High School Robotics Clubs

H. Audience Participation

Georgia State Senator Nabila Islam Parkes, Atlanta – Senator Parkes presented Council with a Georgia Senate Resolution honoring the city's 75th birthday.

NEW BUSINESS

A. Consider FY 2025 Budget and 2025-2029 Capital Improvement Program

Motion to approve by Councilmember Charpentier, second by Councilmember Miller and so carried 6-0.

B. Consider Alcohol Beverage License for Fung Mei Restaurant, 2880 Lawrenceville-Suwanee Road

Motion to approve by Councilmember McConnell, second by Councilmember Pettiford and so carried 6-0.

C. Consider 4th Quarter Budget Adjustments for Special Revenue Funds and Debt Service

As part of the year-end financial closing process, a review of the individual line-item budget appropriations has been completed. Based on this review, staff is requesting to move funding between departments to provide funding for calendar year 2022 (fiscal year 2023) property tax refunds that were paid out during fiscal year 2024. The volume and dollar amount of these refunds were higher than in previous periods due to the large volume of assessments that were under appeal for calendar year 2022 taxes. These appeals were settled in fiscal year 2024, which required refunds for overpayment of taxes.

Motion to approve by Councilmember Pettiford, second by Mayor Pro Tempore Beth Hilscher and so carried 6-0.

D. Consider Stormwater System Condition Assessment Project - \$90,000

To continue the city's stormwater project, approximately 34,000 linear feet of stormwater pipe must be assessed. The city's contracted vendor, Integrated Science and Engineering (ISE), has submitted a scope of work with a cost of \$90,000.

Motion to approve by Councilmember Miller, second by Councilmember Charpentier and so carried 6-0.

E. Consider Municipal Court Solicitor Appointment - Kylene Armond

Chief Prosecutor Elizabeth Reisner has requested the appointment of an additional solicitor and is recommending Kylene Armond, previously the supervising attorney for the Gwinnett County Recorder's Court. Ms. Armond brings extensive experience, having handled numerous traffic cases like those in Suwanee.

Motion to appoint Kylene Armond as Court Solicitor by Mayor Pro Tempore Hilscher, second by Councilmember McConnell and so carried 6-0.

F. Authorize Mayor to Enter into Agreement with Norfolk Southern for Plan Review - \$30,000

A portion of the Suwanee Loop Trail is proposed within the Norfolk Southern right-of-way. The railroad requires an agreement with the City including a commitment to pay fees to the railroad for reviews of the design as it moves forward and any engineering that they may need to do related to the project. The estimated agreement amount is \$30,000.

Motion to approve authorization by Councilmember Miller, second by Councilmember Pettiford and so carried 6-0.

G. Authorize Mayor to Enter into Agreement with Ruppert Landscape for Landscape Maintenance at Town Center on Main - \$101,856

Based on their installation of the landscaping at Town Center on Main, staff recommends entering into an annual contract with Ruppert Landscape in the amount of \$101,856 for landscape maintenance of the new park.

Motion to approve authorization by Councilmember Pettiford, second by Mayor Pro Tempore Hilscher and so carried 6-0.

H. Consider Ordinance to Provide for a Term of Office for Municipal Court Judges and other purposes

The proposed ordinance complies with O.C.G.A. 36-32-2.1 and sets forth certain provisions relating to the terms of municipal court judges.

Motion to approve by Councilmember McConnell, second by Mayor Pro Tempore Hilscher and so carried 6-0.

I. Executive Session: None

J. Adjournment

At 7:18 p.m. Councilmember Miller motioned to adjourn, second by Councilmember Pettiford and so carried 6-0.

Approved July 23, 2024